
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - February 7, 2019

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, February 7, 2019, R.M. Office, Lampman, Saskatchewan.

2019-2-1 CALL TO ORDER

Deputy Reeve Fornwald called the meeting to order. The time being 8:01 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Allan Walter

Reeve - Pius Loustel - absent

Administrative Consultant - Greg Wallin - left at 10:00 a.m.

Administrator - Dena Scott

Administrative Intern - Jessica Franklin

2019-2-2 MINUTES

- Blake Fornwald - That the minutes of the January 10, 2019 meeting of Council be approved as read.

Carried

2019-2-3 BANK RECONCILIATION

- Derek Fichter - That the December, 2018 bank reconciliation be hereby approved as presented.

Carried

2019-2-4 CASH STATEMENT

- Blaine Fornwald - That the Statement of Receipts and Payments for the month of January, 2019 be adopted as presented.

Carried

2019-2-5 CORRESPONDENCE

- Derek Fichter - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-2-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Allan Walter - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



2019-2-7 UNFINISHED BUSINESS

a) Atlheritage Services Corp - Unmarked Graves Testing

- Brian Fornwald - That the R.M. of Browning No. 34 contract Atlheritage Services Corp. to test all of the possible unmarked graves in the R.M. of Browning No. 34 for eight thousand, four hundred seventy dollars (\$8,470.00) as per quote on file; and that the Administrator contact the church representatives for authorization for the testing in the church cemeteries.

Carried

b) Bylaw No. 2019-1 - Clubroot Management

- Richard Brokop - That further discussion regarding Bylaw No. 2019-1, being a Clubroot Management Bylaw, be tabled to the next regular meeting of Council.

Carried

c) Policy No. 600-4 - Clubroot Management

- Richard Brokop - That further discussion regarding Policy No. 600-4, being a Clubroot Management Policy, be tabled to the next regular meeting of Council.

Carried

d) Semi-Tractor Unit Tenders

That the following quotes were received for a Semi-Tractor unit; including the trade of 2013 Mack CXU 613 (Unit #1):

2019 T880 Kenworth from Custom Truck Sales for one hundred sixty-three thousand, eight hundred dollars (\$163,800.00) less the trade of forty thousand dollars (\$40,000.00) for a total amount of one hundred thirty thousand, three hundred dollars (\$130,300.00).

2020 Western Star 4700SB from Winacott Equipment Group for one hundred forty-nine thousand, four hundred and eighty-five dollars (\$149,485.00). Winacott Equipment Group failed to supply a trade-in price.

2020 Freightliner 114SD from Warner Industries for one hundred fifty-five thousand, six hundred dollars (\$155,600.00) less the trade of thirty thousand dollars (\$30,000.00) for a total amount of one hundred twenty-five thousand, six hundred dollars (\$125,600.00).

Peterbilt 567 from Cervus Equipment Peterbilt for one hundred seventy-one thousand, five hundred dollars (\$171,500.00) less the trade of forty thousand dollars (\$40,000.00) for a total amount of one hundred thirty-one thousand, five hundred dollars (\$131,500.00).

2018 International HX520 6X4 from Maxum Truck and Trailer for one hundred sixty-two thousand, two hundred dollars (\$162,200.00) less the trade of thirty-five thousand dollars (\$35,000.00) for a total amount of one hundred twenty-seven thousand, two hundred dollars (\$127,200.00). As this was a used semi-truck, the quote was not considered.

- Richard Brokop - That the R.M. of Browning No. 34 purchase a 2019 Kenworth T880 semi-tractor unit from Custom Truck Sales for the price of one hundred thirty thousand, three hundred dollars (\$130,300.00), plus taxes, including the trade-in of unit #1 2013 Mack CXU 613 as per quote on file.

Carried



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e) Grader Tenders

- Allan Walter - That further discussion on the grader tenders be tabled to the next regular meeting of Council.

Carried

f) Mower and Flex Arm Tenders

That the following quotes were received:

2018 Schulte FLX-1510 and Schulte XH1500 from Redhead Equipment for forty-eight thousand dollars (\$48,000.00) less the trade of fifteen thousand dollars (\$15,000.00) for a total amount of thirty-three thousand, forty dollars (\$33,040.00).

2018 John Deere R15 from Nelson Motors and Equipment for thirty-three thousand, six hundred eight dollars and sixty-eight cents (\$33,608.68). Nelson Motors failed to supply a trade-in price.

2018 Schulte XH1500 and Schulte FLX1510 from Nelson Motors and Equipment for forty-nine thousand, seven hundred eighteen dollars and eighty-nine cents (\$49,718.89) less the trade of nineteen thousand, seven hundred eighty-four dollars (\$19,784.00) for a total amount of twenty-nine thousand, nine hundred sixty-six dollars and eighty-nine cents (\$29,966.89).

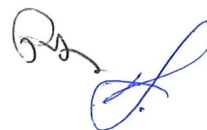
2019 Schulte XH1500S4 and Schulte FLX-15 from Nelson Motors and Equipment for fifty-four thousand, three hundred ninety-six dollars and eighty cents (\$54,396.80) less the trade of nineteen thousand, seven hundred eighty-four dollars (\$19,784.00) for a total amount of thirty-four thousand, six hundred forty-four dollars and eighty cents (\$34,644.80).

2018 Schulte FLX1510 Flex Arm from E. Bourassa and Sons Ltd. for twenty-nine thousand, two hundred thirty-five dollars and twenty-seven cents (\$29,235.27) less the trade of three thousand, seven hundred fifty dollars (\$3,750.00) and a dealer discount of ten thousand, four hundred eighty-five dollars and twenty-seven cents (\$10,485.27) for a total amount of fifteen thousand dollars (\$15,000.00).

2019 Schulte XH1500 Mower from E. Bourassa and Sons Ltd. for forty-four thousand, seven hundred twenty-four dollars and ninety-five cents (\$44,724.95) less the trade of fifteen thousand, seven hundred dollars (\$15,700.00) and less the dealership discount of sixteen thousand, one hundred twenty-four dollars and ninety-five cents (\$16,124.95) for a total of twelve thousand, nine hundred dollars (\$12,900.00).

- Richard Brokop - That the R.M. of Browning No. 34 purchase 2018 Schulte FLX1510 Flex Arm and 2019 Schulte XH1500 Mower from E. Bourassa and Sons Ltd. including the trade of 2016 XH-1500 S3 and FLX-1510 Flex Arm, for a price of twenty-seven thousand, nine hundred dollars (\$27,900.00), plus taxes, as per quote on file.

Carried



g) Snow Blower Tenders

That the following quotes were received:

Schulte SDX117 and Schulte FM-350 from Nelson Motors and Equipment for thirty thousand, three hundred fifteen dollars and forty cents (\$30,315.40) less the trade of five thousand, five hundred dollars (\$5,500.00) for a total of twenty-four thousand, eight hundred sixteen dollars and forty cents (\$24,816.40).

Schulte RDX117 and Schulte FM-350 from Nelson Motors and Equipment for thirty-three thousand, nine hundred forty-five dollars and thirty cents (\$33,945.30) less the trade of five thousand, five hundred dollars (\$5,500.00) for a total of twenty-eight thousand, four hundred forty-five dollars and thirty cents (\$28,445.30).

2018 Schulte RDX117 from Redhead Equipment for twenty thousand, five hundred dollars (\$20,500.00) less the trade of five thousand dollars (\$5,000.00) for a total of fifteen thousand, five hundred dollars (\$15,500.00).

2018 Schulte SDX117 from Redhead Equipment for seventeen thousand dollars (\$17,000.00) less the trade of five thousand dollars (\$5,000.00) for a total of twelve thousand dollars (\$12,000.00).

2018 Schulte FM-350 from Redhead Equipment for twelve thousand, four hundred dollars (\$12,400.00).

2018 Schulte SDX117 from E Bourassa and Sons Ltd. for twenty-two thousand, four hundred twenty-eight dollars and forty-four cents (\$22,428.44) less the trade of two thousand, five hundred dollars (\$2,500.00) and less the dealership discount of seven thousand, twenty-eight dollars and forty-four cents (\$7,028.44) for a total of twelve thousand, nine hundred dollars (\$12,900.00).

Schulte RDX117 from E. Bourassa and Sons Ltd. for twenty-eight thousand, seven hundred twenty-two dollars (\$28,722.00) less the trade of two thousand, five hundred dollars (\$2,500.00) and less the dealership discount of nine thousand, two hundred twenty-two dollars (\$9,222.00) for a total of seventeen thousand dollars (\$17,000.00).

Schulte FM350 from E. Bourassa and Sons Ltd. for fifteen thousand, one hundred fifty-five dollars and eighty cents (\$15,155.80) less the dealership discount of three thousand, two hundred fifty-five dollars and eighty cents (\$3,255.80) for a total of eleven thousand, nine hundred dollars (\$11,900.00).

2018 Frontlink System including the new loader half coupling kit and installation from Redhead Equipment for a total of sixteen thousand, three hundred fifty dollars (\$16,350.00).

- Blaine Fornwald - That the R.M. of Browning No. 34 purchase a 2018 Schulte RDX 117 snow blower and 2018 Frontlink System including the new loader half coupling kit and installation from Redhead Equipment for the price of thirty-one thousand, eight hundred fifty dollars (\$31,850.00), plus taxes, including trade of unit #25 – 2000 Schulte snowblower and unit #20 – 2009 Schulte FM 250 snow plow mount, for a trade-in value of five thousand dollars (\$5,000.00), as per quote on file.

Carried



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h) SARM Convention

- Blaine Fornwald - That Mike Konopaki be authorized to attend the 2019 SARM Convention in Saskatoon, Saskatchewan, on Tuesday, March 12 and Wednesday, March 13, 2019; and that a room be booked for him arriving on Monday, March 11, 2019 and departing on Wednesday, March 13, 2019; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

i) Farm Family of the Year - Estevan, SK - March 26, 2019

- Blake Fornwald - That Reeve Pius Loustel, Councillors Blake Fornwald, Richard Brokop and *Brian Fornwald* spouses be authorized to attend the 2019 Estevan Chamber of Commerce's Farm Family of the Year in Estevan, Saskatchewan on March 26, 2019.

Carried

j) OH & S Committee

- Allan Walter - That the R.M. of Browning No. 34, upon review and clarification, establish an OH & S Committee; and that the outside employees vote for a representative to sit on this committee with Dustin Kautz, who has been appointed by Council.

Carried

2019-2-8 NEW BUSINESS

a) SAMA Annual Meeting

- Allan Walter - That Brian Fornwald be appointed as voting delegate and Pius Loustel and Greg Wallin as visiting delegates to the 2019 SAMA Annual Meeting at the Delta in Regina, Saskatchewan, on Wednesday, April 10, 2019; and that Greg Wallin be appointed to attend the SAMA Administrator Training Session on Tuesday, April 9, 2019; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

b) SGI Commercial Carrier Safety Seminar

- Blake Fornwald - That Mike Konopaki and Dustin Kautz be registered to attend the SGI commercial carrier safety seminar in Weyburn, Saskatchewan, on April 4th or 5th, 2019; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

c) Policy No. 200-9 - Procurement Policy

- Richard Brokop - That the Procurement Policy be tabled.

Carried

d) Policy No. 200-10 - Record Retention

- Richard Brokop - That Policy No. 200-10, being a policy regarding record retention, be adopted as a policy of the R.M. of Browning No. 34 as presented and attached to, forming part of these minutes.

Carried

e) School Yearbook Ad

- Derek Fichter - That the R.M. of Browning No. 34 purchase one page of advertising space in the 2019 Lampman School Yearbook for two hundred fifty dollars (\$250.00).

Carried



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f) Well Development Fee

- Blaine Fornwald - That Administration contact Gord Ringheim of Canadian Natural Resources Limited to attend the office to discuss and explain the well development fee with Reeve Pius Loustel and Administrative Consultant, Greg Wallin.

Carried

2019-2-9 OTHER MATTERS

- Allan Walter - That the following items be added to the agenda under "Other Matters":

Purchase Gravel Agreement;
MAIP Administrator Intern;
Administrative Assistant;
Budget Meeting.

Carried

a) Purchase Gravel Agreement

- Richard Brokop - That the R.M. of Browning No. 34 purchase 20,000 yards of 7/8" crushed gravel from McClement Rock Corp. for \$6.50/yard and \$0.10/excavation tax for a total of one hundred thirty-two thousand dollars (\$132,000.00) on the SE 22-9-6 W2M location.

Carried

b) MAIP Administrator Intern

- Richard Brokop - That the R.M. of Browning No. 34 hire Jessica Franklin under the MAIP program as an Administrator Intern at a salary of thirty-six thousand dollars per year (\$36,000.00/year), commencing on January 28, 2019 on a three-month probation period.

Carried

c) Administrative Assistant

- Blake Fornwald - That the R.M. of Browning No. 34 hire Amber Rittaler as an Administrative Assistant at a wage of eighteen dollars and fifty cents per hour (\$18.50/hour) commencing on February 11, 2019 on a three-month probation period.

Carried

e) Budget Meeting

- Blake Fornwald - That the 2019 budget meeting be set on Tuesday, March 5, 2019 commencing at 8:00 a.m.

Carried

2019-2-10 DELEGATIONS

Mr. Duncan Sutherland of Paradox Access Solutions met with Council to discuss road application of other geocell product.

- Blaine Fornwald - That further discussion of this type of road stabilization product be tabled.

Carried

Mr. Marlin Robins of Vermilion Energy Inc. met with Council to discuss Vermilion Energy Inc.'s operations and co-operation with the R.M. of Browning No. 34.



2019-2-11 ACCOUNTS

- Allan Walter - That the accounts covered by cheque no.'s 2603 to 2654 in the amount of \$294,193.21 and that direct payroll payments no's 1186 to 1212 for the amount of \$43,644.57 be approved for payment.

Carried

2019-2-12 NEXT MEETING

The next meeting be held on March 6, 2019 at 8:00 a.m.

Carried

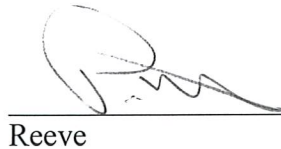
2019-2-13 ADJOURN

- Brian Fornwald - That this meeting now be adjourned. The time being 12:45pm.

Carried



Administrator



Reeve