
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes -April 3, 2019

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, April 3, 2019, R.M. Office, Lampman, Saskatchewan.

2019-4-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:10 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald - left at 12:30 p.m.
5 - Brian Fornwald
6 - Allan Walter
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott
Administrative Intern - Jessica Franklin

2019-4-2 MINUTES

- Allan Walter - That the minutes of the March 6, 2019 meeting of Council be approved as read.
Carried

2019-4-3 BANK RECONCILIATION

- Brian Fornwald - That the February, 2019 bank reconciliation be hereby approved as presented.
Carried

2019-4-4 CASH STATEMENT

- Derek Fichter - That the Statement of Receipts and Payments for the month of March, 2019 be adopted as presented.

Carried

2019-4-5 CORRESPONDENCE

- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-4-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-4-7 UNFINISHED BUSINESS

a) Bylaw No. 2019-1 Clubroot Management

- Brian Fornwald - That Bylaw No. 2019-1, being a Bylaw to Prevent and Control Clubroot be tabled to the next regular meeting of Council.

Carried

b) Policy No. 600-4 Clubroot Management

- Brian Fornwald - That the R.M. of Browning No. 34 send a letter to the Minister of Saskatchewan Agriculture, APAS and SARM regarding the need for a province wide Clubroot policy.

Carried

c) Policy No. 200-9 Administration - Procurement Policy

- Richard Brokop - That Policy No. 200-9, being a Policy regarding the procurement of Tenders, be adopted as a Policy of the R.M. of Browning No. 34, as presented and attached to, forming part of these minutes.

Carried

d) Paradox Tough Cell Reinforced Structure Proposal

- Brian Fornwald - That further discussion regarding the Paradox Tough Cell proposal be tabled to the next regular meeting of Council.

Carried

e) Training Proposal for Grader and Excavator Training

- Derek Fichter - That the R.M. of Browning No. 34 hire EKpass to come provide grader training to six (6) R.M. employees for a period of five (5) days at eight (8) hours per day for a cost of eleven thousand seven hundred twenty-nine dollars (\$11,729.00).

Carried

f) Lots 36-40, Block 2 Plan No. B3441 - Steelman Garage

- Blake Fornwald - That the R.M. of Browning No. 34 will accept the offer of land title change for lots 36-40, Block 2, Plan No. B3441 on the condition that there is a clean environmental assessment completed on the property and at that time a tax receipt in an agreed amount will be discussed.

Carried

g) Loretta Threinen - Retirement

- Pius Loustel - That this be tabled to the December, 2019 regular council meeting.

Carried

h) Edith Erhardt - Gravel Stockpile - PT NW 32-4-4 W2M

- Brian Fornwald - That the R.M. of Browning No. 34 appoint Richard Brokop to talk with Edith Erhardt regarding a continual lease of the gravel stockpile at PT NW 32-4-4 W2M; and that all stockpiles belonging to the R.M. of Browning No. 34 be measured.

Carried

i) Office Windows

- Derek Fichter - That this matter of the office windows be tabled until all quotes are received.

Carried

k) Lampman Family Centre

- Richard Brokop - That the R.M. of Browning No. 34 look into delegating the Family Center Financials to "Cogent Chartered Professional Accountants LLP" to get an audit completed to ease the liability of the R.M. of Browning No 34 and expedite the review of the financials in order to allow the Family Centre to apply for grants in a timely fashion.

Carried

2019-4-8 NEW BUSINESS

b) TORC Oil & Gas Ltd. - Application for GPP - 23, 25, 26 5-6 W2M

- Brian Fornwald - That the R.M. of Browning No. 34 agrees to sign the application for GPP (Good Production Practice) on Sections 23, 25 and 26 -5-6 W2M.

Carried

d) TORC Oil & Gas Ltd. - Proximity to Cemetery - 5-10-5-6 W2M

- Brian Fornwald - That the R.M. of Browning No. 34 has no objections to the request of TORC Oil & Gas Ltd. to drill an oil well within 125 meters of the Elm Lawn Cemetery at 5-10-5-6 W2M.

Carried

g) Road Construction/Tendering

- Richard Brokop - That the road construction/tendering be tabled to the May, 2019 regular meeting of Council until quotes on engineering are received.

Carried

h) SARM Infrastructure Grant

- Blake Fornwald - That the R.M. of Browning No. 34 apply for the SARM Infrastructure Grant on the full eighteen (18) miles of the Primary Grid 700 considering that the engineering has been completed on a portion of this road.

Carried

i) Road Closure - Road to Breeze - SW 36-4-6 W2M

- Derek Fichter - That the R.M. of Browning No. 34 close the abandoned road on SW 36-4-6 W2M following all permanent road closure procedures.

Carried

j) Rural Civic Addressing System

- Allan Walter - That the R.M. of Browning No. 34 price out rural civic addressing signs for all the ratepayers' properties of residence and present to the next regular meeting of Council.

Carried

k) APAS Membership

- Allan Walter - That the APAS Membership be tabled to the June, 2019 regular council meeting to give Council members an opportunity to talk to their Ratepayers.

Carried

m) Council Meeting Start Time

- Blaine Fornwald - That the R.M. of Browning No. 34 change the regular council meetings from the 2nd Wednesday to the 2nd Thursday of each month; therefor Bylaw No. 2016-1 Council Procedures 6.1 be amended as follows:

“6.1 Regular meetings of council shall be held on the 2nd Thursday of each month commencing at 8:00 a.m. for meetings held during the months of January, February, March, October, November, December, and 7:00 a.m. for meetings held during the months of April, May, June, July, August, September, unless otherwise called.”

Carried

Jessica Franklin left to the room at 12:37 p.m.

p) Jessica Franklin and Amber Rittaler - Three (3) Months' Probation

- Allan Walter - That Jessica Franklin the office Intern and Amber Rittaler the office clerical assistant be classified as permanent employees and that they be put on employee benefits effective May 1, 2019.

Carried

Jessica Franklin returned to the room at 12:42 p.m.

q) 2019 Audited Financial Statement

- Brian Fornwald - That the 2018 draft financial statement of the R.M. of Browning No. 34 be accepted as presented and sign and return to Cogent.

Carried

r) Communities-in-Bloom

- Richard Brokop - That the R.M. of Browning No. 34 donate five hundred dollars (\$500.00) to Lampman Communities-in-Bloom.

Carried

s) 1976 Chevrolet C65 HD

- Richard Brokop - That the R.M. of Browning No. 34 take the 1976 Chevrolet C65 HD to the Mack Auctions Consignment Auction in Estevan on June 22, 2019.

Carried

t) 1980 GMC 6000 HD

- Richard Brokop - That the R.M. of Browning No. 34 take the 1980 GMC 6000 HD to the Mack Auctions Consignment Auction in Estevan on June 22, 2019.

Carried

2019-4-9 OTHER MATTERS

a) Highway No. 361 Maintenance work

- Brian Fornwald - That the R.M. of Browning No. 34 contact Saskatchewan Ministry of Highways and Infrastructure regarding potholes needing attention on Highway No. 361 between Range Road 2052 and Range Road 2053.

Carried

b) Highway No. 9 Maintenance work

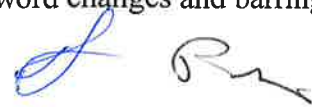
- Brian Fornwald - That the R.M. of Browning No. 34 send a letter to Transportation Canada and Saskatchewan Ministry of Highways regarding Highway No. 9 from Carlyle to North Gate needing maintenance work.

Carried

c) Security System for Lampman Fire Hall

- Richard Brokop - That the R.M. of Browning No. 34 look into getting quotes for a security system at the Lampman Fire Hall, along with yearly door code password changes and barring the windows for added security.

Carried



Councillor Brian Fornwald left to the room at 1:17 p.m.

d) Employees

- Pius Loustel - That the Foreman of the R.M. of Browning No. 34 send Tyler Schulties, Kelly Fornwald, and Keith Arams home for the remainder of the week (Wednesday, Thursday, Friday) April 3, 4, 5, 2019 for disciplinary action.

- Pius Loustel - That the R.M. of Browning No. 34 will dismiss Keith Arams without cause and pay a severance pay of one (1) month's wage per year of service, which totals ~~five~~ ^{six} (6) months.

- Pius Loustel - That the R.M. of Browning No. 34 will dismiss Kelly Fornwald without cause and pay a severance pay of one (1) month's wage per year of service, which totals (1) month.

In addition, the Administrator will write Tyler Schulties a letter of disciplinary action which will be maintained on his permanent file.

Carried

Councillor Brian Fornwald returned to the room at 1:54 p.m.

2019-4-10 DELEGATIONS

10:30 a.m. - Grant Palmer, Ben Vanderzwaag of Sea Hawk, and Tim Waldner of Acres Emergency Vehicles

2019-4-11 ACCOUNTS

- Derek Fichter - That the accounts covered by cheque no.'s 2699 to 2762 in the amount of \$251,043.14 and that direct payroll payments no's 1242 to 1270 for the amount of \$52,774.29 be approved for payment.

Carried

2019-4-12 NEXT MEETING

The next meeting be held on May 9, 2019 at 7:00 a.m.

Carried

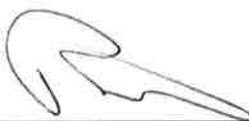
2019-4-13 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 2:32 p.m.

Carried



Administrator



Reeve