
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - June 13, 2019

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, June 13, 2019, R.M. Office, Lampman, Saskatchewan.

2019-6-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:05 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Allan Walter
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott
Administrative Intern - Jessica Franklin

2019-6-2 MINUTES

- Derek Fichter - That the minutes of the May 2, 2019 meeting of Council be approved as read.
Carried

2019-6-3 BANK RECONCILIATION

- Blaine Fornwald - That the April, 2019 bank reconciliation be hereby approved as presented.
Carried

2019-6-4 CASH STATEMENT

- Brian Fornwald - That the Statement of Receipts and Payments for the month of May, 2019 be adopted as presented.

Carried

2019-6-5 CORRESPONDENCE

- Allan Walter - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-6-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Blake Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



2019-6-7 UNFINISHED BUSINESS

a) APAS Membership

- Richard Brokop - That the R.M. of Browning No. 34 forward a letter regarding the possibility of becoming a member of APAS to all ratepayers requesting that they contact their council member with their opinions or comments on this topic and all submissions be reviewed by Council at the regular meeting in September, 2019.

Carried

b) Clubroot Management Bylaw No. 2019-3

- Brian Fornwald - That Bylaw No. 2019-3, being a Bylaw to Prevent and Control Clubroot be introduced and read for the first time.

Carried

- Blaine Fornwald - That Bylaw No. 2019-3 be read the second time.

Carried

- Blake Fornwald - That the third and final reading of Bylaw No. 2019-3 be permitted at this meeting.

Motion Defeated

b) Policy No. 600-4 - Clubroot Management

- Richard Brokop - That further discussion regarding Policy No. 600-4, being a Clubroot Management Policy, be tabled to the next regular meeting of Council.

Carried

c) Plant Health Officers - Appointment as Pest Control Officers

- Brian Fornwald - That Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Baraniecki, and Colleen Fennig be appointed as Pest Control Officers for the R.M. of Browning No. 34 for 2019 for the purpose of conducting the 2019 Clubroot Survey led by the Ministry of Agriculture.

Carried

d) Ryder Scholpp - Exit Interview

- Derek Fichter - That the R.M. of Browning No. 34 acknowledges Ryder Scholpp's exit interview; and that the R.M. of Browning No. 34 contact Sarah Goddard from Greenline Consulting to go over the reoccurring issues concerning the outside employees.

Carried

Before any discussion took place on personnel issues between employees an in-camera session was requested

7:47 a.m. - In camera session, Greg Wallin, Dena Scott and Jessica Franklin left the room

8:10 a.m. - Greg Wallin, Dena Scott and Jessica Franklin returned to the room



e) Performance Reviews

- Blaine Fornwald - That the R.M. of Browning No. 34 acknowledge the Employee Performance Reviews from Greenline Consulting for Dena Scott, Jadon Carnduff, and Janine Fleck; and that raises to the following employees be applied retroactively to January 1, 2019 as per attached Appendix A.

Carried

f) Paradox Tough Cell Reinforced Structure Proposal

- Richard Brokop - That the R.M. of Browning No. 34 table the Paradox Tough Cell Reinforced Structure proposal until we contact Titan Environmental Containment to request a proposal and a quote on a reinforced structure on the portion of the road E of NW 21-4-5 W2M to compare the prices.

Carried

h) Road Construction Proposals

We have received the following invitational tenders:

	Svein Bryeide Construction Ltd.	JJ Trucking Ltd.	Harold Haugen Construction	TNT Oilfield Services Inc.
R.R. 2041 (5 miles) West 1, 36, 25, 24, 13-4-4 W2M	\$90,000.00/mile	\$82,000.00/mile	N/A	N/A
R.R. 2061 (1.5 miles) West 36, 25-5-6 W2M	\$65,000.00/mile	N/A	N/A	N/A
R.R. 2061 (1 mile) West 24-5-6 W2M	\$75,000.00/mile	\$60,000.00/mile	\$75,000.00/mile	N/A
R.R. 2065 (1 mile) West 32-6-6 W2M	\$75,000.00/mile	N/A	N/A	N/A
R.R. 2062 (2 miles) West 35, 26-5-6 W2M	\$75,000.00/mile	N/A	\$74,000.00/mile \$74,500.00/mile	N/A
R.R. 2052 (1.25 miles) West 23, 14-6-5 W2M	N/A	N/A	Quote to come	N/A
R.R. 2042 (2 miles) West 23, 14-5-4 W2M	N/A	N/A	\$70,000.00/mile	N/A
R.R. 2042 (1/2 mile) West 35-5-4 W2M	N/A	N/A	\$48,000.00/ project	N/A
R.R. 2052 (.75 mile) West 14-6-5 W2M	N/A	N/A	N/A	Quote to come

- Richard Brokop - That the tender received from JJ Trucking Ltd. for the reconstruction of the five (5) miles on Rge. Rd. 2041, E of 2-5-4 W2M, E of 35, 26, 23, 14-4-4 W2M in the amount of eighty-two thousand dollars (\$82,000.00) per mile of construction be accepted; and that the road construction shall commence immediately. If construction has not commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

- Derek Fichter - That the tender received from Svein Bryeide Construction Ltd. for the reconstruction of the one and a half (1.5) mile on Rge. Rd. 2061, E of 35 & NE 26-5-6 W2M in the amount of sixty-five thousand dollars (\$65,000.00) per mile of construction be accepted; and that the road construction shall commence immediately. If construction has not commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

- Derek Fichter - That the tender received from Svein Bryeide Construction Ltd. for the reconstruction of the one (1) mile on Rge. Rd. 2061, E of 23-6-6 W2M in the amount of seventy-five thousand dollars (\$75,000.00) be accepted; and that the road construction shall commence immediately. If construction has not commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

- Allan Walter - That the tender received from Svein Bryeide Construction Ltd. for the reconstruction of the one (1) mile on Range Road 2065, E of 31-6-6 W2M in the amount of seventy-five thousand dollars (\$75,000.00) be accepted; and that the road construction shall commence immediately. If construction has not commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

- Derek Fichter - That the tender received from Svein Bryeide Construction Ltd. for the reconstruction of the two (2) miles on Rge. Rd. 2062, E of 34, 27-5-6 W2M in the amount of seventy-five thousand dollars (\$75,000.00) per mile of construction be accepted; and that the road construction shall commence immediately. If construction has not commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

- Brian Fornwald - That the tender received from Harold Haugen Construction for the reconstruction of the one and one quarter (1 1/4) miles on Rge. Rd. 2052, one (1) mile E of 22-5-6 W2M and one quarter (1/4) mile NE of 15-5-6 W2M be accepted, so long as the quote comes in, and is forwarded to Council for approval; and that the road construction shall commence immediately. If construction hasn't commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

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- Blaine Fornwald - That the tender received from Harold Haugen Construction for the reconstruction of the two (2) miles on Rge. Rd. 2042, E of 22, 15-5-4 W2M in the amount of seventy thousand dollars (\$75,000.00) per mile of construction be accepted; and that the road construction shall commence immediately. If construction has not commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

- Blaine Fornwald - That the tender received from Harold Haugen Construction for the reconstruction of the three quarter (3/4) mile on Rge. Rd. 2042, E of 34-5-4 W2M in the amount of forty-eight thousand dollars (\$48,000.00) be accepted; and that the road construction shall commence immediately. If construction hasn't commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

- Blaine Fornwald - That the tender received from TNT Oilfield Services Inc. for the reconstruction of the three quarter (3/4) mile on Rge. Rd. 2052, E of 15-6-5 W2M be accepted, so long as the quote comes in, and is forwarded to Council for approval; and that the road construction shall commence immediately. If construction hasn't commenced by August 31, 2019, the road construction contract will be null and void and the road construction project will be retendered in the 2020 year.

Carried

j) TORC Oil & Gas Ltd. - Return Road Bond

- Brian Fornwald - That the R.M. of Browning No. 34 return the Road Bond received from TORC Oil & Gas Ltd. that was held in trust in consideration that TORC Oil & Gas Ltd. did not use the banned roads during the 2019 Spring Road Bans.

Carried

k) Office Windows

- Allan Walter - That further discussion of the office windows be tabled until the R.M. of Browning No. 34 receives two (2) separate quotes from the following contractors: B&S Construction Ltd., Independent Construction Management Inc., and Dexeco Construction Ltd.; one quote will be replacing only the full size windows with the same size triple pane with three (3) opening windows and the other quote will reflect half size triple pane windows with three (3) opening windows, and stucco where the bottom half of the window will be replaced.

Carried

l) MMHCC - Proposed Housing Purchase

- Richard Brokop - That the R.M. of Browning No. 34 pay Moose Mountain Health Care Committee for the full amount of the proposed housing purchase in one lump sum of one hundred and two thousand nine hundred and twelve dollars (\$102,912.00).

Carried

2019-6-8 NEW BUSINESS

a) Bylaw No. 2019-2 - Road Closure - SW 36-4-6 W2M

Reeve Loustel recessed the meeting of Council to hold a Public Hearing to hear any concerns regarding the passing of Bylaw No. 2019-2, being a Bylaw to close a portion of the road located in SW 36-4-6 W2M. The time being 8:00 a.m.

No concerns were presented.

Reeve Loustel reconvened the meeting of Council at 8:05 a.m.

- Allan Walter - That Bylaw No. 2019-2, being a Bylaw to close a portion of the road located in SW 36-4-6 W2M, be introduced and read for the first time.

Carried

- Brian Fornwald - That Bylaw No. 2019-2 be read the second time.

Carried

- Derek Fichter - That the third and final reading of Bylaw No. 2019-2 be permitted at this meeting.

Carried Unanimously

- Richard Brokop - That Bylaw No. 2019-2 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34.

Carried

b) Dean Marshall - Incident Report

- Blaine Fornwald - That Council acknowledge the Incident Report regarding Dean Marshall jackknifing Unit 48 and 51; and that a letter be sent to Dean Marshall reminding him to be more cautious.

Carried

c) SARM Trading Services - Notice of Tender

- Brian Fornwald - That the R.M. of Browning No. 34 post a notice on sasktenders.ca that the R.M. of Browning No. 34 will be using services provided by the SARM Trading Services Department until December 31, 2019.

Carried

d) Joint Meeting

- Brian Fornwald - That the Councils for the R.M. of Browning No. 34 and the Town of Lampman hold a joint meeting to be held on July 10th, 2019 at 6 p.m.

Carried

e) Woodlawn Regional Park - Road

- Allan Walter - Due to time and employee time restraints, the R.M. of Browning No. 34 cannot offer the employees and/or equipment to help with the reconstruction of the one (1) km road entry way at Woodlawn Regional Park.

Carried



f) Trevor Deren - Dust Control - SW 4-5-6 W2M

- Derek Fichter - That the R.M. of Browning No. 34 contact Trevor Deren and offer him the option to have dust control applied at SW 4-5-6 W2M for the full cost of product as the property borders a paved road.

Carried

g) Tim Green - Dust Control - SW 2-5-6 W2M

- Derek Fichter - That the R.M. of Browning No. 34 contact Tim Green to advise that dust control would be supplied on either, but not both, of the Rge. Rd. 2062 or Twp. Rd. 50 at SW 2-5-6 W2M.

Carried

i) SaskPower Request - Range Road 2063

- Allan Walter - That the R.M. of Browning No. 34 contact SaskPower and request to have the power line request bored one (1) pole length prior than what they have sent in on the request to prevent the power poles being too close to the roadway as there is a curve in the road that would place the power poles in a dangerous position. That SaskPower be advised that the R.M. of Browning No. 34 has future plans of building up Range Road 2063 between Township Road 52 and Township Road 50 in the next (5) five years.

Carried

j) CTP Corridor - Range Road 2070

- Blaine Fornwald - That the R.M. of Browning No. 34 contact SARM regarding the CTP Corridor to question why it is not of corridor status. The traffic count was seven (7) and needs to be a minimum of fifteen (15); if the case is due to a low traffic count, the R.M. of Browning No. 34 will pay to have a second traffic count completed on Range Road 2070.

Carried

n) 2018 Audited Financial Assessment Roll Confirmation

- Brian Fornwald - That the 2018 Audited Financial Statement of the R.M. of Browning No. 34 be accepted as presented.

Carried

o) Application to Subdivide - Lionel Raymond Lisafeld and Beverley Anne Lisafeld - SW ¼ 22-5-6-W2

- Blake Fornwald - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of the SW ¼ of 22-5-6 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision; we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel will be sold with, and tied to the NW 15-5-6 W2M, which is adjacent to a road; and as this is the first parcel subdivided from this quarter, there is no public reserve requirement.

Carried



g) Vermilion Energy Inc. - Road Bond Agreement - PG 605 – Lsd. 9 of NE 5-4-6 W2M

- Derek Fichter - That a Road Bond Agreement be accepted with Vermilion Energy Inc. in the amount of sixty thousand dollars (\$60,000.00) with a five percent (5%) non-refundable holdback in the sum of three thousand (\$3,000.00) dollars calculated at sixty (60%) percent of one (1) mile of road (\$100,000.00/mile as per Policy No. 400-18) on the following portion of road:

East of the NE of 5-4-6 W2M (Lsd. 9)

From the South boundary road of the R.M. – Township Road 40 North 60% of a mile on Range Road 2064

Carried

r) Hire Outside Employee - Derek Lawrence

- Richard Brokop - That the R.M. of Browning No. 34 hire Derek Lawrence as an equipment operator at a wage of twenty-one dollars and fifty cents per hour (\$21.50/hour) commencing on June 10, 2019 on a three-month probation period, with the submission of a clean driver's abstract from SGI and a clean Pre-Employment Express Drug 10 Panel test to be completed at S.E. Options Consulting in Estevan, SK.

Carried

s) Hire Outside Employee - Micheal Seabrook

- Richard Brokop - That the R.M. of Browning No. 34 hire Micheal Seabrook as an equipment operator at a wage of twenty-one dollars and fifty cents per hour (\$21.50/hour) commencing on June 17, 2019 on a three-month probation period, with the submission of a clean driver's abstract from SGI and a clean Pre-Employment Express Drug 10 Panel test to be completed at S.E. Options Consulting in Estevan, SK.

Carried

2019-6-10 FOREMAN'S REPORT

- Richard Brokop - That the Foreman's Report be hereby approved as presented.

Carried

2019-6-11 DELEGATIONS

Katey Makohoniuk, SARM Division 1 Plant Health Officer, met with Council to discuss Clubroot disease and the preventative measures the R.M. of Browning No. 34 can take.

Duane Haave, APAS General Manager, met with Council to discuss the possibility of gaining a municipal APAS membership.

2019-6-12 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 2831 to 2907 in the amount of \$854,393.28 and that direct payroll payments no's 1296 to 1338 for the amount of \$76,178.14 be approved for payment.

Carried



2019-6-13 NEXT MEETING

The next meeting be held on Thursday, July 4, 2019 at 7:00 a.m.

Carried

2019-6-14 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 12:33 pm.

Carried



Administrator



Reeve