
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - March 5, 2020

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, March 5, 2020, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2020-3-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:05 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Vacant
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott

2020-3-2 MINUTES

- Richard Brokop - That the minutes of the February 13, 2020 meeting of Council be approved as read.

Carried

2020-3-3 BANK RECONCILIATION

- Blake Fornwald - That the January, 2020 bank reconciliation be hereby approved as presented.

Carried

2020-3-4 CASH STATEMENT

- Derek Fichter - That the Statement of Receipts and Payments for the month of February, 2020 be adopted as presented.

Carried

2020-3-5 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2020-3-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2020-3-7 UNFINISHED BUSINESS

a) Petroland Services (1986) Ltd. - NW 9-5-6 W2M Mineral Lease

1) NW 9-5-6 W2M Mineral Lease

- Richard Brokop - That the R.M. of Browning No. 34 accept the offer to lease PT NW 9-5-6 W2M from Petroland Services (1986) Ltd. on the condition of a three hundred fifty (\$350.00) dollar per acre signing bonus and nineteen (19%) percent royalty on a three (3) year term.

Carried

2) Policy No. 500-6 - Petroleum and Natural Gas Leases

- Derek Fichter - That Policy No. 500-6, being a Policy regarding petroleum and natural gas leases, be amended as attached to forming part of these minutes.

Carried

b) Wages and Salaries

- Brian Fornwald - That the increases to the wages and salaries of the R.M. of Browning No. 34 employees hereby be approved as per Schedule "A"; and that the wages and salary increases be paid retroactive to Sunday, January 1, 2020.

Carried

- Brian Fornwald - That Amber Rittaler sign an Agreement with the R.M. of Browning No. 34 that she will be refunded the cost of eight hundred eighty-nine dollars and eighty cents (\$889.80) for the Local Government Authority classes completed and be refunded for the remaining classes upon proof of successful completion of the course; and that that following completion of the course she will retain employment with the R.M. of Browning No. 34 for a minimum of two (2) years or the amount will be refunded to the R.M. of Browning No. 34.

Carried

c) Ratepayers' Supper and Meeting - April 15, 2020

- Brian Fornwald - That the R.M. of Browning No. 34 hold their annual Ratepayers' Supper and Meeting on Wednesday, April 15, 2020.

Carried

e) Road Closure to Breeze - SW 36-4-6 W2M - Land Sale to Landowner

- Brian Fornwald - That the R.M. of Browning No. 34 discontinue with the sale of the road allowance to the former townsite of Breeze located on the SW 36-4-6 W2M to the current owners of the SW 36-4-6 W2M.

Carried

h) Canadian Natural Resources Limited - Outstanding Invoices

- Richard Brokop - That the Administrator contact Gord Ringheim of Canadian Natural Resources Limited to discuss the unpaid leg licenses and well development fees within the R.M. of Browning No. 34 and to discuss the payment of these licenses and fees.

Carried

2020-3-8 NEW BUSINESS

a) RMAA Convention - Regina, Saskatchewan - May 11-14, 2020

- Brian Fornwald - That Dena Scott and Jadon Carnduff be appointed to attend the 2020 RMAA Convention in Regina, Saskatchewan on May 11-14, 2020; and that all out-of-pocket and travel expenses be paid by the R.M. of Browning No. 34

Carried

c) Bylaw No. 2020-3 - Minard Road Closure

- Derek Fichter - That Bylaw No. 2020-3, being a Bylaw to close the streets located within Plan C4339 (Townsite of Minard), be introduced and read for the first time

Carried

- Blaine Fornwald - That Bylaw No. 2020-3 be read for the second time

Carried

- Blake Fornwald - That the third and final reading of Bylaw No. 2020-3 be permitted at this meeting.

Carried Unanimously

- Richard Brokop - That Bylaw No. 2020-3 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the R.M. of Browning No. 34

Carried

e) TORC Oil & Gas Ltd. - Road Bond Agreement

- Brian Fornwald - That a Road Bond Agreement be accepted with TORC Oil & Gas Ltd. in the amount of one hundred thousand dollars (\$100,000.00) per mile for twelve (12) miles for a total bond of one million, two hundred thousand dollars (\$1,200,000.00) with a five percent (5%) non-refundable portion for 2020 Spring Road Bans and covering the following roads as follows:

- East of 26, 35-5-6 W2M, N of 36-5-6 W2M; N of 31, 32 and 33-5-5 W2M and E of the NE of 33-5-5 W2M (total of 6.5 miles)

Re: Battery locations 11-25-5-6 W2M to 9-33-5-5 W2M

- E of 17, 20 and E of SE of 29-5-6 W2M (total of 2.5 miles)

Re: Wellsite location: 11-28-5-6 W2M

- E of 33-5-6 W2M and N of 34 and 35-5-6 W2M (total of 3 miles)

Re: Wellsite location: 5-34-5-6 W2M

Carried

f) TORC Oil & Gas Ltd. – New Well at NE 22-5-6 W2M (Lsd. 9)

- Brian Fornwald - That the R.M. of Browning No. 34 has no objection to TORC Oil & Gas Ltd. utilizing the road allowance east of the NE 22-5-6 W2M on the condition that TORC Oil & Gas Ltd. agrees that they shall be responsible for all maintenance and upgrades to the roadway; and that TORC Oil & Gas Ltd. erect “No Through Road” and “Local Traffic Only” signs, install culverts as necessary; and that TORC Oil & Gas Ltd. agrees to save harmless the R.M. of Browning No. 34 from any or all action in regard to the specified roadway.

Carried

g) Policy No. 400-4 - Minimum Construction Standards for Local Gravel Roads

- Richard Brokop - That Policy No. 400-4, being a Policy regarding minimum road construction standards, be amended as attached to forming part of these minutes.

Carried

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h) List of Land in Arrears

- Blake Fornwald - That the List of Lands in Arrears be approved as presented, and attached to, forming part of these minutes; and that a letter be sent to all landowners in arrears that unless an amount equivalent to less than one half (1/2) of the preceding year's tax levy remains owing as of April 30, 2020 they will be included on the Tax Enforcement List to be advertised.

Carried

i) Budget Meeting - Setting Date

- Brian Fornwald - That the 2020 annual budget meeting be set by the Administrator for the end of March 2020.

Carried

k) Grey Cup Tickets for 2020

- Blake Fornwald - That the Councillors of the R.M. of Browning No. 34 agree to prepay and sell one or more books of tickets for R.M. of Browning No. 34 and Town of Lampman Recreation Board Grey Cup raffle.

Carried

2020-3-9 FOREMAN ITEMS TO DISCUSS

a) Digging Rocks out of Road - B&A Holdings Ltd.

- Brian Fornwald - That the R.M. of Browning No. 34 advise B&A Holdings Ltd. that their services to remove rocks from road surfaces will not be required.

Carried

b) Incident Report - Don Steinke - February 27, 2020

- Blaine Fornwald - That Council acknowledge the Incident Report received in regard to Don Steinke driving Unit 47 and Unit 72 on Highway 9 and a rock damaging another vehicle on February 27, 2020.

Carried

d) Children at Play Signs - SW 2-5-6 W2M

- Derek Fichter - That "Children at Play" signs be installed at the residence on the SW 2-5-6 W2M.

Carried

- Brian Fornwald - That the Foreman's Report be hereby approved as presented.

Carried

2020-3-10 OTHER MATTERS

a) Moose Crossing Signs

- Blaine Fornwald - That the R.M. of Browning No. 34 apply to the Ministry of Highways and Infrastructure to install moose crossing signs on Highway 361 on the NE 7 and SE 17-5-4 W2M.

Carried

b) Moose Draw Tags

- Derek Fichter - That the R.M. of Browning No. 34 send a letter to the Ministry of Environment to increase the allocation of moose tags in the big game draw in southeast Saskatchewan.

Carried

c) City of Estevan Economic Development Committee

- Blake Fornwald - That Brian Fornwald be authorized to communicate with the City of Estevan to become part of their Economic Development Committee for the Estevan area.

Carried

2020-3-11 DELEGATIONS

11:00 a.m. - Steve Gardner - Clifton and Associates Ltd. and Garth Hoffort - Watson Land Services

- Richard Brokop - That Atlas Surveys be granted the bid to survey Primary Grid 700 at the cost of thirty-two thousand, five hundred (\$32,500.00) and fees as per quote on file.

Carried

2020-3-12 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 3428 to 3488 in the amount of \$297,753.09, the electronic funds transfers for the month of February, 2020 in the amount of \$35,485.28, and direct payroll payments no's 1584 to 1611 for the amount of \$45,874.52 be approved for payment.

Carried

2020-3-13 NEXT MEETING

- Pius Loustel - The next meeting be held on April 6, 2020 at 7:00 a.m.

Carried

2020-3-14 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 1:05 a.m.

Carried

Administrator



Reeve