



R.M. of Browning No. 34 Meeting Minutes

Regular Meeting of Council December 10, 2020 - 08:00 AM

1 CALL TO ORDER

Resolution No. 2020-12-1

Moved by Pius Loustel

Called the meeting be called to order with the time being 8:04 a.m.; and that the attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Stephanie Wourms
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott
Administrative Intern - Amber Rittaler

CARRIED

2 MINUTES

Resolution No. 2020-12-2

Moved by Stephanie Wourms

That the minutes of the November 19, 2020 meeting of the Council of the R.M. of Browning No. 34 be approved as read.

CARRIED

2.1 Joint Meeting Minutes - Nov. 19, 2020

Resolution No. 2020-12-2.1

Moved by Richard Brokop

That the minutes of November 19, 2020 Joint Meeting of the Councils of the R.M. of Browning No. 34 and Town of Lampman be approved as read.

CARRIED

2.2 Joint Meeting Minutes - Dec. 8, 2020

Resolution No. 2020-12-2.2

Moved by Blake Fornwald

That the minutes of December 8, 2020 Joint Meeting of the Councils of the R.M. of Browning No. 34 and Town of Lampman be approved as read.

CARRIED

3 BANK RECONCILIATION

Resolution No. 2020-12-3

Moved by Derek Fichter

That the R.M. of Browning No. 34 October 2020 bank reconciliation be hereby approved as presented.

CARRIED

4 CASH STATEMENT

Resolution No. 2020-12-4

Moved by Brian Fornwald

That the R.M. of Browning No. 34 statement of receipts and payments for the month of November 2020 be adopted as presented.

CARRIED

5 CORRESPONDENCE

Resolution No. 2020-12-5

Moved by Stephanie Wourms

That the R.M. of Browning No. 34 correspondence presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

6 COMMITTEE MEETINGS/INFORMATION/REPORTS

Resolution No. 2020-12-6

Moved by Blaine Fornwald

That the R.M. of Browning No. 34 committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

Blaine Fornwald left the meeting at 9:14 a.m. and returned at 9:56 a.m.

7 UNFINISHED BUSINESS

7.1 Grid 700 - Clay/Crop Loss

Resolution No. 2020-12-7.1

Moved by Derek Fichter

That the R.M. of Browning No. 34 Council and Administration review the summaries proposed by Clifton Associates Ltd. for the clay obtained on the Grid 700 ICIP Grant project and pay the amounts owing to landowners before year end.

CARRIED



7.2 Respect Certified Course (Amended)
Resolution No. 2020-12-7.2

A discussion was held about the new Councillor completing the Respect Certified Course offered by SARM.

7.3 Cyber Liability - Quotes
Resolution No. 2020-12-7.3
Moved by Blaine Fornwald

That the R.M. of Browning No. 34 purchase Cyber Liability Coverage option #2 in the amount of one million (\$1,000,000.00) dollars through SARM under Beazley Breach Response.

CARRIED

7.4 Road Maintenance - R.M. of Enniskillen No. 3
Resolution No. 2020-12-7.4
Moved by Brian Fornwald

That the R.M. of Browning No. 34 not pay Invoice No. 2020-00124 in the amount of sixteen hundred fifty-nine dollars and seventy-five cents (\$1,659.75) from the R.M. of Enniskillen No. 3 for dust control on the location W of 25-3-3 W2M due to only hauling gravel from March 13 to April 10, 2020.

CARRIED

7.5 Government of Saskatchewan - Grader Support and Mowing Contract
Resolution No. 2020-12-7.5
Moved by Stephanie Wourms

That the R.M. of Browning No. 34 agrees to support the Ministry of Highways and Infrastructure with grader support on Highway 361 in times of severe weather, if available. For the 2021 year the rate of one hundred fifty (\$150.00) dollars per hour as stated in the 2021 Rates and Appointments will be charged.

CARRIED

7.5.1 Request Support for Mowing HWY 361
Resolution No. 2020-12-7.5.1
Moved by Richard Brokop

Whereas the R.M. of Browning No. 34 mows the ditches adjacent to Highway 361 from Highway 47 & Highway 9; and whereas a large portion of this area is outside the boundaries of the R.M. of Browning No. 34; and whereas the R.M. of Browning No. 34 cuts substantially more area than is set out in the Ministry of Highways and Infrastructure contract due to safety concerns regarding wildlife population;

Therefore be it resolved that the R.M. of Browning No. 34 write letters to R.M. of Benson No. 35 and R.M. of Moose Creek No. 33 to request financial support the additional moving of Highway 361 within the respective rural municipal boundaries.

CARRIED



**7.6 Appointment of Lampman/R.M. of Browning No. 34 Fire and Rescue Board
Resolution No. 2020-12-7.6
Moved by Brian Fornwald**

Whereas a motion was passed at a joint meeting of the Councils of the R.M. of Browning No. 34 and Town of Lampman to establish a Lampman Fire & Rescue Board;

Therefore, be it resolved that the R.M. of Browning No. 34 appoint Councillors Richard Brokop and Stephanie Wourms to the Lampman Fire and Rescue Board; and this be recorded on the Rates and Appointments for 2021 year.

CARRIED

**7.6.1 Amendments to the Rates and Appointments - Browning 4-H Multiple
Resolution No. 2020-12-7.6.1
Moved by Stephanie Wourms**

That the R.M. of Browning No. 34 combine the donations for Browning 4-H Beef and Browning 4-H Multiple into one donation of two hundred and fifty dollars (\$250.00) for the 2021 year as they are both under "Browning 4-H".

CARRIED

**7.6.2 Amendments to the Rates and Appointments - Woodlawn Regional Park
Resolution No. 2020-12-7.6.2
Moved by Richard Brokop**

That the R.M. of Browning No. 34 withdraw their yearly donation to Woodlawn Regional Park of one thousand (\$1,000.00) dollars as the Council is no longer interested in holding a position on the Woodlawn Regional Park Board.

CARRIED

8 NEW BUSINESS

**8.1 TORC Oil & Gas Ltd. - Road Bond Agreement for Spring, 2021
Resolution No. 2020-12-8.1
Moved by Brian Fornwald**

That a Road Bond Agreement be accepted with TORC Oil & Gas Ltd. in the amount of one hundred thousand (\$100,000.00) dollars per mile for three (3) miles for a total bond of three hundred thousand (\$300,000.00) dollars; and that five percent (5%) be accepted as the non-refundable portion during the 2021 spring road bans and covering the following roads:

- East of 27-6-5 W2M (Portion of RR 2052) and S of 27 and 28-6-5 W2M (Portion of Twp. Road 64) Re: 9-27-6-5 Battery;

CARRIED

**8.2 Years of Service Awards
Resolution No. 2020-12-8.2
Moved by Brian Fornwald**

That the R.M. of Browning No. 34 purchase the corresponding awards for years of service for the following employees: Janine Fleck (15 years) and Brittany Sutherland (5 years).

CARRIED

8.2.1 Review Years of Service Policy

Resolution No. 2020-12-8.2.1

Moved by Stephanie Wourms

Whereas the policy regarding years of service awards may be outdated and in need of review;
Therefore the R.M. of Browning No. 34 review Policy No. 300-12 Years of Service Awards at the January 2021 meeting.

CARRIED

8.3 Scope Change for ICIP Grant (Grid 700)

Resolution No. 2020-12-8.3

Moved by Blaine Fornwald

Whereas the ICIP Grant for the Grid 700 came in substantially lower than approved for;
Therefore, be it resolved that Administration apply for a change of scope for the ICIP Grant with the road construction of Grid 700 to further include a project on Range Road 2060 between Highway 361 and Township Road 62 for six (6) miles to utilize the full amount provided by the grant.

CARRIED

8.4 Year End Drone Inventory Measurements

Resolution No. 2020-12-8.4

Moved by Brian Fornwald

Although the Provincial Government is urging municipalities to conduct a physical gravel inventory measurement with an auditor present to clarify measurement inventory uncertainty;

That the R.M. of Browning No. 34 will not be contracting a third party to measure the gravel piles with the auditors present for the 2020 financial audit due to gravel being accurately recorded when hauled and delivered; and that the R.M. of Browning No. 34 acknowledges that the audited financial statements will show a qualified statement; and that, according to the Ministry of Government Relations, this qualified statement will not affect our revenue sharing or gas tax funding grants.

CARRIED

8.5 SARM - Resolution Deadline - Jan. 22, 2021

Resolution No. 2020-12-8.5

A discussion was held about submitting resolutions to the SARM Annual Convention before the deadline of January 21, 2020.

8.6 605 Railway Crossing Lights

Resolution No. 2020-12-8.6

Moved by Stephanie Wourms

That Administration apply to Transport Canada to have crossing lights on the CN rail crossing on PG 605 one mile north of Highway 361, E of SE 21-5-6 W2M.

CARRIED

8.7 Tie Votes in Elections - Proposed Concerns

Resolution No. 2020-12-8.7

A discussion was held about the concerns the way tie voting is resolved during municipal elections by drawing of a name out of a hat.

8.8 Call for Nominations for 2021 Lieutenant Governor's Award

Resolution No. 2020-12-8.8

A discussion was held about the Call for Nominations for the 2021 Lieutenant Governor's Award for Outstanding Service in Rural Saskatchewan; and if anyone wants to submit a nomination, the deadline for a submission is January 31, 2021.

8.9 Ministry of Government Relations - Feedback Wanted

Resolution No. 2020-12-8.9

Moved by Derek Fichter

That a letter be sent to the Ministry of Government Relations regarding the upcoming proposed changes to the property assessment appeal system; and that the R.M. of Browning No. 34 is not in favor of these changes due to the loss of the autonomy for the individual municipalities to make decisions regarding assessment appeals and the exorbitant cost of this system.

CARRIED

8.10 Rural Integrated for Growth (RIRG) - CTP Re-designation & Program Updates

Resolution No. 2020-12-8.10

Moved by Blake Fornwald

Whereas the R.M. of Browning No. 34 current CTP roads do not meet the current criteria required to be maintained as CTP corridor in the RIRG;

Therefore, the R.M. of Browning No. 34 accept the proposed Rural Integrated Roads for Growth - Clearing the Path redesignation for only having one designated CTP road within the R.M. of Browning No. 34; this being as follows E 13, 24 ,25, 36-05-07 W2; E 1, 12, 13, 24, 25, 36-06-07 W2 and E 17, 20, 29, 32-04-05 W2M; E 5, 8-06-05 W2M.

CARRIED

8.11 Canceling Tax Penalty 2021

Resolution No. 2020-12-8.11

Moved by Pius Loustel

That the discussion of canceling tax penalty in 2021 be tabled to the 2021 year.

CARRIED

8.12 Building Standards Proposed Changes - Report

Resolution No. 2020-12-8.12

A discussion was held about the proposed legislation changes to the Saskatchewan Building Standards.



8.13 SARM - Notice of Planned Procurement

Resolution No. 2020-12-8.13

Moved by Brian Fornwald

That the R.M. of Browning No. 34 post the following as a notice on Sasktenders that the R.M. of Browning No. 34 will be using services provided by the SARM Trading Services Department from January 1, 2021 to December 31, 2021:

"The R.M. of Browning No. 34 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM) between January 1, 2021 and December 31, 2021. For further information and access to SARM's Request for Proposal (RFP) notices, please review the Government of Saskatchewan website at: <https://www.sasktenders.ca/content/public/Search.aspx>."

CARRIED

8.14 Policy No. 400-4: Construction Standards for Gravel Roads

Resolution No. 2020-12-8.14

Moved by Richard Brokop

That changes to Policy No. 400-4 Minimum Construction Standards for Local Gravel Roads, be tabled to the January 2021 meeting to give administration time to incorporate the proposed changes to be reviewed.

CARRIED

8.15 Wages & Salaries

Resolution No. 2020-12-8.5

Moved by Stephanie Wourms

That the R.M. of Browning No. 34 set a one-time bonus with a range from 0 - 2.5% to be applied, based on performance evaluations conducted by Greenline Consulting.

CARRIED

8.16 Santa Sponsorship for Santa photos

Resolution No. 2020-12-8.16

Moved by Blake Fornwald

That the R.M. of Browning No. 34 donate one hundred (\$100.00) dollars to host a Santa visit at the rink on December 17, 2020 for the R.M. of Browning No. 34 and Town of Lampman Recreation Board.

CARRIED

9 FOREMAN ITEMS TO DISCUSS

9.1 Foreman's Report

Resolution No. 2020-12-9.1

Moved by Derek Fichter

That the Foreman's Report be approved as presented.

CARRIED

9.2 Road Construction 2021

A discussion was held about the proposed road construction for the 2021 year.



**9.3 Clay Haul from Town of Lampman
Resolution No. 2020-12-9.3
Moved by Richard Brokop**

That the R.M. of Browning No. 34 haul clay with our own trucks from the Cenaiko Street dugout in the Town of Lampman to the R.M. of Browning No. 34's shop.

CARRIED

10 OTHER MATTERS

11 DELEGATIONS

**11.1 9:30 AM - Watson Land Services
Resolution No. 2020-12-11.1**

Garth Hoffart and Kristen Mack met with Council to discuss the deficiencies of the services performed for the Grid 700 project.

**11.1.1 Watson Land Services
Resolution No. 2020-12-11.1.1
Moved by Derek Fichter**

That the final invoice no. 1128 in the amount of one thousand one hundred seventy-six (\$1,176.00) dollars be paid to Watson Land Services; and that a letter be written to accompany the cheque to reiterate our concerns over their deficiencies during the ICIP Project Grid 700.

CARRIED

**12 ACCOUNTS
Resolution No. 2020-12-12
Moved by Blaine Fornwald**

That the accounts covered by cheque no.'s 3925 to 4022 in the amount of \$1,108,650.00, the electronic funds transfers for the month of November in the amount of \$41,925.22, and direct payroll payments no's 1839 to 1864 for the amount of \$55,758.39 be approved for payment.

CARRIED

**13 NEXT MEETING
Resolution No. 2020-12-13
Moved by Blake Fornwald**

That the next meeting be held on January 7, 2021 at 8:00 a.m.

CARRIED



14


ADJOURN

Resolution No. 2020-12-14

Moved by Pius Loustel

That this meeting now be adjourned. The time being 3:22 p.m.

CARRIED



Administrator



Reeve