

<b>Employee Handbook</b>	Authority: Approved by Council	Type: Employee
	Effective date: March 5, 2012	Revised date: December 12, 2018
	Policy No. 300-4 Public Holidays	

**R.M. of Browning No. 34**  
**Policy No. 300-4 Public Holidays**  
**December 12, 2018**

**1. Statutory Holidays and Closures**

**1.1.** The following days shall be recognized as a public holiday:

- |                  |                  |
|------------------|------------------|
| New Year's Day   | Labour Day       |
| Family Day       | Thanksgiving Day |
| Good Friday      | Remembrance Day  |
| Victoria Day     | Christmas Day    |
| Canada Day       | Boxing Day       |
| Saskatchewan Day |                  |

**1.2.** When a designated public holiday falls on a Saturday or Sunday, the Administrator shall advise all employees when the public holiday is to be taken. Generally, if the public holiday falls on a Saturday, the holiday will be taken on the Friday preceding that date. If the public holiday falls on a Sunday, the holiday will be taken on the Monday following that date.

**1.3.** If urgent work arises on a public holiday which forces the R.M. to call employees to work, those who work on that public holiday may be entitled to holiday pay for that day. This pay will be calculated per the appropriate Provincial Labour Legislation.

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