
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - November 14, 2024

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, November 14, 2024, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2024-11-1 CALL TO ORDER

Administrator Jadon Carnduff called the meeting to order. The time being 8:02 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Vacant
4 - Murray Wheeler
5 - Brian Fornwald
6 - Calvin Christensen
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff

2024-11-2 OATHS OF OFFICE

The Oath of Office for Reeve was administered to and signed by Pius Loustel, Division No. 1 Councillor was administered to and signed by Richard Brokop, and Division No. 5 Councillor was administered to and signed by Brian Fornwald.

2024-11-3 PUBLIC DISCLOSURE STATEMENTS

- Richard Brokop - That the Public Disclosure Statement be distributed to all members of Council to be completed and returned by December 13, 2024.

Carried

2024-11-4 DEPUTY REEVE

- Richard Brokop - That Brian Fornwald be appointed Deputy Reeve for 2025.

Carried

2024-11-5 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2024-11-6 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting of Council.

2024-11-7 ADDITIONS TO AGENDA

- Calvin Christensen – That Item 19.16) Fire Department and Item 19.17) Human Resources be added to the Agenda under New Business.

Carried

7.1) Joint Meeting

- Brian Fornwald - That Administration send a letter to the Town of Lampman requesting a date be set for a joint meeting of the Councils of the R.M. of Browning No. 34 and the Town of Lampman.

Carried

2024-11-8 ADOPTION OF AGENDA

- Brian Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2024-11-9 MINUTES

- Murray Wheeler - That the minutes of the October 10, 2024 meeting of Council be approved as read.

Carried

2024-11-10 BANK RECONCILIATION

- Brian Fornwald - That the September, 2024 bank reconciliation be hereby approved as presented.

Carried

2024-11-11 CASH STATEMENT

- Calvin Christensen - That the Statement of Receipts and Payments for the month of October, 2024 be adopted as presented.

Carried

2024-11-12 CORRESPONDENCE

- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2024-11-13 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Calvin Christensen - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2024-11-14 COUNCIL INDEMNITIES

- Richard Brokop - That the Council Indemnities for the months of August, September, and October, 2024 presented to this meeting be accepted for payment.

Carried

2024-11-15 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 7108 to 7166 in the amount of \$332,811.44, the electronic funds transfers for the month of October, 2024 in the amount of \$124,257.53, and direct payroll payments no's 2924 to 2947 for the amount of \$55,540.00 be approved for payment.

Carried

2024-11-16 DELEGATIONS

8:00 a.m. - Stacey Trombley

Stacey Trombley, Lampman Recreation Director, met with Council to introduce herself and discuss the operation of the Lampman Recreation Board.

2024-11-17 RATES AND APPOINTMENTS

17.1) 2025 Rates

- Richard Brokop - That the R.M. of Browning No. 34 approve the rates for 2025 as attached to, forming part of these minutes.

Carried

17.2) 2025 Appointments Single Motion

- Calvin Christensen - That the R.M. of Browning No. 34 approve the Appointments and Committees for 2025 in one motion.

Carried Unanimously

17.3) 2025 Appointments and Committees

- Brian Fornwald - That the R.M. of Browning No. 34 approve the Appointments and Committees for 2025 as attached to, forming part of these minutes.

Carried

17.4) Board of Revision

- Brian Fornwald - That the R.M. of Browning No. 34 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

17.5) Board of Revision Secretary

- Calvin Christensen - That the R.M. of Browning No. 34 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

2024-11-18 UNFINISHED BUSINESS

18.1) JJ Trucking - Gravel

- Calvin Christensen - That the R.M. of Browning No. 34 purchase fifteen thousand (15,000) yards of gravel from JJ Trucking Ltd. for in the amount of twenty-three dollars (\$23.00) per yard hauled to the Arndt Stockpile at NE 34-6-5 W2M.

Carried

18.2) WellTraxx - New Payment System

- Brian Fornwald - That the R.M. of Browning No. 34 accept payments through EnerTraxx for drilling licences through the Stripe payment system.

Carried

18.3) Tax Enforcement

18.3.1) Parcel S Plan AG9894

- Brian Fornwald - That the R.M. of Browning No. 34 request Billesberger Law Firm to talk to Cynthia Dyer on behalf of the R.M. about the property tax arrears on Parcel S Plan AG9894.

Carried

18.3.2) SW 3-5-6 W2M

- Calvin Christensen - That the R.M. of Browning No. 34 apply to the Provincial Mediation Board to request Title for SW 3-5-6 W2M through tax enforcement.

Carried

18.4) Range Road 2045

- Richard Brokop - That the R.M. of Browning No. 34 advertise a Request for Proposals for clay capping Range Road 2045 E of 18, 19, 30, 31-4-4 W2M and E of 6, 7-5-4 W2M.

Carried

2024-11-19 NEW BUSINESS

19.1) Derek Fichter

- Brian Fornwald - That the R.M. of Browning present Derek Fichter with a two hundred dollar (\$200.00) gift certificate to Max's Bar and in Lampman in recognition of his service to the Council of the R.M. of Browning No. 34

Carried

19.2) 2024 General Election - Abandonment of Polls

- Calvin Christensen - That the polls and advanced polls 2024 General Election for the positions of Councillor for Division No. 3 be abandoned due to no nominations being received.

Carried

19.3) 2025 Election Officials

- Richard Brokop - That the following election official be appointed for 2025 at the following rates:
Returning Officer - Greg Wallin - \$175.00/day;
Deputy Returning Officer - Jadon Carnduff - \$175.00/day;
Poll Clerk - Michelle Johnson - \$175.00/day.

Carried

19.4) By-Election - February 12, 2025

- Murray Wheeler - That the By-Election for the elected position of Division No. 3 Councillor be set for Wednesday, February 12, 2025.

Carried

19.5) Nomination Day - January 8, 2025

- Murray Wheeler - That the Notice of Call for Nominations on Wednesday, January 8, 2025 for the elected position of Division No. 3 Councillor be advertised in the Friday, December 6, 2024 and Friday, December 20, 2024 issue of the Carlyle Observer.

Carried

Page 5 of Minutes - November 14, 2024

19.6) Polling Place

- Brian Fornwald - That the polling station for the by-election for Division No. 3 Councillor be held on Wednesday, February 12, 2025 from 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 municipal office, 102 Minard Road, Lampman, Saskatchewan.

Carried

19.7) Advance Poll - February 6, 2025

- Calvin Christensen - That in the event of an election on Wednesday, February 12, 2025, the advance polling station for the by-election for Division No. 3 Councillor be held on Wednesday, February 12, 2025 from 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 municipal office, 102 Minard Road, Lampman, Saskatchewan.

Carried

19.8) Nomination Officers

- Richard Brokop - That Jadon Carnduff and Michelle Johnson be appointed as nomination officers for the February 12, 2025 by-election.

Carried

19.10) RMAA - Curling

- Richard Brokop - That the R.M. of Browning No. 34 enter a team into the 2025 RMAA Division 1 Curling Bonspiel in Estevan, Saskatchewan on Friday, January 24, 2025.

Carried

19.11) Vacation Accrual Request

- Brian Fornwald - That the R.M. of Browning No. 34 accept the request from Jadon Carnduff to carry over fifteen (15) holidays to 2025.

Carried

19.12) PBI - Certificate of Appointment & Fee Review

19.12.1) Building Inspector Appointments

- Brian Fornwald - That the R.M. of Browning No. 34 appoint Bobby Baker, Virginia Shepley, Joshua Nitz, Amanda Kaufmann, Cristin Korchinski, David Kindred, John Dulle, and Charles Fiss as Building Officials for the R.M. of Browning No. 34.

Carried

19.12.2) Building Inspector Fees

- Murray Wheeler - That the R.M. of Browning No. 34 acknowledge the Fee Schedule for 2025 from Professional Building Inspections Inc.

Carried

19.13) Road Bonds - Hummingbird Energy Inc.

- Brian Fornwald - That the R.M. of Browning No. 34 return the refundable portion of the road bonds in the amount of six hundred sixty-five thousand dollars (\$665,000.00) with Hummingbird Energy Inc. for the following locations:

One mile of Grid 605 E of NE 20, SE 29-4-6 W2M; and

Six miles of Township Road 44 N of 19, 20-4-5 W2M, N of 21, 22, 23, 24-4-6 W2M.

Carried

19.15) Christmas - Days Closed

- Richard Brokop - That the R.M. of Browning No. 34 close the municipal office and shop on Friday, December 27, 2024 barring any extenuating circumstances.

Carried

2024-11-20 FOREMAN ITEMS TO DISCUSS

20.2) Incident Report - November 5, 2024 - Mower

- Blake Fornwald - That the R.M. of Browning No. 34 acknowledge the incident report regarding damage to the Unit 77 mower hydraulics.

Carried

20.3) CAT Warranty

- Richard Brokop - That further discussion regarding the extended warranty for the CAT Grader be tabled to the December, 2024 regular meeting of Council.

Carried

2024-11-21 NEXT MEETING

The next meeting be held on Thursday, December 12, 2024 at 8:00 a.m.

Carried

2024-11-22 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 1:01 p.m.

Carried