
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes -March 6, 2019

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, March 6, 2019, R.M. Office, Lampman, Saskatchewan.

2019-3-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:10 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter - absent
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Allan Walter
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott
Administrative Intern - Jessica Franklin

2019-3-2 MINUTES

- Allan Walter - That the minutes of the February 7, 2019 regular meeting of Council be approved as read.

Carried

- Blaine Fornwald - That the minutes of the March 5, 2019 budget meeting of Council be approved as read.

Carried

2019-3-3 BANK RECONCILIATION

- Brian Fornwald - That the January, 2019 bank reconciliation be hereby approved as presented.

Carried

2019-3-4 CASH STATEMENT

- Brian Fornwald - That the Statement of Receipts and Payments for the month of February, 2019 be adopted as presented.

Carried

2019-3-5 CORRESPONDENCE

- Allan Walter - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-3-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Blake Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



2019-3-7 UNFINISHED BUSINESS

a) Bylaw No. 2019-1 Clubroot Management

- Richard Brokop - That Bylaw No. 2019-1, being a Bylaw to Prevent and Control Clubroot be tabled to the next regular meeting of Council.

Carried

b) Policy No. 600-4 Clubroot Management

- Richard Brokop - That Policy No. 600-1, being a Policy for Clubroot Management, be tabled to the next regular meeting of Council.

Carried

c) Grader Tenders

That the following quotes were received:

	Price	Less Trade	Net Price
Finning International 2019 160M3AWDB	\$357,902.02	-\$85,000.00	\$315,816.02
Finning International 140 13A AWD	\$342,645.34	-\$85,000.00	\$286,345.43
Brandt Tractor 2018 John Deere 772G	\$369,500.00	-\$80,000.00	\$289,500.00
Brandt Tractor 2018 John Deere 782G	\$384,500.00	-\$80,000.00	\$304,000.00
SMS Equipment 2019 KOMATSU GD655-6	\$307,500.00	-\$110,000.00	\$197,500.00
SMS Equipment 2018 KOMATSU GD655-6	\$307,500.00	-\$110,000.00	\$177,500.00
		-\$20,000.00 (rental discount)	

- Blaine Fornwald - That the R.M. of Browning No. 34 purchase a 2019 160M3AWDB Motor Grader from Finning International for the total price of three hundred fifteen thousand eight hundred sixteen dollars and two cents (\$315,816.02)

Carried

f) Wages and Salaries for RM Employees

- Brian Fornwald - That the R.M. of Browning No. 34 employees be granted a wage and salary increase, based on the Employee Performance Reviews as per each individual employee completed; and that employees be paid retroactively dated from January 1, 2019.

Carried

- Richard Brokop - That Dean Marshall be given a \$2.00/hour wage increase based on his promotion to Assistant Foreman plus his scheduled wage and salary increase based on the Employee Performance Review of 3% that was individually completed.

Carried

g) Paradox Tough Cell Reinforced Structure Proposal

- Brian Fornwald - That further discussion regarding the Paradox Tough Cell Proposal be tabled to the next regular meeting of Council.

Carried

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h) Policy No. 200-9 Administration – Procurement Policy

- Pius Loustel - That further discussion regarding the Procurement Policy be tabled to the next regular meeting of Council.

Carried

i) Training Proposal for Grader and Excavator Training

- Brian Fornwald - That further discussion regarding the Grader and Excavator Training be tabled to the next regular meeting of Council.

Carried

j) Road Bans – Opt Out of Ministry of Highways for Spring 2019

- Brian Fornwald - That the R.M. of Browning No. 34 opt out of the Ministry of Highways and Infrastructure spring road restrictions 2019.

Carried

Councilor Brian Fornwald left to the room at 10:12 a.m.

l) Kelly Fornwald

- Allan Walter - That the Administrative Consultant hand deliver Kelly Fornwald a letter regarding breach of policy; and if Kelly Fornwald fails to utilize the benefits as per our policy, or makes himself unavailable, upon all efforts made, he will be terminated with cause.

Carried

Councilor Brian Fornwald returned to the room at 10:35 a.m.

m) Lonnie Lischka - Clay Purchase Agreement

- Richard Brokop - That the R.M. of Browning No. 34 agree to pay Lonnie Lischka for eight thousand three hundred thirty-five point zero six (8335.06) yards of clay at two dollars (\$2.00) per yard for a total price of sixteen thousand six hundred seventy dollars and twelve cents (\$16,670.12).

Carried

2019-3-8 NEW BUSINESS *land*

a) Millennium ~~Directional Service~~ Ltd. Offer to Lease SE 5-4-6 W2M *Rm*

- Allan Walter - That Millennium ~~Directional Service~~ Ltd. be sent a copy of Policy No. 500-6 Petroleums and Natural Gas Leases and inform them that if their client agrees to the terms in our policy, the R.M. of Browning No. 34 will sign a Lease Agreement for SE 5-4-6 W2. *land*

Carried

b) SaskPower 2019 Road Ban Requests

- Blaine Fornwald - That the R.M. of Browning No. 34 give approval to SaskPower to work through the Spring Road Ban as long as SaskPower contacts the municipal office when the municipal roads are wet.

Carried

c) GFI Lease Agreement Renewal - Lease expires July 13, 2019

- Brian Fornwald - That the R.M. of Browning No. 34 renew the GFI Lease Agreement on a two-year lease for thirty-five-dollar (\$35.00) per unit cost.

Carried

d) Incident Reports (Feb. 22 - Ryder Scholpp & Feb. 27 - Mike Konopaki)

- Brian Fornwald - That the R.M. of Browning No. 34 acknowledge the incident report presented and write an incident letter to Ryder Scholpp.

Carried

- Brian Fornwald - That the R.M. of Browning No. 34 acknowledge the incident report for Mike Konopaki; the past years' incidents will be considered and an incident letter will be written to Mike Konopaki.

Carried

g) Policy No. 300-33 Insurance Premium Surcharges

- Blake Fornwald - That Policy No. 300-33, being a Policy for Employees Insurance Premium Surcharges, be adopted as a Policy of the R.M. of Browning No. 34, as presented and attached to, forming part of these minutes.

Carried

h) Safety Management Systems Information

- Richard Brokop - That the R.M. of Browning No. 34 ensure that our OH&S committee has all information and documentation to ensure OH&S regulations are being met; if they are not available, we will contact Greenline Consulting regarding safety regulations.

Carried

i) Keystone Royalty Corp. - Load Out Lines

- Blake Fornwald - That the R.M. of Browning No. 34 agrees to allow Keystone Royalty Corp. to utilize the load out lines on location 2-26-6-6 W2 as long as Keystone Royalty Corp. does not load off of our municipal right-of-way.

Carried

j) 2019 Budget

- Brian Fornwald - That the 2019 Budget for the R.M. of Browning No. 34 be accepted as presented which results in a one million three hundred fifty-four thousand seven hundred twenty-four (\$1,354,724.00) dollar cash surplus with a uniform mill rate of twelve (12) mills.

Carried

2019-3-9 OTHER MATTERS

- Blake Fornwald - That the R.M. of Browning No. 34 was contacted for the possibility of exchanging land titles for lots 36-40 in Steelman for a nineteen thousand-dollar (\$19,000.00) tax receipt; that this be tabled to the next regular meeting of Council for further investigation and information.

Carried

- Richard Brokop - That the R.M. of Browning No. 34 agree to grant access on Primary Grid 605 to Veroba's Sales and Service SE 32-4-6 W2 during the 2019 road ban season to Schlumberger Lift Solutions.

Carried



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- Allan Walter - That a Road Bond Agreement be accepted with TORC Oil & Gas Ltd. in the amount of one hundred thousand dollars (\$100,000.00) per mile with a five percent (5%) non-refundable holdback for six (6) miles of road for 2019 Spring Road Bans as follows:

Range Road 2053 from Township Road 60 to half (0.5) a mile South (0.5 mile);

Range Road 2061 from Township Road 60 to one & one-half (1.5) a mile South (1.5 mile);

Township Road 60 from Range Road 2053 to Range Road 2061 (4 miles).

Carried

2019-3-10 DELEGATIONS

Mrs. Karla Block and Mrs. Jesse Elmore met with Council to discuss possible financial and accounting assistance for the Lampman Family Center

2019-3-11 ACCOUNTS

- Blaine Fornwald - That the accounts covered by cheque no.'s 2655 to 2698 in the amount of \$519,481.92 and that direct payroll payments no's 1213 to 1241 for the amount of \$44,402.40 be approved for payment.

Carried

2019-3-12 NEXT MEETING

The next meeting be held on Wednesday, April 10, 2019 at 7:00 a.m.

Carried

2019-3-13 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 2:58 p.m.

Carried



Administrator



Reeve