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# RURAL MUNICIPALITY OF BROWNING NO. 34

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## Minutes - September 12, 2018

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, September 12, 2018, R.M. Office, Lampman, Saskatchewan.

### **2018-9-1 CALL TO ORDER**

Reeve Loustel called the meeting to order. The time being 7:11 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Todd Fichter - Absent  
# 4 - Blaine Fornwald  
# 5 - Brian Fornwald  
# 6 - Dennis Christensen  
Reeve - Pius Loustel  
Administrator - Dena Scott  
Administrator Intern - Jadon Carnduff

### **2018-9-2 MINUTES**

- Dennis Christensen - That the minutes of the August 2, 2018 meeting of Council be approved as amended.

Carried

### **2018-9-3 BANK RECONCILIATION**

- Brian Fornwald - That the July 31, 2018 bank reconciliation be hereby approved as presented.

Carried

### **2018-9-4 CASH STATEMENT**

- Richard Brokop - That the Statement of Receipts and Payments for the month of August, 2018 be adopted as presented.

Carried

### **2018-9-5 CORRESPONDENCE**

- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

- Brian Fornwald - That the Administrator write a letter to SARM regarding the lack of obsolete pesticide and agricultural medication collection sites in Southeast Saskatchewan.

Carried

- Blaine Fornwald - That Council acknowledge the Weed Control Report of August 23, 2018 from Jason Miller.

Carried

**2018-9-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Blaine Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2018-9-7 UNFINISHED BUSINESS**

b) Pool Fundraiser - Donation

- Blake Fornwald - That the R.M. of Browning No. 34 purchase a table for the Lampman Swimming Pool Committee Fundraiser at the Lampman Curling Rink on September 29, 2018, and that the following be appointed to attend:

*Richard and Tammy Brokop*

*Blake and Jocelyn Fornwald*

*Blaine Fornwald*

*Brian and Barb Fornwald*

*Jadon Carnduff.*

Carried

d) Don Steinke - Retirement

- Richard Brokop - That the R.M. of Browning No. 34 acknowledges the letter from Don Steinke dated July 27, 2018 rescinding his planned retirement of October 31, 2018.

Carried

f) Walker Projects - PG 605

- Brian Fornwald - That Council acknowledge and approve payment for Progress Payment Certificate No. 3 from Souris Valley Paving Ltd. in the amount of nine hundred nine thousand, three hundred forty-nine dollars and eighty-five cents (\$909,349.85).

Carried

**2018-9-8 NEW BUSINESS**

a) Employee Job Descriptions

- Dennis Christensen - That Council acknowledge the Employee Job Descriptions prepared by Greenline Consulting; and that the Administrator advise Greenline Consulting that Council suggests that a High School Diploma may not be a requirement; and that a 1A license be preferred rather than required to be Foreman.

Carried

b) Policy No. 200-8 - Asset Management

- Richard Brokop - That Policy No. 200-8, being a Policy regarding Asset Management, be adopted as a Policy of the R.M. of Browning No. 34 as presented and attached to, forming part of these minutes.

Carried

c) Asset Management Strategy

- Dennis Christensen - That the Asset Management Strategy for the R.M. of Browning No. 34 be adopted as presented and attached to, forming part of these minutes.

Carried



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d) Prairie Women on Snowmobiles 2019 Mission Donation

- Brian Fornwald - That the R.M. of Browning No. 34 donate one hundred dollars (\$100.00) to Prairie Women on Snowmobiles to purchase a decal for Brittany Fox's snowmobile for the fundraising snowmobile ride on February 2-9, 2019.

Carried

e) Estevan Humane Society - Donation

- Richard Brokop - That further discussion be tabled to the November, 2018 regular meeting of Council.

Carried

f) Build Up Road - Range Road 2045 and Range Road 2052

- Richard Brokop - That Blaine Fornwald and Mike Konopaki perform consultations for building up Range Road 2045 from Township Road 64 to Township Road 70.

Carried

g) MREP - Heavy Haul - PG 700

- Richard Brokop - That the R.M. of Browning No. 34 apply for Heavy Haul funding on a portion of Primary Grid 700 (Township Road 42) as follows:

N of 7, 8, 9, 10, 11, 12-4-4 W2M and N of 11 and 12-4-5 W2M.

Carried

h) MREP - CTP Corridor Constructions Upgrades - Range Road 2070

- Richard Brokop - That the R.M. of Browning No. 34 apply for CTP funding on the reconstruction of a portion of Range Road 2070 as follows:

W of 30 and 31-5-6 W2M and W of 6 and 7-6-6 W2M.

Carried

i) David Tremblay - Incident Report

- Brian Fornwald - That Council acknowledge the incident report for the incident involving David Tremblay disrespecting the supervisor and employees on August 7, 2018.

Carried

j) Keith Arams - Incident Report

- Blaine Fornwald - That Council acknowledge receipt of the incident report from Keith Arams for an incident regarding damage caused to a trailer on August 10, 2018.

Carried

k) Mike Konopaki - Speed Violation

- Richard Brokop - That Council acknowledge the email from GFI Systems Inc. of the speed violation by Mike Konopaki on August 17, 2018; and that a letter be written to Mike Konopaki stating that speeding is a serious violation and to be more careful.

Carried

l) Crystal Energy Inc. - Delinquent Taxes

- Dennis Christensen - That the R.M. of Browning No. 34 agrees to accept a payment of two thousand, five hundred dollars (\$2,500.00) from Crystal Energy Inc. for the tax arrears on 01-11-22-5-5 W2M; and that the R.M. of Browning No. 34 cancel the following tax arrears on 01-11-22-5-5 W2M in accordance with Section 274 of *The Municipalities Act*.

\$4,500.76 - Municipal Taxes; and

\$1,458.11 - South East Cornerstone School Division No. 209 Taxes.

Carried

m) Many Island Pipelines - Tax Cancellations

- Brian Fornwald - That the base tax of five hundred dollars (\$500.00) be cancelled on the Pipeline No. 00036 Municipal Unit No. 34 with Assessment No. 880000036CP as the property is exempt from taxation.

Carried

n) Saskatchewan Health Authority - Lampman Meals on Wheels Program

- Blaine Fornwald - That the Recreation Director obtain further information regarding the proposed Lampman Meals on Wheels program by the Saskatchewan Health Authority.

Carried

o) Western Canada Snow Conference - Saskatoon, SK - September 26-27, 2018

- Brian Fornwald - That Mike Konopaki be appointed to attend the Western Canada Snow Conference in Saskatoon, Saskatchewan on September 26-27, 2018; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

p) Acting Administrator

- Blake Fornwald - That Dena Scott be appointed Administrator for the R.M. of Browning No. 34 effective August 30, 2018; and that the appointment be reviewed at the January, 2019 regular meeting.

Carried

q) Administrative Consultant

- Brian Fornwald - That the R.M. of Browning No. 34 contract Wallin Agency Ltd. to perform mentoring services as per contract on file.

Carried

r) SMHI Agent

- Brian Fornwald - That the R.M. of Browning No. 34 appoint Greg Wallin as the Saskatchewan Municipal Hail Insurance Agent for the R.M. of Browning No. 34.

Carried

**2018-9-9 OTHER MATTERS**

- Blaine Fornwald - That the Administrator write a letter regarding the presence of noxious weeds growing on their land at SW 34-5-4 W2M and NE 29-6-4 W2M.

Carried

**2018-9-10 DELEGATIONS**

Mike Konopaki, R.M. of Browning No. 34 Foreman, met with Council at 9:06 a.m. to discuss general operations of the R.M. of Browning No. 34.

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Councillor Blake Fornwald left the meeting at 9:16 a.m.

**2018-9-11 ACCOUNTS**

- Dennis Christensen - That the accounts covered by cheque no.'s 2263 to 2340 in the amount of \$1,337,230.07 and that direct payroll payments no's 1033 to 1065 for the amount of \$60,334.85 be approved for payment.

Carried

**2018-9-12 NEXT MEETING**

The next meeting be held on October 10, 2018 at 8 a.m.

Carried

**2018-9-13 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 10:01 a.m.

Carried

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Administrator

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Reeve