



R.M. of Browning No. 34
Meeting Minutes
Regular Meeting February 11, 2021 - 08:00 AM

1 CALL TO ORDER

Moved by Pius Loustel

That the meeting be called to order with the time being 8:02; and that the attendance being as follows:

- Division # 1 - Richard Brokop
- # 2 - Blake Fornwald
- # 3 - Derek Fichter
- # 4 - Blaine Fornwald
- # 5 - Brian Fornwald
- # 6 - Stephanie Wourms *arrived at 8:25 a.m.*
- Reeve - Pius Loustel
- Administrative Consultant - Greg Wallin
- Administrator - Dena Scott
- Administrative Intern - Amber Rittaler

2 MINUTES

Resolution No. 2021-2-2

Moved by Blaine Fornwald

That the minutes of the January 7, 2021 meeting of Council of the R.M. of Browning No. 34 be approved as read.

CARRIED

2.1 Special Meeting Minutes - Jan. 12, 2021

Resolution No. 2021-2-2.1

Moved by Derek Fichter

That the minutes of the January 12, 2021 special meeting of Council of the R.M. of Browning No. 34 be accepted as read.

CARRIED

A handwritten signature in black ink, appearing to be "Derek Fichter", with a long horizontal stroke extending to the right.

A handwritten signature in blue ink, appearing to be "Pius Loustel", with a large, stylized initial "P" and "L".

2.2 Construction Meeting Minutes - January 20, 2021
Resolution No. 2021-2-2.2
Moved by Richard Brokop

That the minutes of the January 20, 2021 special construction meeting of Council of the R.M. of Browning No. 34 be approved as read.

CARRIED

2.3 Joint Meeting Minutes - February 4, 2021
Resolution No. 2021-2-2.3
Moved by Blake Fornwald

That the minutes of the February 4, 2021 joint meeting of Councils of the R.M. of Browning No. 34 and the Town of Lampman be approved as read.

CARRIED

3 BANK RECONCILIATION
Resolution No. 2021-2-3
Moved by Derek Fichter

That the R.M. of Browning No. 34 December 2020 bank reconciliation be hereby approved as presented.

CARRIED

4 CASH STATEMENT
Resolution No. 2021-2-4
Moved by Blaine Fornwald

That the R.M. of Browning No. 34 statement of receipts and payments for the month of January, 2021 be adopted as presented.

CARRIED

5 CORRESPONDENCE
Resolution No. 2021-2-5
Moved by Richard Brokop

That the R.M. of Browning No. 34 correspondence presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

6 COMMITTEE MEETINGS/INFORMATION/REPORTS
Resolution No. 2021-2-6
Moved by Derek Fichter

That the R.M. of Browning No. 34 committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

CARRIED



7 UNFINISHED BUSINESS

7.1 Policy No. 400-4: Construction Standards for Gravel Roads

Resolution No. 2021-2-7.1

Moved by Brian Fornwald

That the Policy No. 400-4, being a Policy for Construction Standards for Gravel Roads, be updated as presented and attached to forming part of these minutes.

CARRIED

7.2 SaskPower Installing Service 7-24-5-6 W2M - Build on 30 Meter Right-of-Way

Resolution No. 2021-2-7.2

Moved by Brian Fornwald

Whereas SaskPower has requested to install power services at E 13-5-6 W2M to 7-24-5-6 W2M; and whereas the R.M. of Browning No. 34 has upcoming plans to build this section of road; and whereas the Investing in Canada Infrastructure Program grant requires a forty-two (42) meter right-of-way which leaves the power lines a substantial distance into the field; Therefore be it resolved, that SaskPower be allowed to construct the power line on the 30 meter right-of-way; and that any right of purchase or any other compensation from SaskPower be accepted; and that SaskPower install the poles deeper than minimum standards to allow for the fill to be removed from the right-of-way.

CARRIED

7.2.1 SaskPower 2021 Road Ban Permit Request

Resolution No. 2021-2-7.2.1

Moved by Blake Fornwald

That the R.M. of Browning No. 34 give approval to SaskPower to work through the spring road ban as long as SaskPower contacts the municipal office when the municipal roads are wet and informs the R.M. of Browning No. 34 in advance of the areas that work will be taking place.

CARRIED

7.3 Envision Counselling - Final Year

Resolution No. 2021-2-7.3

Moved by Brian Fornwald

That the yearly donation to Envision Counselling and Support Centre Inc. remain on the Rates & Appointments at one thousand dollars (\$1,000.00) per year.

CARRIED

7.4 Highway Mowing 361 - R.M. Benson No. 35 Response

A discussion was held regarding the response letter received from the R.M. of Benson No. 35 in regard to the additional mowing done on Highway 361.



7.5 Administrative Consultant Agreement
Resolution No. 2021-2-7.5
Moved by Blaine Fornwald

That Councillors Brian Fornwald and Derek Fichter be appointed to renegotiate the employment contract with Greg Wallin of Wallin Agency Ltd. to be presented to council at the March, 2021.

CARRIED

7.6 RIRG - TWP 62
Resolution No. 2021-2-7.6
Moved by Blaine Fornwald

That the R.M. of Browning No. 34 accept the tender of Chartered Institute of Management Accounts (CIMA+) for engineering services on Township Road 62 from PG 604 to the east boundary (Range Road 2040) to be built in cooperation with the R.M. of Moose Creek No. 33 under the RIRG program.

CARRIED

7.7 Arcola Health Center
Resolution No. 2021-2-7.7
Moved by Brian Fornwald

That the R.M. of Browning No. 34 send a letter to the Minister of Health regarding the delayed reopening of the Arcola Health Center following the closure due to the transfer of employees to another hospital due to COVID-19.

CARRIED

8 NEW BUSINESS

8.1 Minard - Municipality Closure Update
Resolution No. 2021-2-8.1
Moved by Brian Fornwald

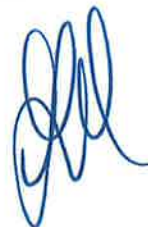
Whereas the current golf course located on SE 17-5-6 W2M, being the former townsite of Minard, has now been amalgamated into one title; and whereas, the current ninth (9th) hole fairway is located on the Department of Highways right-of-way which would require the R.M. of Browning No. 34 paying a fifty (\$50.00) dollar per year permit fee on that portion of the right-of-way; therefore be it resolved that the R.M. of Browning No. 34 request the Minister of Highways to donate this portion of the right-of-way to the R.M. of Browning No. 34.

CARRIED

8.2 Updates to The Municipalities Act

8.2.1 Changes to the Council Procedure Bylaw

A discussion was held about the proposed changes required in the future for the Council Procedure Bylaw due to changes in *The Municipalities Act*.



8.2.2 Create Policy Regarding the Populations of Divisions

A discussion was held about changes to *The Municipalities Act* regarding populations of divisions and creating a Policy to accommodate these changes in the future.

8.3 R.M. of Enniskillen No. 3 - 2021 Road Maintenance Agreements

Resolution No. 2021-2-8.3

Moved by Stephanie Wourms

That the R.M. of Enniskillen No. 3 be advised that the R.M. of Browning No. 34 will be utilizing one (1) mile of road within the limits of the R.M. of Enniskillen No. 3 for gravel haul in 2021.

CARRIED

8.4 SAMA Annual Meeting - April 8, 2021 Virtual Meeting

Resolution No. 2021-2-8.4

Moved by Blake Fornwald

That Brian Fornwald and Pius Loustel be appointed to attend the SAMA Virtual Annual Meeting on April 8, 2021 as voting members.

CARRIED

8.5 TSS - Targeted Sector Support Initiative - Cost-shared Grant

A discussion was held about the Targeted Sector Support Initiative Grant.

8.6 Pest Control Officer Resumes

Resolution No. 2021-2-8.5

Moved by Richard Brokop

That the R.M. of Browning No. 34 hire Don Seipp as Pest Control Officer for the R.M. of Browning No. 34; and that he be contacted and requested to attend to the next meeting of council to introduce himself.

CARRIED

8.7 Separating Office Computer, Emails and Procedures

A discussion was held about separation of the office computers, emails and procedures going forward.

8.8 List of Land in Arrears

Resolution No. 2021-2-8.8

Moved by Brian Fornwald

That the List of Lands in Arrears be approved as presented, and attached to, forming part of these minutes; and that a letter be sent to all landowners in arrears that unless an amount equivalent to less than one-half (1/2) of the preceding year's tax levy remains owing as of May 31, 2021, that the property will be included on the Tax Enforcement List to be advertised in a local paper as the first step in tax enforcement proceedings.

CARRIED



8.9 Overweight Permits - Charging in 2021?

Resolution No. 2021-2-8.9

Moved by Richard Brokop

That the matter of permit fee charges be tabled to the March, 2021 meeting.

CARRIED

8.10 Amber Rittaler - Resignation

Resolution No. 2021-2-8.10

Moved by Brian Fornwald

That the R.M. of Browning No. 34 hereby acknowledges the receipt of the job resignation from Amber Rittaler and that an exit interview be scheduled with a member of each of the Councils of the Town of Lampman and R.M. of Browning No. 34 present.

CARRIED

Councillor Blaine Fornwald left the meeting at 11:35 a.m.

8.11 Woodlawn Regional Park - Reconsider Decision of Position of Member on the Board

Resolution No. 2021-2-8.11

Moved by Richard Brokop

That Brian Fornwald be appointed to the Woodlawn Regional Park Board on a voluntary basis.

CARRIED

8.12 Gravel Stockpile at Pt. SE 15-4-5 W2M (Norman Klatt)

Resolution No. 2021-2-8.12

Moved by Blake Fornwald

That a Gravel Stockpile Agreement be signed with Norman Klatt on his property on PT SE 15-4-5 W2M and the rental fee be paid to him for 2020 and 2021.

CARRIED

9 FOREMAN ITEMS TO DISCUSS

9.1 Foreman's Report

Resolution No. 2021-2-9.1

Moved by Stephanie Wourms

That the Foreman's Report be approved as presented.

CARRIED

9.2 Incident Report - Jan. 14, 2021

Resolution No. 2021-2-9.2

Moved by Blake Fornwald

That the Council acknowledge the incident report on January 14, 2021; and that a letter be sent to the R.M. of Browning No. 34 employee involved reminding him of safety measures during strong winds.

CARRIED



9.3 Self-Propelled Packer
Resolution No. 2021-2-9.2
Moved by Richard Brokop

That the purchase of a self-propelled packer be tabled to the March, 2021 meeting.

CARRIED

9.4 2012 Stephens TC 407 Trailer

A discussion was held about the 2012 Stephens TC 407 Trailer.

10 OTHER MATTERS

11 DELEGATIONS

11.1 11:00 a.m. - Clifton Associates Ltd.

Zach Nichol and Steve Gardiner of Clifton Associates Ltd. attended the meeting of Council to discuss upcoming road projects and the continuing construction of Primary Grid 700.

12 ACCOUNTS

Resolution No. 2021-2-12
Moved by Richard Brokop

That the accounts covered by cheque no.'s 4122 to 4220 in the amount of \$375,377.77, the electronic funds transfers for the month of February in the amount of \$43,219.71, and direct payroll payments no's 1893 to 1918 for the amount of \$42,509.50 be approved for payment.

CARRIED

13 NEXT MEETING

Resolution No. 2021-2-13
Moved by Pius Loustel

That the next meeting be held on March 11, 2021 at 8:00 a.m.

CARRIED

14 ADJOURN

Moved by Pius Loustel

That this meeting now be adjourned. The time being 1:43 p.m.

Administrator

Reeve