
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - January 7, 2025

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Tuesday, January 7, 2025, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2025-1-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:03 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Vacant
4 - Murray Wheeler
5 - Brian Fornwald - Absent
6 - Calvin Christensen
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff

2025-1-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2025-1-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2025-1-4 ADDITIONS TO AGENDA

4.1) Item 15.7

- Calvin Christensen - That Item 15.7) 1A Licence Training be added to the Agenda under New Business.

Carried

4.2) Item 15.8

- Pius Loustel - That Item 15.8) SARM Notice of Planned Procurement be added to the Agenda under New Business.

Carried

2025-1-5 ADOPTION OF AGENDA

- Calvin Christensen - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2025-1-6 MINUTES

- Richard Brokop - That the minutes of the December 12, 2024 meeting of Council be approved as read.

Carried



2025-1-7 BANK RECONCILIATION

- Murray Wheeler - That the November, 2024 bank reconciliation be hereby approved as presented.
Carried

7.1) Transfer from Accounts

- Richard Brokop - That Administration transfer one hundred forty-five thousand dollars (\$145,000.00) from the account with the Affinity Credit Union to the account with the Toronto Dominion Bank.

Carried

2025-1-8 CASH STATEMENT

- Blake Fornwald - That the Statement of Receipts and Payments for the month of December, 2024 be adopted as presented.

Carried

2025-1-9 CORRESPONDENCE

- Calvin Christensen - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2025-1-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Richard Brokop - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2025-6-11 COUNCIL INDEMNITIES

- Richard Brokop - That the Council Indemnities for the month of December, 2024 presented to this meeting be accepted for payment.

Carried

2025-1-12 ACCOUNTS

- Calvin Christensen - That the accounts covered by cheque no.'s 7221 to 7309 in the amount of \$385,083.37, the electronic funds transfers for the month of December, 2024 in the amount of \$139,872.15, and direct payroll payments no's 2972 to 2995 for the amount of \$60,426.19 be approved for payment.

Carried

2025-1-13 DELEGATIONS

9:00 a.m. - Brett Fornwald - Lampman Fire and Rescue

Brett Fornwald, Lampman Fire and Rescue volunteer, met with Council to discuss the options to repair or replace the water tender truck for Lampman Fire and Rescue.

12:00 p.m. - Sarah Goddard and Jennifer Spaeth - Greenline Consulting

Sarah Goddard and Jennifer Spaeth, Consultants for Greenline Consulting, met with Council to discuss the 2024 Employee Engagement Report for the municipality.



2025-1-14 UNFINISHED BUSINESS

14.1) Joint Meeting

- Richard Brokop - That the R.M. of Browning No. 34 agree to a joint meeting of the Councils of the R.M. of Browning No. 34 and the Town of Lampman on Tuesday, January 28, 2025 at 7:00 p.m.; and that the R.M. of Browning No. 34 offer the R.M. municipal office to host the meeting.

Carried

14.2) Wages and Salaries

- Blake Fornwald - That further discussion regarding wages and salaries be tabled to the February, 2025 regular meeting of Council.

Carried

14.3) Lampman Fire Department - Water Tender

14.3.1) Brett Fornwald - Compensation

- Pius Loustel - That the R.M. of Browning No. 34 give Brett Fornwald five hundred dollars (\$500.00) as compensation for looking into options to repair or replace the water tender truck for Lampman Fire and Rescue.

Carried

14.3.2) Repair Water Tender Truck

- Calvin Christensen - That the R.M. of Browning No. 34 repair the 1992 International 4900 currently utilized by Lampman Fire and Rescue into a condition where the aforementioned truck can pass an SGI safety inspection.

Carried

2025-1-15 NEW BUSINESS

15.1) Bylaw No. 2025-1 - Establish Additional Service Area of Willmar

- Calvin Christensen - That the R.M. of Browning No. 34 continue to charge a twenty-five dollar minimum tax on all residential properties in the municipality.

Carried

15.2) 2025 Road Construction

- Calvin Christensen - That Administration arrange for a meeting with Sean McGarry of MPE Engineering to meet with Council to discuss the reconstruction of Range Road 2060.

Carried

15.3) List of Lands in Arrears

15.3.1) Acknowledgement

- Calvin Christensen - That Council acknowledge the List of Lands in Arrears for 2025.

Carried

15.3.2) Notice Letters

- Richard Brokop - That the R.M. of Browning No. 34 send letters to all ratepayers with lands in tax arrears advising that lands that have more than half of the previous year's tax levy in arrears by Tuesday, April 8, 2024 will be added to the Tax Enforcement List.

Carried



15.4) Fidelity Bond

- Calvin Christensen - That Council acknowledge the fidelity Bond for 2025 for the R.M. of Browning No. 34.

Carried

15.5) ConX/Text2Car

- Pius Loustel - That further discussion regarding GPS fleet monitoring be tabled to the February, 2025 regular meeting of Council.

Carried

15.6) HR - Employee Engagement

15.6.1) Extend Meeting

- Murray Wheeler - That the meeting be extended past 12:00 p.m. until all New Business has been completed.

Carried

15.6.2) In Camera Session

- Blake Fornwald - That this meeting of Council enter into an in camera session.

Carried

The meeting entered into an in camera session with the time being 11:57 a.m. The meeting exited the in camera session with the time being 1:36 p.m.

15.6.3) HR Meeting

- Richard Brokop - That Council acknowledge the 2024 Employee Engagement Report compiled by Greenline Consulting; and that the R.M. of Browning No. 34 request Greenline Consulting to engage further meetings with employees to reconcile human resource issues noted in the employee engagement report.

Carried

15.8) SARM Notice of Planned Procurement

- Calvin Christensen - That the R.M. of Browning No. 34 post a Notice of Planned Procurement on sasktenders.ca advising that the R.M. of Browning No. 34 will participate in the SARM Planned Procurement program.

Carried

2025-1-16 FOREMAN ITEMS TO DISCUSS

There were no resolutions made in Foreman Items to Discuss

2025-1-17 NEXT MEETING

The next meeting be held on Thursday, February 13, 2025 at 8:00 a.m.

Carried

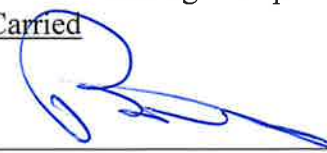
2025-1-18 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 1:37 p.m.

Carried



Administrator



Reeve