



R.M. of Browning No. 34
Meeting Minutes
Regular Meeting January 7, 2021 - 08:00 AM

1 CALL TO ORDER

Resolution No. 2021-1-1
Moved by Pius Loustel

That the meeting be called to order with the time being 7:59 a.m.; and that the attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Stephanie Wourms
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Dena Scott
Administrative Intern - Amber Rittaler

CARRIED

2 MINUTES

2.1 Joint Meeting - December 8, 2020
Resolution No. 2021-1-2.1
Moved by Derek Fichter

That the minutes of the December 8, 2020 joint meeting of the Councils of the R.M. of Browning No. 34 and the Town of Lampman be approved as read.

CARRIED

2.2 Regular Meeting - December 10, 2020
Resolution No. 2021-1-2.2
Moved by Blake Fornwald

That the minutes of the December 10, 2020 meeting of Council of the R.M. of Browning No. 34 be approved as read.

CARRIED

3 BANK RECONCILIATION
Resolution No. 2021-1-3
Moved by Brian Fornwald

That the R.M. of Browning No. 34 November, 2020 bank reconciliation be hereby approved as presented.

CARRIED

4 CASH STATEMENT
Resolution No. 2021-4-1
Moved by Blaine Fornwald

That the R.M. of Browning No. 34 Statement of Receipts and Payments for the month of December, 2020 be adopted as presented.

CARRIED

5 CORRESPONDENCE
Resolution No. 2021-1-5
Moved by Derek Fichter

That the R.M. of Browning No. 34 correspondence presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

5.1 SARM
Resolution No. 2021-1-5.1
Moved by Brian Fornwald

That the R.M. of Browning No. 34 write a letter of support regarding SARM's request to support the rural broadband lobby which is to push for real change to rural internet access within Saskatchewan.

CARRIED

6 COMMITTEE MEETINGS/INFORMATION/REPORTS
Resolution No. 2021-1-6
Moved by Stephanie Wourms

That the R.M. of Browning No. 34 committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

7 UNFINISHED BUSINESS

7.1 Policy No. 100-5: Joint Meetings with the Town of Lampman
Resolution No. 2021-1-7.1
Moved by Stephanie Wourms

That Policy No. 100-5, being a policy to regulate the frequency of Joint Meetings between the councils of the R.M. of Browning No. 34 and the Town of Lampman be amended and adopted as a policy of the R.M. of Browning No. 34 as attached to, forming part of these minutes.

CARRIED



7.2 Policy No. 100-9: Computer Allowance
Resolution No. 2021-1-7.2
Moved by Richard Brokop

That Policy No. 100-9, being a policy to regulate a computer allowance for council members be amended and adopted as a policy of the R.M. of Browning No. 34 as attached to, forming part of these minutes.

CARRIED

7.3 Policy No. 200-2: Assistant Administrator Meetings
Resolution No. 2021-1-7.3

A discussion was held about Policy No. 200-2 Assistant Administrator Meetings.

7.4 Policy No. 300-12 : Years of Service Awards
Resolution No. 2021-1-7.4
Moved by Stephanie Wourms

That Policy No. 300-12, being a policy to regulating years of service awards for employees be amended and adopted as a policy of the R.M. of Browning No. 34 as attached to, forming part of these minutes.

CARRIED

Councillor Brian Fornwald left the meeting at 9:23 a.m.

7.5 Policy No. 400-4: Construction Standards for Gravel Roads
Resolution No. 2021-1-7.5
Moved by Pius Loustel

That the Policy No. 400-4: Construction Standards for Gravel Roads be tabled to the February, 2021 meeting.

CARRIED

7.6 Policy No. 400-5: Crop Damage
Resolution No. 2021-1-7.6

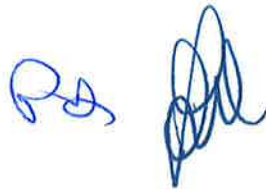
A discussion was held about Policy No. 400-5 Crop Damage.

7.7 RIRG Engineering
Resolution No. 2021-1-7.7
Moved by Blaine Fornwald

Whereas the R.M. of Browning No. 34 has received Rural Integrated Roads for Growth grant approval for the three (3) miles of road on Township Road 62, between Range Road 2043 and Range Road 2040; North of 10, 11 and 12-6-4 W2M; and whereas this road project is being completed in conjunction with the R.M. of Moose Creek No. 33.

Therefore, be it resolved that the R.M. of Browning No. 34 tender the engineering for this project on sasktenders.ca in conjunction with the R.M. of Moose Creek No. 33.

CARRIED



8 NEW BUSINESS

- 8.1 Office Closure - January 26, 2021**
Resolution No. 2021-1-8.1
Moved by Stephanie Wourms

That the R.M. of Browning No. 34 close the office located at 215 Main Street on January 26, 2021 for Administration to clean the office after the 2020 Audit.

CARRIED

- 8.2 SARM Fidelity Bond Self-Insurance Plan - 2021 Renewal**
Resolution No. 2021-1-8.2
Moved by Derek Fichter

That the Fidelity Bond be hereby approved for 2021 as circulated.

CARRIED

- 8.3 SARM Virtual Convention - March 9 - 10, 2021**
Resolution No. 2021-1-8.3
Moved by Derek Fichter

That all members of council and at least one member of administration be appointed to attend the 2021 SARM Virtual Convention on March 9-10, 2021; and that the following council members be appointed as voting members;

Pius Loustel - Voting Stephanie Wourms - Voting

CARRIED

- 8.4 SaskPower Installing Service 7-24-5-6 W2M - build on 30 meter**
Resolution No. 2021-1-8.4
Moved by Pius Loustel

That the approval for a SaskPower new installation of service at 7-24-5-6 W2M be tabled to the February 2021 meeting.

CARRIED

- 8.5 Bylaw No. 2020-1 Repeal Bylaw**

- 8.5.1 First Reading**
Resolution No. 2021-1-8.5.1
Moved by Stephanie Wourms

That Bylaw No. 2021-1, being a Bylaw to repeal old bylaws, be introduced and read for the first time.

CARRIED

- 8.5.2 Second Reading**
Resolution No. 2021-1-8.5.2
Moved by Blake Fornwald

That Bylaw No. 2021-1 be read for the second time.

CARRIED



**8.5.3 Consent for Third Reading
Resolution No. 2021-1-8.53
Moved by Derek Fichter**

That the third and final reading of Bylaw No. 2021-1 be permitted at this meeting.

CARRIED UNANIMOUSLY

**8.5.4 Third and Final Reading
Resolution No. 2021-1-8.5.4
Moved by Blaine Fornwald**

That Bylaw No. 2021-1 having been read the third and final time, now be adopted, signed and sealed as a bylaw of the R.M. of Browning No. 34.

CARRIED

9 FOREMAN ITEMS TO DISCUSS

**9.1 Foreman's Report
Resolution No. 2021-1-9.1
Moved by Blake Fornwald**

That the Foreman's Report be approved as presented.

CARRIED

**9.2 Incident Report - Dec. 11/20
Resolution No. 2021-1-9.2
Moved by Blake Fornwald**

That the R.M. of Browning No. 34 acknowledges the incident report on December 11, 2020 and a letter be sent to the R.M. of Browning No. 34 foreman, Mike Konopaki, indicating the importance of driver safety.

CARRIED

10 OTHER MATTERS

**10.1 Road Construction Meeting
Resolution No. 2021-1-10.1
Moved by Blaine Fornwald**

That a special meeting be set for January 20, 2021 at 1:00 p.m. to discuss the proposed road construction for the 2021 year.

CARRIED

**10.2 Fire & Rescue Committee Meeting
Resolution No. 2021-1-10.2**

A discussion was held about setting a meeting date to hold a committee meeting for the Fire & Rescue Committee. Administration will contact all members to arrange a date that works best for all members.



11 DELEGATIONS

11.1 Pat Filz - 9:00 AM

Resolution No. 2021-1-11.1

Pat Filz met with council to present her resignation as a Pest Control Officer.

11.2 Retirement Award for Appreciation of Years of Service as Pest Control Officer

Resolution No. 2021-1-11.2

Moved by Derek Fichter

That the R.M. of Browning No. 34 present Pat Filz a cheque in the amount of seven hundred and fifty (\$750.00) dollars in appreciation of her years of service as Pest Control Officer.

CARRIED

Councillor Brian Fornwald returned to the meeting at 11:13 a.m.

12 ACCOUNTS

Resolution No. 2021-1-12

Moved by Blaine Fornwald

That the accounts covered by cheque no.'s 4023 to 4121 in the amount of \$392,588.74, the electronic funds transfers for the month of January in the amount of \$149,357.24, and direct payroll payments no's 1867 to 1892 for the amount of \$88,319.50 be approved for payment.

CARRIED

Administrative Intern Amber Rittaler left the meeting at 11:35 a.m.

13 NEXT MEETING

Resolution No. 2021-1-13

Moved by Pius Loustel

That the next meeting be held on Thursday, February 11, 2021 at 8:00 a.m.

CARRIED

14 ADJOURN

Moved by Pius Loustel

That this meeting now be adjourned. The time being 2:06 p.m.

Administrator



Reeve

