
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - May 2, 2019

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, May 2, 2019, R.M. Office, Lampman, Saskatchewan.

2019-5-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:05 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter - left at 8:36 a.m.
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Allan Walter - left at 8:52 a.m.

Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott
Administrative Intern - Jessica Franklin

2019-5-2 MINUTES

- Allan Walter - That the minutes of the April 3, 2019 meeting of Council be approved as read.
Carried

2019-5-3 BANK RECONCILIATION

- Brian Fornwald - That the March, 2019 bank reconciliation be hereby approved as presented.
Carried

2019-5-4 CASH STATEMENT

- Brian Fornwald - That the Statement of Receipts and Payments for the month of April, 2019 be adopted as presented.

Carried

2019-5-5 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-5-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Allan Walter - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



2019-5-7 UNFINISHED BUSINESS

a) Clubroot Management Policy and Bylaw

- Brian Fornwald - That Bylaw No. 2019-1, being a Bylaw to Prevent and Control Clubroot, and Policy No. 600-1, being a Policy for Clubroot Management, be tabled to the next regular meeting of Council following a meeting with Katey Makohoniuk.

Carried

b) Office Windows

- Richard Brokop - That further discussion of the office windows be tabled until all quotes reflecting stucco on the side of the building, new triple pane opening windows, and front stone siding panels are received.

Carried

e) Rural Civic Address Signs

- Brian Fornwald - That the R.M. of Browning No. 34 contact BK Creations to order Rural Civic Address Signs for the end of the driveway of all rural ratepayers' yard sites.

Motion Defeated

f) Edith Erhardt - Gravel Stockpile - PT NW 32-4-4 W2M

- Richard Brokop - That the R.M. of Browning No. 34 send Edith Erhardt a new Stockpile Agreement, and have the agreement state the size of the lot, for a yearly amount of five hundred dollars (\$500.00); and that the R.M. of Browning No. 34 employees stake out the stockpile site at PT NW 32-4-4 W2M with three (3) posts, [one (1) on each corner of the site].

Carried

g) Greenline Consulting

- Pius Loustel - That the R.M. of Browning No. 34 table the contract with Greenline Consulting until we compile more information on possible projects that Greenline Consulting can assist with going forward, specifically regarding exit interviews.

Carried

2019-5-8 NEW BUSINESS

a) SMHI - Withdrawal List Approval

- Allan Walter - That the SMHI Withdrawal List for land withdrawn at March 31, 2019 provided to the R.M. of Browning No. 34 has been considered and is hereby approved; and that the Administrator be authorized to return the completed list to Saskatchewan Municipal Hail Insurance Ltd.

Carried



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b) Bylaw No. 2019-1 - Council Procedures Bylaw

- Blaine Fornwald - That Bylaw No. 2019-2, being a Bylaw to establish Council procedures, be introduced and read for the first time.

Carried

- Brian Fornwald - That Bylaw No. 2019-2 be read the second time.

Carried

- Allan Walter - That the third and final reading of Bylaw No. 2019-2 be permitted at this meeting.

Carried Unanimously

- Richard Brokop - That Bylaw No. 2019-2 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34.

Carried

c) Bylaw No. 2019-2 - Road Closure - SW 36-4-6 W2M

- Pius Loustel - That the R.M. of Browning No. 34 table Bylaw No. 2019-2 - Road Closure - SW 36-4-6 W2M until the June, 2019 meeting of council due to the fact that the Bylaw cannot be completed as Public Notice is required seven (7) clear days before a public hearing is held.

Carried

d) Saskatchewan Crimestoppers - 2019 Levy

- Brian Fornwald - That the R.M. of Browning No. 34 add Saskatchewan Crimestoppers Voluntary Levy to the Rates and Appointments; and that the R.M. of Browning No. 34 pay them two hundred dollars (\$200.00) for the 2019 year; and hereinafter on an annual basis.

Carried

e) Don Steinke - Incident Report

- Derek Fichter - That Council acknowledge receipt of the incident report from Mike Konopaki for the incident regarding Don Steinke graveling Range Road 2054 and being accused of throwing gravel onto Rylan Erdelyn's new car on April 12, 2019. The car was reviewed by Mike Konopaki, the R.M. Foreman, immediately after the incident and the R.M. Foreman informed Rylan Erdelyn that he could take the car to SGI to assess for any damages; also, the Administrator of the R.M. of Browning No. 34 will acquire the speed at which Don Steinke was travelling from GFI Systems and forward all information to the RCMP to request that they discuss with Rylan Erdelyn the dangers of stopping in the middle of a road to try to slow oncoming heavy vehicles and traffic.

Carried

f) 2019 RMAA Convention - Saskatoon, SK - May 13-16, 2019

- Brian Fornwald - That Greg Wallin, Jessica Franklin, and Jadon Carnduff be authorized to attend the 2019 RMAA Convention located at the Saskatoon Inn on May 13-16, 2019; and that any out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34

Carried



g) Ryder Scholpp - Resignation

- Blaine Fornwald - That the R.M. of Browning No. 34 acknowledges the letter of resignation dated April 22, 2019 from Ryder Scholpp; and that the R.M. of Browning No. 34 agree to pay Ryder Scholpp any remaining pay, including holiday pay; and that the R.M. of Browning No. 34 contact Sarah Goddard at Greenline Consulting to request an exit interview if Ryder Scholpp is willing to participate in the interview.

Carried

h) Outside Employees - Job Posting

- Richard Brokop - That the R.M. of Browning No. 34 advertise on saskjobs.com, the Carlyle Observer, and Southeast Lifestyles for two (2) full-time outside employees to work forty (40) hours a week.

Carried

i) Tax Enforcement - List of Lands in Arrears

- Blaine Fornwald - That the List of Lands in Arrears be approved as presented, and attached to, forming part of these minutes; and that a letter be sent to all landowners with property in arrears that are more than half of the previous year's levy in arrears; and that the properties with more than half of the previous year's levy in arrears as of June 30, 2019 be included on the Tax Enforcement List and be advertised in the Carlyle Observer.

Carried

j) Tax Enforcement - Motion to Proceed with Six (6) Month Notice - PT SE 18-4-5 W2M

- Blake Fornwald - That the Administrator proceed with Form C, six (6) month notice, in accordance with Section 22 of *The Tax Enforcement Act* on PT SE 18-4-5 W2M.

Carried

k) TD Interest Rates

- Allan Walter - That the R.M. of Browning No. 34 tender to all Lampman and Estevan Banking Facilities for banking services.

Carried

2019-5-9 OTHER MATTERS

- Blake Fornwald - That Mike Konopaki, Brian Fornwald, and Richard Brokop be authorized to attend the 2019 Fort Distributors Gravel Roads Academy located in Redvers, SK, on June 4, 2019; and that any out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34

Carried

- Blake Fornwald - That the R.M. of Browning No. 34 invite an APAS representative at their availability to our regular council meeting to talk about a possible membership.

Carried

- Brian Fornwald - That the R.M. of Browning No. 34 will pay for Michelle Woodley to take the EMR (Emergency Medical Responder) course offered for two (2) weeks of training; on the basis that Michelle Woodley will sign a standard two (2) year agreement for services with the Lampman Ambulance; and that if her services come up short of the agreement, Michelle Woodley will reimburse the cost of the course back to the R.M. of Browning No. 34.

Carried



2019-5-10 FOREMAN'S REPORT

- Pius Loustel - That the Foreman's Report be hereby approved as presented.

Carried

2019-5-11 DELEGATIONS

Greg Hoffort and Mark Petit, St. Joseph's Hospital Board, met with Council at 9:00 a.m. to provide recent information pertaining to the St. Joseph's Hospital's strategic plan goals.

2019-5-12 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 2763 to 2830 in the amount of \$121,399.49 and that direct payroll payments no's 1273 to 1295 for the amount of \$25,351.73 be approved for payment.

Carried

2019-5-13 NEXT MEETING

The next meeting be held on June 13, 2019 at 7:00 a.m.

Carried

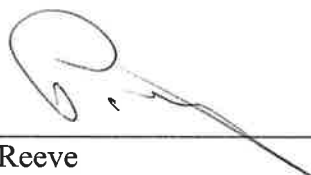
2019-5-14 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 10:08 a.m.

Carried



Administrator



Reeve