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# *RURAL MUNICIPALITY OF BROWNING NO. 34*

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## **Minutes - July 11, 2018**

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, July 11, 2018, R.M. Office, Lampman, Saskatchewan.

### **2018-7-1 CALL TO ORDER**

Reeve Loustel called the meeting to order. The time being 7:07 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Todd Fichter  
# 4 - Blaine Fornwald - Absent  
# 5 - Brian Fornwald - Absent  
# 6 - Dennis Christensen  
Reeve - Pius Loustel  
Administrator - Greg Wallin  
Assistant Administrator - Dena Scott  
Administrator Intern - Jadon Carnduff

### **2018-7-2 MINUTES**

- Todd Fichter - That the minutes of the June 13, 2018 meeting of Council be approved as read.  
Carried

### **2018-7-3 BANK RECONCILIATION**

- Dennis Christensen - That the May 31, 2018 bank reconciliation be hereby approved as presented.  
Carried

### **2018-7-4 CASH STATEMENT**

- Blake Fornwald - That the Statement of Receipts and Payments for the month of June, 2018 be adopted as presented.

Carried

### **2018-7-5 CORRESPONDENCE**

- Richard Brokop - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

### **2018-7-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Dennis Christensen - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2018-7-7 UNFINISHED BUSINESS**

**a) Skid Steer Quotes**

The R.M. of Browning No. 34 received the following price quotes listed in Schedule "A", which has been attached to and forming part of these minutes.

- Dennis Christensen - That the R.M. of Browning No. 34 purchase a 2018 324G John Deere Skid Steer High Flow Unit with a 72" Construction Bucket and 48" Pallet Forks from Brandt Tractor Ltd. in the amount of sixty-two thousand, two hundred thirteen dollars and twenty-five cents (\$62,213.25) taxes included, as per quote on file; and that if our existing broom does not fit, that we purchase a broom from Brandt Tractor Ltd.

Carried

**b) Lampman Family Centre Proposal**

- Richard Brokop - That the Administrator write a letter to the Lampman Family Centre stating that the location of 311 3<sup>rd</sup> Avenue East in Lampman is not feasible for the family centre to operate from due to extensive repairs needed and requesting information on how the Lampman Family Centre plans to operate and move forward; and that further discussion be tabled to the August, 2018 regular meeting of Council.

Carried

**d) ADD Board**

- Richard Brokop - That the Administrator get more information on the Simply Ag Solutions Inc. grain bag recycling program to see if we want to participate as a member; and that further discussion be tabled to the August, 2018 regular meeting of Council.

Carried

**e) Hiring Employee**

- Dennis Christensen - That Kelly Fornwald be hired as of June 22, 2018 as a seasonal full-time employee at the wage of twenty dollars (\$20.00) per hour on a three (3) month probationary period.

Carried

- Blake Fornwald - That the Administrator draft a Policy to have employees pay for any additional surcharged insurance premiums of the employees that are or become surcharged above the regular premium to be insured.

Carried

**f) Range Road 2065**

- Richard Brokop - That the Foreman exhaust all sources of obtaining clay to the south for the reconstruction of a portion of Range Road 2065; if no clay is available from the south, then to contract JJ Trucking Ltd. for the approximate cost of one hundred thousand dollars (\$100,000.00) to build up Range Road 2065 from Highway 361 north to Shylo and Jo-Leigh Claypool's access road on the NE 17-5-6 W2M.

Carried

**2018-7-8 NEW BUSINESS**

**a) Arcola Skate Park Donation**

- Dennis Christensen - That the donation given to the building of the Arcola Skate Park be requested to be returned as the building of the Arcola Skate Park has been cancelled.

Carried

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b) Bylaw No. 2018-1 - Extension of Financial Statement Deadline

- Todd Fichter - That Bylaw No. 2018-1, being a Bylaw to provide for an extension of the financial statement deadline, be introduced and read for the first time.

Carried

- Blake Fornwald - That Bylaw No. 2018-1 be read the second time.

Carried

- Dennis Christensen - That the third and final reading of Bylaw No. 2018-1 be permitted at this meeting.

Carried Unanimously

- Richard Brokop - That Bylaw No. 2018-1 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34.

Carried

c) Bylaw No. 2018-2 - Amend Council Procedures Bylaw No. 2016-1

- Dennis Christensen - That Bylaw No. 2018-2, being a Bylaw to amend Bylaw No. 2016-1, be introduced and read for the first time.

Carried

- Blake Fornwald - That Bylaw No. 2018-2 be read the second time.

Carried

- Dennis Christensen - That the third and final reading of Bylaw No. 2018-2 be permitted at this meeting.

Carried Unanimously

- Richard Brokop - That Bylaw No. 2018-2 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34.

Carried

d) Elm Lawn Cemetery - Establish Cemetery

- Dennis Christensen - That the portion of SE 9-5-6 W2M legally described as SE 9-5-6 W2M, Plan No. G5250, Extension 4, Surface Parcel No. 112551881 be declared and approved as a cemetery.

Carried Unanimously

e) Browning Cemetery - Establish Cemetery

- Todd Fichter - That the portion of the NW 34-5-5 W2 legally described as Parcel A Plan No. 101212580, Extension 25, Surface Parcel No. 114326883 be declared and approved as a cemetery.

Carried Unanimously

f) Willmar Cemetery - Establish Cemetery

- Richard Brokop - That the portion of NW 22-6-4-W2 legally described as Parcel G Plan No. 101245980, Extension 8, Surface Parcel No. 114337177 be declared and approved as a cemetery.

Carried Unanimously

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g) Election Officials

- Todd Fichter - That the following election officials be appointed for 2018 at the following rates:

Returning Officer - Greg Wallin - \$175.00

Deputy Returning Officer - Dena Scott - \$175.00

Poll Clerk (Appointed by the Returning Officer) - \$175.00

Carried

h) Polling Place

- Dennis Christensen - That the polling station be at the R.M. office, Council Chambers, 215 Main Street, Lampman, Saskatchewan.

Carried

i) Nomination Period - September 19, 2018

- Todd Fichter - That the Notice of Call for Nominations to September 19, 2018 for the offices of Councillors for Divisions 2, 3, 4, and 6 be advertised in the August 31, 2018 issue of the Carlyle Observer.

Carried

j) List of Voters

- Richard Brokop - That the Administrator be instructed to complete a List of Voters in the case of an election.

Carried

k) Nomination Officers

- Todd Fichter - That Dena Scott, Janine Fleck, Loretta Threinen, and Jadon Carnduff be appointed nomination officers for the October 24, 2018 Election.

Carried

l) SK Highways & Infrastructure – Installing Signs Adjacent to Highway #361

- Pius Loustel - That a resolution be submitted to the SARM Midterm Convention petitioning the Ministry of Highways to allow range and township road signs to be placed on stop and yield sign posts in the Ministry of Highways and Infrastructures right-of-way.

Carried

m) List of Lands in Arrears

- Todd Fichter - That the List of Lands in Arrears be approved as presented, and attached to, forming part of these minutes.

Carried

- Dennis Christensen - That properties with more than fifty percent (50%) of the preceding year's tax levy remaining in arrears before September 30, 2018 be added to the Tax Enforcement List; and that all affected property owners be advised.

Carried

n) Tax Enforcement List

- Richard Brokop - That the Tax Enforcement List be advertised in the October 12, 2018 issue of the Carlyle Observer.

Carried

**2018-7-9 DELEGATIONS**

Mike Konopaki, R.M. of Browning No. 34 Foreman, met with Council at 9:05 a.m. to discuss general operations of the R.M. of Browning No. 34.

- Richard Brokop - That the R.M. of Browning No. 34 offer Jarred Christensen seasonal, part-time employment with a wage of twenty dollars (\$20.00) per hour and a three (3) month probationary period.

Carried

Councillor Dennis Christensen left the meeting at 10:05 a.m.

**2018-7-10 ACCOUNTS**

- Todd Fichter - That the accounts covered by cheque no.'s 2187 to 2232 in the amount of \$239,753.93 and that direct payroll payments no's 974 to 1002 for the amount of \$52,605.79 be approved for payment.

Carried

**2018-7-11 NEXT MEETING**

The next meeting be held on August 8, 2018 at 7:00 a.m.

Carried

**2018-7-12 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 10:19 a.m.

Carried