
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - January 3, 2020

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Friday, January 3, 2020, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2020-1-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:03 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Allan Walter - absent

Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott
Administrative Intern - Jessica Franklin

2020-1-2 MINUTES

- Brian Fornwald - That the minutes of the December 5, 2019 regular meeting of Council be approved as read.

Carried

- Brian Fornwald - That the minutes of the December 11, 2019 committee meeting of Council be approved as read.

Carried

2020-1-3 BANK RECONCILIATION

- Derek Fichter - That the November, 2019 bank reconciliation be hereby approved as presented.

Carried

2020-1-4 CASH STATEMENT

- Brian Fornwald - That the Statement of Receipts and Payments for the month of December, 2019 be adopted as presented.

Carried

2020-1-5 CORRESPONDENCE

- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2020-1-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Derek Fichter - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



2020-1-7 UNFINISHED BUSINESS

a) Wages and Salaries

- Pius Loustel - That the R.M. of Browning No. 34 wages and salaries be tabled to the next regular meeting of Council to give remaining employees time to complete their performance review.

Carried

b) PG 700 Engineer Tenders

- Brian Fornwald - That the R.M. of Browning No. 34 award the Request for Proposal for Engineering Services on the PG 700 tender to Clifton Associates Ltd. for one hundred and thirty-five thousand dollars (\$135,000.00) plus applicable taxes as per proposal on file.

Carried

c) Canadian Natural Resources Limited - Outstanding Invoices

- Derek Fichter - That the R.M. of Browning No. 34 write a letter to Canadian Natural Resources Limited suggesting if they have any proposals to satisfy how the R.M. of Browning No. 34 issues the well development fees, to provide them to the municipal office and Council will closely look at their proposal moving forward.

Carried

2020-1-8 NEW BUSINESS

a) SARM Fidelity Bond Self-Insurance Plan - 2020 Renewal

- Brian Fornwald - That the Fidelity Bond be hereby approved for 2020 as presented; and that administration check into increasing the Fidelity Bond and will bring the increased amounts to the next regular meeting of Council.

Carried

b) Office Closure

- Blaine Fornwald - That the R.M. of Browning No. 34 close the municipal office for one (1) day in February, 2020 to clean the office following the audit.

Carried

c) Asset Management Plan

- Derek Fichter - That the R.M. of Browning No. 34 adopt the Asset Management Plan as attached to, and forming part of these minutes.

Carried

d) Proposed Residential Subdivision Application - SE 10-5-6 W2M

- Richard Brokop - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of the SE 10-5-6 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision; we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to a roadway; and as this is not the first parcel subdivided from this quarter, the applicant will be required to pay a public reserve requirement of ten percent (10%) of seven hundred dollars (\$700.00) per acre, total acres being forty seven and seven tenths (47.7), bringing a total of three thousand, three hundred and thirty nine dollars (\$3,339.00).

Carried



f) SARM Convention - Regina, SK. - March 9-12, 2020

- Brian Fornwald - That the following be appointed to attend the 2020 SARM Convention in Regina, Saskatchewan on March 9-12, 2020; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34;

Pius Loustel	- Visiting	Blake Fornwald	- Voting
Derek Fichter	- Voting	Richard Brokop	- Visiting
Brian Fornwald	- Visiting	Allan Walter	- Visiting
Blaine Fornwald	- Visiting	Greg Wallin	- Visiting
		<u>Carried</u>	

g) Personal Use of R.M. Truck - Taxable Benefit

- Brian Fornwald - That the R.M. of Browning No. 34 look into the taxable benefit for personal use of the R.M. truck; and that the findings be brought to the next regular meeting of Council.

Carried

i) Proposal of a Rail Line Connecting Northgate

- Brian Fornwald - That the R.M. of Browning No. 34 send a letter to the City of Estevan's Coal Transition Coordinator Craig Johnston regarding the R.M.'s support of a proposed rail line connecting Northgate with Stoughton, Lampman and Benson, SK.

Carried

j) Municipal Area Meeting - Goodwater, SK - January 28, 2020

- Blake Fornwald - That the following be authorized to attend the Municipal Area Meeting in Goodwater, SK. on January 28, 2020; and that travel and out-of-pocket expenses be paid by the R.M. of Browning No. 34

Pius Loustel
Richard Brokop
Brian Fornwald
Greg Wallin or Dena Scott

Carried

k) Western Financial Group - Crime Coverage

- Brian Fornwald - That the R.M. of Browning No. 34 purchase Group Data Compromise Response Coverage and Defense and Liability Coverage (1st and 3rd Party) in the amount of one hundred thousand dollars (\$100,000.00) for the annual cost of seven hundred and twelve dollars (\$712.00) from Western Financial Group.

Carried

l) Spectrum Resource Group Inc. - Access Road Variance SW 6-6-6 W2M

- Derek Fichter - That the R.M. of Browning No. 34 grant a variance to Spectrum Resource Group Inc. regarding Policy No. 500-2 to build an access approach at 140 metres from the intersection for the new well on the SW 6-6-6 W2M.

Carried

2020-1-9 FOREMAN ITEMS TO DISCUSS

Mike Konopaki and Dean Marshall arrived to discuss foreman items at 9:46 a.m.

- Blaine Fornwald - That the Foreman's Report be hereby approved as presented.

Carried



Mike Konopaki and Dean Marshall left the meeting at 10:14 a.m.

2020-1-10 OTHER MATTERS

a) 2020 Road Construction

- Blaine Fornwald - That Council will compile a list of road builds in their division for 2020 road construction; and that the list of roads will be discussed at the next regular meeting of Council.

Carried

2020-1-11 DELEGATIONS

10:22 a.m. Sergeant Jeff Clarke and Constable Adrian Boal of the RCMP met with Council to discuss the new members of the detachment, crime preventative measures, importance of community/police relations, new year's priorities, and the recent break-ins at provincial municipal buildings.

11:20 a.m. Sergeant Jeff Clarke and Constable Adrian Boal left the meeting.

2020-1-12 ACCOUNTS

- Derek Fichter - That the accounts covered by cheque no.'s 3256 to 3341 in the amount of \$309,977.14 and that direct payroll payments no's 1524 to 1553 for the amount of \$82,200.40 be approved for payment.

Carried

2020-1-13 NEXT MEETING

The next meeting be held on Thursday, February 13, 2020 at 8:00 a.m.

Carried

2020-1-14 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 11:31 a.m.

Carried



Administrator



Reeve