



**R.M. of Browning No. 34**  
**Meeting Minutes**  
**Regular Meeting of Council November 5, 2020 - 08:00 AM**

**1 CALL TO ORDER**

**Resolution No. 2020-11-1**

**Moved by** Pius Loustel

That the meeting be called to order with the time being 8:07 a.m.; and that the attendance being as follows:

- Division # 1 - Richard Brokop
- # 2 - Blake Fornwald
- # 3 - Derek Fichter
- # 4 - Blaine Fornwald
- # 5 - Brian Fornwald
- # 6 - Vacant

Reeve - Pius Loustel

Administrative Consultant - Greg Wallin

Administrator - Dena Scott

Administrative Intern - Amber Rittaler

**CARRIED**

**2 MINUTES**

**Resolution No. 2020-11-2**

**Moved by** Derek Fichter

That the minutes of the October 8, 2020 meeting of Council of the R.M. of Browning No. 34 be approved as read.

**CARRIED**

**2.1 Special Meeting Minutes**

**Resolution No. 2020-11-2.1**

**Moved by** Brian Fornwald

That the minutes of the October 15, 2020 special meeting of Council of the R.M. of Browning No. 34 be approved as read.

**CARRIED**

**3 BANK RECONCILIATION**  
**Resolution No. 2020-11-3**  
**Moved by** Blaine Fornwald

That the R.M. of Browning No. 34 September, 2020 bank reconciliation be hereby approved as presented.

**CARRIED**

**4 CASH STATEMENT**  
**Resolution No. 2020-11-4**  
**Moved by** Derek Fichter

That the R.M. of Browning No. 34 Statement of Receipts and Payments for the month of October, 2020 be adopted as presented.

**CARRIED**

**5 CORRESPONDENCE**  
**Resolution No. 2020-11-4**  
**Moved by** Blake Fornwald

That the R.M. of Browning No. 34 correspondence presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**6 COMMITTEE MEETINGS/INFORMATION/REPORTS**  
**Resolution No. 2020-11-6**  
**Moved by** Brian Fornwald

That the R.M. of Browning No. 34 committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**6.1 Fire Invoices**  
**Resolution No. 2020-11-6.1**  
**Moved by** Blake Fornwald

That all invoices for the fire on October 5, 2020 be forwarded to the R.M. of Benson No. 35; and that an invoice for the R.M. of Browning No. 34 trackhoe also be forwarded for six (6) hours at two-hundred (\$200.00) dollars per hour for a total of twelve hundred dollars (\$1,200.00).

**CARRIED**

**7 UNFINISHED BUSINESS**  
**7.1 Administrative Consultant Agreement**  
**Resolution No. 2020-11-7.1**  
**Moved by** Brian Fornwald

That the Administrative Consultant Agreement be signed as amended.

**DEFEATED**

**7.2 TORC Oil & Gas Ltd. - 2-5-4 W2M Suspended Pipeline Removal**  
**Resolution No. 2020-11-7.2**  
**Moved by** Blaine Fornwald

That the R.M. of Browning No. 34 pay the costs in the amount of five-thousand, eight hundred forty-nine dollars and eight cents (\$5,849.08) to TORC Oil & Gas Ltd. for the placing of a borrow pit on E 4-5-4 W2M due to the reclamation of an abandoned pipeline.

**CARRIED**

**7.3 Christmas Social**  
**Resolution No. 2020-11-7.3**  
**Moved by** Brian Fornwald

That due to COVID-19 restrictions, the R.M. of Browning No. 34 will not hold a Christmas social at the shop for the R.M. of Browning No. 34 employees during the Christmas season; and that all employees be given a one hundred and fifty (\$150.00) dollar gift certificate from Carnivores in Lampman, SK.

**CARRIED**

**7.4 Policy No. 400-19 Borrow Pit/Landscape Borrow and/or Clay Purchase Agreement**  
**Resolution No. 2020-11-7.4**  
**Moved by** Blake Fornwald

That the Borrow Pit/Landscape Borrow and/or Clay Purchase Agreement Policy No. 400.19, become a Policy of the R.M. of Browning No. 34 and be attached to, forming part of these minutes.

**CARRIED**

**7.5 Policy No 400-22: Liability Insurance and Workers' Compensation Board Clearance**  
**Resolution No. 2020-11-7.5**  
**Moved by** Richard Brokop

That the Liability Insurance and Workers' Compensation Board Clearance Policy No. 400-22, become a Policy of the R.M. of Browning No. 34 and be attached to, forming part of these minutes.

**CARRIED**

**7.6 Policy No. 400-6: Fence Removal and Replacement**  
**Resolution No. 2020-11-7.6**

A discussion on changing the Fencing Removal and Replacement Policy No. 400-6 with regard to the salvage materials took place, and it was decided not to amend the Policy at this time.

**7.7 Woodlawn Regional Park - Request for Funding**  
**Resolution No. 2020-11-7.7**  
**Moved by** Richard Brokop

That the request for funding from Woodlawn Regional Park be denied at this time.

**CARRIED**



**7.8 R.M. of Enniskillen No. 3 - Road Maintenance/Dust Control  
Resolution No. 2020-11-7.8**

A discussion was held regarding the road maintenance and dust control invoice received from the R.M. of Enniskillen No. 3. Reeve Loustel and Councillor Brian Fornwald attended the R.M. of Enniskillen No. 3 Council meeting; and we are awaiting a response from the R.M. of Enniskillen No. 3.

**7.9 Watson Land Services - Deficiencies**

That a member of Watson Land Services be invited to the December, 2020 meeting of Council to discuss deficiencies regarding the contract work done on Grid 700 as per information on file.

**7.10 R.M. of Browning No. 34 and Town of Lampman Agreement  
Resolution No. 2020-11-7.10  
Moved by Brian Fornwald**

That the operation agreement amendment between the R.M. of Browning No. 34 and the Town of Lampman be approved and attached to the original agreement.

**CARRIED**

**8 NEW BUSINESS**

**8.1 Proposed Subdivision SW 1/4 2-4-4 W2M  
Resolution No. 2020-11-8.1  
Moved by Richard Brokop**

That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of the SW 1/4 2-4-4 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision; we have no facilities that would be affected; a servicing agreement should not be required as this parcel is adjacent to a road; and a monetary settlement as this is the first subdivision on this quarter for a public reserve requirements is not required.

**CARRIED**

Councillor Brokop declared a conflict of interest and left the room at 11:39 a.m.

**8.2 Clay for Range Road 2043  
Resolution No. 2020-11-8.2  
Moved by Blaine Fornwald**

That Richard Brokop be paid for 975.65 yards of clay from the NW 33-4-4 W2M at two dollars (\$2.00) per yard for a total of one thousand, nine hundred fifty-one dollars and thirty cents (\$1,951.30) as per Policy No. 400-19, for the road repairs on Range Road 2043 as no other clay was available from adjacent landowners.

**CARRIED**

Councillor Brokop returned to the meeting at 11:50 a.m.



**8.3 Asset Management Policy No. 200-8  
Resolution No. 2020-11-8.3  
Moved by Derek Fichter**

That the R.M. of Browning No. 34 reviewed the Asset Management Policy No. 200-8 for 2020 with no changes at this time.

**CARRIED**

**8.4 Tax Cancellation - NW 28-6-4 W2M  
Resolution No. 2020-11-8.4  
Moved by Brian Fornwald**

That the R.M. of Browning No. 34 refund the property taxes as follows on the NW 28-6-4 W2M as per Section 293 of *The Municipalities Act*:

<u>Assess. ID</u>	<u>Municipal Tax</u>	<u>School Tax</u>
000728200RR	\$446.03	\$486.15

**CARRIED**

Councillor Brokop declared a conflict of interest and left the room at 11:39 a.m.

**8.5 Clay Excavation Volume - SE 2-5-4 W2M for Range Road 2041  
Resolution No. 2020-11-8.5  
Moved by Blaine Fornwald**

Whereas every effort was utilized to obtain available clay for the construction of the road E 2-5-4 W2 and whereas clay was available at the SE 2-5-4 W2 owned by Councillor Richard Brokop; that we hereby purchase 17,389.39 yards of clay at two (\$2.00) dollars per yard for a total thirty-four thousand, seven hundred seventy-eight dollars and seventy-eight cents (\$34,778.78) as per Policy No. 400-19 used for construction of 2.5 miles of Range Road 2041.

**CARRIED**

Councillor Brokop returned to the meeting at 11:50 a.m.

**8.6 R.M. of Brock No. 64 - Road Maintenance Agreements for 2021  
Resolution No. 2050-11-8.6  
Moved by Brian Fornwald**

That the R.M. of Browning No. 34 sign the R.M. of Brock No. 64 Road Maintenance Agreements for the 2021 year.

**CARRIED**

**8.7 New Cyber Liability Coverage - Available for Jan. 1 /21  
Resolution No. 2020-11-8.7  
Moved by Brian Fornwald**

That the R.M. of Browning No. 34 purchase the two million dollars (\$2,000,000.00) liability coverage through the SARM Cyber Liability Coverage program.

**CARRIED**

**8.8 SARM Property Self-Insurance Program**

**Resolution No. 2020-11-8.8**

**Moved by** Brian Fornwald

That Administration be authorized to obtain a quote from SARM on Property Insurance for the R.M. of Browning No. 34.

**CARRIED**

**8.9 SARM Fidelity Bond Self-Insurance Plan**

**Resolution No. 2020-11-8.9**

A discussion was held about the current coverage for the Fidelity Bond Insurance.

**8.10 Tetonka Resources Inc. - Taxes**

**Resolution No. 2020-11-8.10**

**Moved by** Brian Fornwald

That the R.M. of Browning No. 34 agree to forego the penalty on the tax arrears on property owned by Tetonka Resources Inc. as long as an agreement is signed to have all taxes paid by July 15, 2021; and that the previous penalty paid in the amount of \$98.61 municipal tax, \$15.66 base tax and \$48.90 for SECS D taxes be reduced off the 2019 arrears.

**CARRIED**

**9 FOREMAN ITEMS TO DISCUSS**

**9.1 Foreman's Report**

**Resolution No. 2020-11-9.1**

That the Foreman's weekly updates by email be used as the Foreman's Report for this month.

**9.2 Employee Incidents**

**Resolution No. 2020-11-9.2**

That the R.M. of Browning No. 34 discussed the letter sent to one of the R.M. employees regarding excess speed.

**9.3 COVID-19 Procedures**

**Resolution No. 2020-11-9.3**

A discussion was held regarding the regulations for COVID-19 testing and procedures.

**9.4 Grid 700 - Power Line Issues**

**Resolution No. 2020-11-9.4**

A discussion was held regarding the abandoned powerline that was struck during the construction on Grid 700.

**9.5 Seasonal Lay Offs**

**Resolution No. 2020-11-9.5**

**Moved by** Blaine Fornwald

That Dustin Kautz be given a seasonal layoff notice any time following December 7, 2020.

**CARRIED**

Two handwritten signatures are present at the bottom of the page. The signature on the left is larger and more stylized, while the one on the right is smaller and more compact.

**9.5.1 Termination Notice**  
**Resolution No. 2020-11-9.5.1**  
**Moved by Richard Brokop**

That Derek Lawrence be paid one month per year of service severance and that his employment with the R.M. of Browning No. 34 be terminated as of November 10, 2020.

**CARRIED**

**9.5.2 Medical Update**  
**Resolution No. 2020-11-9.5.2**  
**Moved by Richard Brokop**

That the R.M. of Browning No. 34 hereby acknowledge the medical papers received from Lorna Garton and have Lorna Garton refrain from working Friday, November 6, 2020.

**CARRIED**

**9.6 Performance Evaluations**  
**Resolution No. 2020-11-9.6**  
**Moved by Derek Fichter**

That the Performance Evaluations be performed by Greenline Consulting at the end of November, 2020 for all R.M. of Browning No. 34 and R.M. of Browning No. 34 and Town of Lampman joint employees.

**CARRIED**

**9.7 Chamney Crushing Ltd. - Gravel**  
**Resolution No. 2020-11-9.7**  
**Moved by Richard Brokop**

That the R.M. of Browning No. 34 adjust the order from Chamney Crushing Ltd. that all twenty thousand (20,000) yards come from the Elcott pit rather than 10,000 yards from the Boyes pit and 10,000 yards from Elcott pit as previously stated in Resolution No. 2020-10-9.6 as the Boyes pit contains too much sand.

**CARRIED**

**9.8 SW 26-4-5 W2M - Speed Signs**  
**Resolution No. 2020-11-9.8**  
**Moved by Blake Fornwald**

That Administration write a letter to the landowner of the SW 26-4-5 W2M instructing him to refrain from confronting any municipal employees; and if he has concerns, to please contact the councillor for his division or the Reeve; and that the Councillor for Division 2 will personally deliver the letter to the landowner.


**CARRIED**

**10 OTHER MATTERS**

There were no other matters presented at this meeting.

**11 DELEGATIONS**

There were no delegations at this meeting.



12

**ACCOUNTS**

**Resolution No. 2020-11-12**

**Moved by** Blaine Fornwald

That the accounts covered by cheque no.'s 3875 to 3924 in the amount of \$703,275.20, the electronic funds transfers for the month of November, 2020 in the amount of \$69,052.67, and direct payroll payments no's 1811 to 1838 for the amount of \$62,819.28 be approved for payment.

**CARRIED**

13

**NEXT MEETING**

**Resolution No. 2020-11-13**

**Moved by** Pius Loustel

That the next meeting be held on November 19, 2020 at 8:00 a.m.

**CARRIED**

14

**ADJOURN**

**Resolution No. 2020-11-14**

**Moved by** Pius Loustel

That this meeting now be adjourned. The time being 2:55 p.m.

**CARRIED**

\_\_\_\_\_  
Administrator



\_\_\_\_\_  
Reeve

