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# *RURAL MUNICIPALITY OF BROWNING NO. 34*

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**Minutes - June 13, 2018**

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, June 13, 2018, R.M. Office, Lampman, Saskatchewan.

## **2018-6-1 CALL TO ORDER**

Reeve Loustel called the meeting to order. The time being 7:02 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Todd Fichter - Absent  
# 4 - Blaine Fornwald  
# 5 - Brian Fornwald  
# 6 - Dennis Christensen  
Reeve - Pius Loustel  
Administrator - Greg Wallin  
Assistant Administrator - Dena Scott  
Administrator Intern - Jadon Carnduff

## **2018-6-2 MINUTES**

- Brian Fornwald - That the minutes of the May 2, 2018 meeting of Council be approved as read.

Carried

- Dennis Christensen - That the minutes of the May 7, 2018 Joint Meeting of the R.M. of Browning No. 34 and the Town of Lampman be approved as read.

Carried

## **2018-6-3 BANK RECONCILIATION**

- Brian Fornwald - That the April 30, 2018 bank reconciliation be hereby approved as presented.

Carried

## **2018-6-4 CASH STATEMENT**

- Dennis Christensen - That the Statement of Receipts and Payments for the month of May, 2018 be adopted as presented.

Carried

## **2018-6-5 CORRESPONDENCE**

- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

## **2018-6-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Blake Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



**2018-6-7 UNFINISHED BUSINESS**

a) Skid Steer Quotes

- Pius Loustel - That further discussion be tabled to the July, 2018 regular meeting of Council.  
Carried

b) 2017 CIH Puma 185 Tractor Quote

- Blaine Fornwald - That the R.M. of Browning No. 34 purchase a 2017 CIH Puma 185 Tractor from Redhead Equipment Ltd. in the amount of one hundred seventy-seven thousand dollars (\$177,000.00) with a difference of eighty-five thousand dollars (\$85,000.00) with the trade of a 2010 John Deere 7830 Tractor plus taxes, as per quote on file.  
Carried

c) Return of Road Bonds - TORC Oil & Gas Ltd. and Openfield Developments Inc.

- Blake Fornwald - That the Road Bond Agreement with Openfield Developments Inc. covering East of 15, 22, 26-4-6 W2M, and N of 10, 22, 23-4-6 W2M be returned along with the cheque as road restrictions were not utilized in 2018  
Carried

- Dennis Christensen - That the Road Bond Agreement with TORC Oil & Gas Ltd. covering East of 33-5-5 W2M, North of 31, 32-5-5 W2M, North of 36-5-6 W2M, and East of 35-5-6 W2M be returned along with the cheque and letter of credit as road restrictions were not utilized in 2018.  
Carried

d) Spectrum Resource Group Inc. - Well Development Fee

- Dennis Christensen - That the Well Development Fee issued to Spectrum Resource Group Inc. for 1-9-6-6 W2M not be cancelled as the Road Maintenance Agreement issued to Spectrum Resource Group Inc. only covers damages to the one (1) mile of road East of 4-6-6 W2M.  
Carried

e) Don Steinke - Incident Report

- Richard Brokop - That Council acknowledge receipt of the incident report from Don Steinke for the incident on April 19, 2018 regarding an overweight ticket received; and that all R.M. of Browning No. 34 trucks and trailers be weighed to ensure that the operators are aware of the exact weight of the truck and trailers; and that we ensure that our loader scale is established.  
Carried

f) Hire Outside Employee

- Brian Fornwald - That the R.M. of Browning No. 34 hire an outside seasonal employee for the summer.  
Carried

g) Road Restrictions

- Brian Fornwald - That the road restrictions on Primary Grid 605 from Township Road 40 to Township 52, Primary Grid 605 from Township Road 52 to Township Road 62, and Primary Grid 605 from Range Road 2060 to Range Road 2063 be changed to thirteen thousand (13,000) kilograms.  
Carried





h) Lampman Family Centre Proposal

- Dennis Christensen - That the Administrator write a letter to the Lampman Family Centre stating the R.M. of Browning No. 34's interest in the Lampman Family Centre and requesting further details on the plans of the family center; and that further discussion be tabled to the July, 2018 regular meeting of Council.

Carried

j) Asset Management

- Richard Brokop - That the R.M. of Browning No. 34 directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the R.M. of Browning No. 34 Asset Management Program - Phase 1.

Be it therefore resolved that the R.M. of Browning No. 34 commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

Asset Management Governance Tools Diagnostic and Development; Asset Inspection and Condition Assessments for Critical Transportation Infrastructure;

Be it further resolved that the R.M. of Browning No. 34 commits seven thousand six hundred sixty dollars (\$7,660.00) from its budget toward the costs of this initiative.

Carried

k) Enhanced Officer Position

- Brian Fornwald - That the Administrator contact Andrew Knowles, Estevan Traffic Services, to obtain information on the status of the Enhanced Officer Position moving to the Estevan RCMP detachment.

Carried

**2018-6 -8 NEW BUSINESS**

a) Todd Fichter - Letter of Resignation

- Richard Brokop - That the R.M. of Browning No. 34 acknowledges the letter of resignation dated May 3, 2018 from Todd Fichter as Councilor for Division 3 effective October 2018.

Carried

b) Don Steinke - Letter of Resignation

- Blake Fornwald - That the R.M. of Browning No. 34 acknowledges the letter of retirement dated May 30, 2018 from Don Steinke effective October 31, 2018; and that the R.M. of Browning No. 34 pay to Don Steinke any remaining pay, including holiday pay, upon his last day of work.

Carried

c) David Tremblay - Grader Operator

- Brian Fornwald - That David Tremblay be offered an opportunity to try operating a grader under the supervision of Mike Konopaki, Dylan Thiessen, and Dean Marshall.

Carried



d) Upper Souris Watershed Association - AGM June 20, 2018

- Blake Fornwald - That Dennis Christensen be appointed to attend the Upper Souris Watershed Association Annual General Meeting Wednesday, June 20, 2018 in Midale, Saskatchewan; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

e) Shylo and Jo-Leigh Claypool - Range Road 2065

- Dennis Christensen - That the Foreman inspect the quality of Range Road 2065 from Township Road 52 to Township Road 54; and that the Foreman obtain quotes for building up Range Road 2065 from Township Road 52 to Township Road 54.

Carried

f) Policy No. 400-1 Dust Control

- Richard Brokop - That further discussion regarding dust control be tabled to the July, 2018 regular meeting of Council.

Carried

h) Fire Fighting Insurance Letter

- Richard Brokop - That a letter be sent to all R.M. of Browning No. 34 Ratepayers urging them to ensure they have a minimum of ten thousand dollars (\$10,000.00) worth of firefighting coverage on their insurance policies.

Carried

i) Farmers Equipment List and Phone Numbers

- Dennis Christensen - That a letter be sent out with a checklist to all R.M. of Browning No. 34 Ratepayers asking for them to submit a list of equipment and phone numbers to the R.M. of Browning No. 34 for the purpose of creating a list of equipment and phone numbers in case of an emergency for Lampman Fire and Rescue.

Carried

j) Office and Shop Lights Estimate

- Blake Fornwald - That the R.M. of Browning No. 34 contract Johnathon Geisel to replace the fluorescent light fixtures with new led light fixtures in the municipal office at the price of two thousand eight hundred twenty-five dollars and ten cents (\$2,825.10) as per quote on file.

Carried

m) Warren Walter - Right-of-way - N ½ 13-6-5 W2M

- Brian Fornwald - That the R.M. of Browning No. 34 trade the right-of-way for the road North of 13-6-5 W2M in exchange for the right-of-way East of 26-6-5 W2M owned by Warren Walter; and that Township Road 63 from Range Road 2050 to Range Road 2051 be closed indefinitely and transferred to Warren Walter.

Carried

n) Moose Mountain Health Care Corp. - Proposed Houses for Physicians

- Pius Loustel - That further discussion regarding the purchase of physician houses in Arcola be tabled to the October, 2018 regular meeting of Council.

Carried





o) PDAP Designation

- Blaine Fornwald - That the R.M. of Browning No. 34 apply to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by flooding on the dates of June 1-2, 2018

Carried

**2018-6-9 DELEGATIONS**

Mike Konopaki, R.M. of Browning No. 34 Foreman, met with Council at 9:30 a.m. to discuss the general operations of the R.M. of Browning No. 34.

Sarah Goddard and Jennifer Spaeth, Greenline Consulting, met with Council at 10:45 a.m. to present the report regarding the employee engagement survey prepared by Greenline Consulting.

Councillor Brian Fornwald left the meeting at 11:50 a.m.

Assistant Administrator Dena Scott left the meeting at 12:40 p.m.

There was discussion regarding the continuation of Shane Evans coming to work late. Reeve Pius Loustel and Administrator Greg Wallin will talk to Shane Evans and advise him that any day he comes late he will be given a one (1) day suspension without pay.

Assistant Administrator Dena Scott returned to the meeting at 12:50 p.m.

**2018-6-10 ACCOUNTS**

- Blaine Fornwald - That the accounts covered by cheque no.'s 2113 to 2186 in the amount of \$579,656.27 and that direct payroll payments no's 946 to 973 for the amount of \$54,438.95 be approved for payment.

Carried

**2018-6-11 NEXT MEETING**


The next meeting be held on July 11, 2018 at 7:00 a.m.

Carried

**2018-6-12 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 1:01 p.m.

Carried

  
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Administrator  
\_\_\_\_\_  
Reeve