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# RURAL MUNICIPALITY OF BROWNING NO. 34

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## Minutes - October 4, 2019

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Friday, October 4, 2019, R.M. Office, Lampman, Saskatchewan.

### 2019-10-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:07 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter  
# 4 - Blaine Fornwald  
# 5 - Brian Fornwald  
# 6 - Allan Walter  
Reeve - Pius Loustel  
Administrative Consultant - Greg Wallin  
Administrator - Dena Scott  
Administrative Intern - Jessica Franklin - Absent

### 2019-10-2 MINUTES

- Derek Fichter - That the minutes of the September 5, 2019 meeting of Council be approved as read.  
Carried

- Richard Brokop - That Policy No. 400-5, being a Policy regarding crop damage, be amended to add:

“8. If, after three years, the landowner feels there is crop loss due to road construction, it is up to the landowner to bring it up to Council for negotiation.”

Carried

### 2019-10-3 BANK RECONCILIATION

- Brian Fornwald - That the August, 2019 bank reconciliation be hereby approved as presented.  
Carried

### 2019-10-4 CASH STATEMENT

- Allan Walter - That the Statement of Receipts and Payments for the month of September, 2019 be adopted as presented.

Carried

### 2019-10-5 CORRESPONDENCE

- Blaine Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

### 2019-10-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Derek Fichter - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

- Blake Fornwald - That a letter be sent to Carmen Englot as follow-up to his written concern brought to this meeting regarding increased maintenance required for Primary Grid 604 from Township Road 40 to Highway 361.

Carried

**2019-10-7 UNFINISHED BUSINESS**

**a) Minard - Close Streets and Consolidate Titles**

- Blake Fornwald - That a Public Hearing to discuss closing the municipal roads, streets, lanes, and alleys located in Plan No. C4339 in the S½ of 17-5-6 W2M (Townsite of Minard) be held on October 10, 2019 at 8:30 a.m. at the R.M. office; and that Reeve Pius Loustel and Councillor Allan Walter be in attendance at the Public Hearing.

Carried

**b) Land Company - PG 700 Agreements**

- Allan Walter - That the Administrator call local land companies to obtain invitational tenders for having the land company complete the land negotiations necessary on the reconstruction of Primary Grid 700 under the Investing in Canada Infrastructure Program Grant; and that once these land company costs are received, that they be forwarded via email to Council.

Carried

**c) ATL Heritage Services Corp. - Unmarked Graves**

- Brian Fornwald - That the report from ATL Heritages Services Corp. regarding all the unmarked graves be filed for future reference; and that the Administrator obtain prices on flat grave markers or any other maintenance friendly markers for the next meeting of Council.

Carried

Councillor Richard Brokop declared an interest and abstained from voting on the next motion.

**d) Range Road 2041 - Clay Purchase**

- Blaine Fornwald - That the R.M. of Browning No. 34 exchange six (6) loads of gravel for the one thousand, five hundred sixty-two (1,562) yards of clay belonging to Richard Brokop that was utilized in 2017 and 2018 for maintenance of various roads; and that Richard Brokop be paid two (\$2.00) dollars per yard of clay for the one thousand, nine hundred sixty-five (1,965) yards of clay used in 2019 for a total of three thousand, nine hundred thirty (\$3,930.00) dollars.

Carried

**e) R.M. of Coalfields No. 4 - PG 605**


- Brian Fornwald - That a delegation from the R.M. of Browning No. 34 Council attend the November, 2019 Council meeting of the R.M. of Coalfields No. 4 to discuss the long-term plans for upgrading and maintaining Primary Grid 605 so that the R.M. of Browning No. 34 may plan any future upgrades or repair to our portion.

Carried

**f) Oil Company Meeting**

- Pius Loustel - That further discussion regarding the oil company meeting be tabled to the November, 2019 regular meeting.

Carried



**2019-10-8 NEW BUSINESS**

a) i) Range Road 2042

- Richard Brokop - That the 60 km/hr. speed limit on Range Road 2042 from Township Road 40 to Highway 361 remain in place.

Motion Defeated

a) Bylaw No. 2019-4 - Repeal Bylaw

- Derek Fichter - That Bylaw No. 2019-4, being a Bylaw to repeal Bylaw No. 2016-6, being a Bylaw to Regulate Speed on Range Road 2042, be introduced and read for the first time.

Carried

- Brian Fornwald - That Bylaw No. 2019-4 be read for the second time.

Carried

- Blaine Fornwald - That the third and final reading of Bylaw No. 2019-4 be permitted at this meeting.

Motion Defeated

b) Bylaw No. 2019-5 - Well Drilling Licenses - Remove Leg Licenses

- Allan Walter - That Bylaw No. 2019-5, being a Bylaw to License Mining Contractors and Well Drilling Contractors, be introduced and read for the first time.

Carried

- Blaine Fornwald - That Bylaw No. 2019-5 be read for the second time.

Carried

- Brian Fornwald - That the third and final reading of Bylaw No. 2019-5 be permitted at this meeting.

Carried Unanimously

- Blake Fornwald - That Bylaw No. 2019-5 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34.

Carried

c) Bylaw No. 2019-6 - Well Development Fees - Remove Wellsite Re-Entries

- Brian Fornwald - That Bylaw No. 2019-6, being a Bylaw to Establish a Well Development Fee, be introduced and read for the first time.

Carried

- Allan Walter - That Bylaw No. 2019-6 be read for the second time.

Carried

- Blake Fornwald - That the third and final reading of Bylaw No. 2019-6 be permitted at this meeting.

Carried Unanimously

- Blaine Fornwald - That Bylaw No. 2019-6 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34.

Carried



d) Bylaw No. 2019-7 - Council Procedures Bylaw - Foreman Items to Discuss

- Allan Walter - That Bylaw No. 2019-7, being a Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, be introduced and read for the first time.

Carried

- Brian Fornwald - That Bylaw No. 2019-7 be read for the second time.

Carried

- Blaine Fornwald - That the third and final reading of Bylaw No. 2019-7 be permitted at this meeting.

Carried Unanimously

- Derek Fichter - That Bylaw No. 2019-7 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34.

Carried

e) Remembrance Day Wreath

- Allan Walter - That Brian Fornwald, or if he is not available, Richard Brokop be appointed to place the Remembrance Day wreath on behalf of the R.M. of Browning No. 34 at the Remembrance Day Service held on November 11, 2019 in Lampman, Saskatchewan.

Carried

f) Christmas Social

- Brian Fornwald - That a Christmas barbecue be held at the R.M. shop on Friday, December 20, 2019 commencing at 2:00 p.m.; and that a Christmas Social be held at the Lampman Legion on Saturday, December 7, 2019 for all employees, Council, and contractors.

Carried

g) Festival of Trees - Estevan, SK - November 16, 2019

- Richard Brokop - That the R.M. of Browning No. 34 purchase a table at the Festival of Trees and that the office staff attend.

Carried

h) SARM Midterm Convention - Regina, SK - November 13 - 14, 2019

- Brian Fornwald - That the following be authorized to attend the SARM Midterm Convention in Regina, Saskatchewan on November 13 - 14, 2019; and that travel and out-of-pocket expenses be paid by the R.M. of Browning No. 34.

Richard Brokop - Visiting

Pius Loustel - Visiting

Blake Fornwald - Voting

Greg Wallin - Visiting

Derek Fichter - Visiting

Jessica Franklin - Visiting

Brian Fornwald - Voting

Carried

i) Precision Well Servicing - Overweight Permits

- Richard Brokop - That the Administrator send a letter to Precision Well Servicing thanking them for bringing forward their concerns and explaining the Overweight Permit Policy.

Carried



l) Policy No. 400-2 - Haying/Municipal Roads

- Blake Fornwald - That the Administrator send a letter to Jerome and Ursula Matz regarding their hay bales on the ditch along Range Road 2060 stating that they are in contravention to Policy No. 400-2; and that they have seven (7) days from the date of the letter to remove the bales from the ditch; and that if they are not removed by the stated day, the R.M. of Browning No. 34 will remove them and charge all costs back to the owners.

Carried

**2019-10-9 FOREMAN ITEMS TO DISCUSS**

a) Yield Signs - NW 23-6-5 W2M and SE 27-5-4 W2M

- Derek Fichter- That yield signs be installed at the following intersections:

NW 23-6-5 W2M - on the east side of the road yielding traffic from the south;

SE 27-5-4 W2M - on the west side of the road yielding traffic from the north; and

SW 6-5-6 W2M - on the north side of the road yielding traffic from the east.

Carried

- Blaine Fornwald - That the R.M. Foreman be authorized to hire a temporary contract grader operator due to employees being off on short-term disability; and that the contract will be for a term of approximately one (1) month, weather depending, and wages to be negotiated.

Carried

d) Micheal Seabrook - Incident Report

- Brian Fornwald - That Council acknowledge the Incident Report regarding Micheal Seabrook backing up and damaging the Unit 19 mower.

Carried

e) Days Off Without Pay

- Richard Brokop - That in the event of extended rainfall periods where there is a lack of work, that the Foreman be authorized to send employees home earlier than their regular eight (8) hours per day.

Carried

f) Agreement for Purchase of Clay

- Allan Walter - That further discussion regarding the Clay Purchase Agreement be tabled until a Clay Purchase Policy is completed and approved.

Carried

- Allan Walter - That the Foreman's Report be hereby approved as presented.

Carried

**2019-10-10 OTHER MATTERS**

a) First Responder Bag

- Brian Fornwald - That the R.M. of Browning No. 34 purchase a first responder bag to be utilized by the newest Lampman Ambulance member, Taryn Fichter; and that in the event she is no longer acting as a first responder for the municipality, the bag and equipment be returned.

Carried



b) Morgan Prentice - EMR Course

- Brian Fornwald - That the R.M. of Browning No. 34 pay for the cost of the EMR training course for Morgan Prentice; and that she sign the contract for two (2) years of service on the Lampman Ambulance or the cost of training will be refunded to the R.M.

Carried

c) Fire Hall Windows

- Richard Brokop - That non-egress windows be installed in the Fire Hall for a cost not to exceed one thousand, five hundred dollars (\$1,500.00).

Carried

d) Steel Reef Infrastructure Corp. - Distance to Centre of Road

- Blake Fornwald - That Steel Reef Infrastructure Corp. be sent a letter in response to their request to build onto their gas plant on the NW 21-4-5 W2M encroaching into the fifty (50) metre set-back inquiring what other options they have and if there would be additional financial burden if the R.M. of Browning No. 34 did not allow this requested variance.

Carried

e) Gravel Pile - NE 34-6-5 W2M

- Richard Brokop - That the Foreman be authorized to put a load of gravel on the access road to our gravel pile on the NE 34-6-5 W2M.

Carried

**2019-10-11 DELEGATIONS**

There were no delegations presented at this meeting.

**2019-10-12 ACCOUNTS**

- Blake Fornwald - That the accounts covered by cheque no.'s 3053 to 3134 in the amount of \$408,701.31 and that direct payroll payments no's 1431 to 1461 for the amount of \$58,610.59 be approved for payment.

Carried

**2019-10-13 NEXT MEETING**

The next meeting be held on November 8, 2019 at 8:00 a.m.

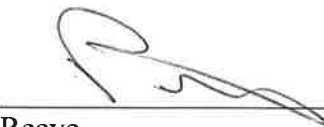
Carried

**2019-10-14 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 12:53 p.m.

Carried

  
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Administrator

  
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Reeve