
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - January 10, 2018

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, January 10, 2018, R.M. Office, Lampman, Saskatchewan.

2018-1-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:08 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Todd Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Dennis Christensen
Reeve - Pius Loustel
Administrator - Greg Wallin
Assistant Administrator - Dena Scott
Administrator Intern - Jadon Carnduff

2018-1-2 MINUTES

- Dennis Christensen - That the minutes of the December 13, 2017 meeting of Council be approved as amended.

Carried

2018-1-3 BANK RECONCILIATION

- Brian Fornwald - That the November 30, 2017 bank reconciliation be hereby approved as presented.

Carried

2018-1-4 CASH STATEMENT

- Todd Fichter - That the Statement of Receipts and Payments for the month of December, 2017 be adopted as presented.

Carried

- Brian Fornwald - That the R.M. of Browning No. 34 acknowledges the R.M. of Browning No. 34 & Town of Lampman Recreation Board deficit over twenty-five thousand (\$25,000.00) dollars.

Carried

- Brian Fornwald - That the Administrator be authorized to transfer two million, five hundred seventy-three thousand, four hundred ninety-six dollars and sixty-five cents (\$2,573,496.65) from the TD Account into the Long-Term Investment account.

Carried

2018-1-5 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried



2018-1-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Dennis Christensen - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2018-1-7 UNFINISHED BUSINESS

a) Swayze Concrete - Gravel for Sale

- Richard Brokop - That the Foreman be authorized to inspect the Foord Gravel Pit and the Rutten Gravel Pit owned by Swayze Concrete to determine the quality of the gravel at these pits.

Carried

b) GFL Environmental - Waste Bin Pricing

- Todd Fichter - That the GFL Environmental Waste Bin Pricing Agreement be tabled to the February 14, 2018 R.M. of Browning No. 34 meeting of Council.

Carried

c) MAIP - Motion to Hire Intern

- Brian Fornwald - That the hiring of Jadon Carnduff as Administrative Intern be hereby approved as of November 1, 2017 on a three (3) month probation period.

Carried

d) Lampman Fire and Rescue - Fire Calls

- Blake Fornwald - That the R.M. of Browning acknowledges the report showing the distribution of fire calls for each municipality served by Lampman Fire and Rescue for the years 2007 to 2017.

Carried

e) Stray Goats and *The Stray Animals Act*

- Blake Fornwald - That the Administrator write letters to Jerome Matz and Ryan Piper regarding the responsibilities and liabilities under *The Stray Animals Act* regarding Jerome Matz goats roaming at large.

Carried

2018-1-8 NEW BUSINESS

a) Ratepayers Meeting

- Dennis Christensen - That the R.M. of Browning No. 34 hold a spring ratepayer meeting on April 4, 2018; and that Brian Fornwald and Blaine Fornwald arrange the meeting.

Carried

b) Farm Family of the Year

- Richard Brokop - That the R.M. of Browning No. 34 resubmit the nomination for Ron Carson of Carson Farms to the Estevan Chamber of Commerce for Farm Family of the Year for 2018; and that the Administrator notify Ron Carson about his nomination.

Carried

- Blake Fornwald - That the R.M. of Browning No. 34 buy a table for the Estevan Chamber of Commerce Farm Family of the Year Awards Night on March 27, 2018; and that Brian Fornwald, Blaine Fornwald, Dennis Christensen and Pius Loustel and their spouses attend.

Carried



c) Office Closure - Clean up Office after Audit

- Brian Fornwald - That the R.M. of Browning No. 34 close the municipal office on February 2, 2018 to clean the office after the audit.

Carried

d) Human Resource Consulting

- Brian Fornwald - That discussion on the Human Resource Consulting proposals be tabled to the February 14, 2018 meeting of council.

Carried

e) R.M. of Brock No. 64 - Road Maintenance Agreements

- Blake Fornwald - That the R.M. of Browning No. 34 sign the Road Maintenance Agreements with the R.M. of Brock No. 64 for 2018.

Carried

f) SaskTel - R.M. of Browning No. 34 Road Construction

- Blaine Fornwald - That the councillor for each division submit a list of proposed road construction projects for the February 14, 2018 meeting of council to be reviewed.

Carried

g) SARM Municipal Management Essentials Workshops

- Dennis Christensen - That Brian Fornwald be authorized to attend the Conflict Management Workshop in Regina on January 25 & 26, 2018; and that all out of pocket expenses be covered by the R.M. of Browning No. 34.

Carried

h) SARM Governance Bylaw - Point of Privilege Resolutions

- Brian Fornwald - That the R.M. of Browning support the SARM Governance Bylaw - Point of Privilege Resolutions sponsored by the R.M. of Estevan No. 5, which eliminates point of privilege resolutions at the 2018 SARM Convention.

Carried

i) Pest Control Officer Contract

- Richard Brokop - That the Administrator submit the Pest Control Officer Contract to Pat Filz for review.

Carried

j) PDAP - Overland Flood Insurance

- Richard Brokop - That the R.M. of Browning No. 34 mail the Overland Flood Insurance and the Provincial Disaster Assistance Program pamphlet and to all ratepayers of the R.M. of Browning No. 34 to make them aware of all PDAP changes.

Carried

k) Range Road 2052 Right-of-Way

- Brian Fornwald - That the R.M. of Browning purchase one hundred (100) feet of right-of-way at the rates listed in the Rates and Appointments for the construction project on Range Road 2052 from Township Road 60 to Township Road 70.

Carried

1) Employees Late for Work

- Brian Fornwald - That the Administrator write minor violation letters to Shane Evans, Dylan Thiessen, and Dustin Kautz; and that each letter involves the proper disciplinary action for each employee being late.

Carried

2018-1-10 ACCOUNTS

- Todd Fichter - That the accounts covered by cheque no.'s 1805 to 1863 in the amount of \$488,105.67 and that direct payroll payments no's 806 to 833 for the amount of \$77,850.98 be approved for payment.

Carried

2018-1-11 NEXT MEETING


The next meeting be held on February 14, 2018 at 8 a.m.


Carried

2018-1-12 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 11:54 a.m.

Carried



Administrator

Reeve