



R.M. of Browning No. 34
Meeting Minutes
Regular Meeting March 11, 2021 - 08:00 AM

1 CALL TO ORDER

Resolution No. 2021-3-1

Moved by Pius Loustel

That the meeting be called to order with the time being 8:03 a.m.; and that the attendance being as follows:

- Division # 1 - Richard Brokop
- # 2 - Blake Fornwald
- # 3 - Derek Fichter
- # 4 - Blaine Fornwald
- # 5 - Brian Fornwald
- # 6 - Stephanie Wourms
- Reeve - Pius Loustel
- Administrative Consultant - Greg Wallin
- Administrator - Dena Scott - Absent
- Administrative Assistant - Jadon Carnduff

CARRIED

2 MINUTES

2.1 Regular Meeting - February 11, 2021

Resolution No. 2021-3-2.1

Moved by Blake Fornwald

That the minutes of the February 11, 2021 meeting of the Council of the R.M. of Browning No. 34 be approved as read.

CARRIED

2.2 Special Meeting - February 22, 2021

Resolution No. 2021-3-2.2

Moved by Derek Fichter

That the minutes of the February 22, 2021 special meeting of the Council of the R.M. of Browning No. 34 be approved as read.

CARRIED

3 BANK RECONCILIATION
Resolution No. 2021-3-3
Moved by Blaine Fornwald

That the R.M. of Browning No. 34 January, 2021 bank reconciliation be hereby approved as presented.

CARRIED

4 CASH STATEMENT
Resolution No. 2021-3-4
Moved by Derek Fichter

That the R.M. of Browning No. 34 statement of receipts and payments for the month of February, 2021 be adopted as presented.

CARRIED

5 CORRESPONDENCE
Resolution No. 2021-3-5
Moved by Brian Fornwald

That the R.M. of Browning No. 34 correspondence presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

6 COMMITTEE MEETINGS/INFORMATION/REPORTS
Resolution No. 2021-3-6
Moved by Stephanie Wourms

That the R.M. of Browning No. 34 committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

7 UNFINISHED BUSINESS

7.1 Primary Grid 700
Resolution No. 2021-3-7.1
Moved by Richard Brokop

That the R.M. of Browning No. 34 accept the change order from Clifton Associates Ltd. for the additional expense of six thousand, five hundred thirty-eight dollars and eighty-five cents (\$6,538.85) for redesigning the roadway and seventeen thousand, five hundred sixty-three dollars and eighty-six cents (\$17,563.86) for road construction occurring after October 31, 2020 on Primary Grid 700.



CARRIED

7.2 Norman Klatt - Stockpile Agreement

There was discussion on the Stockpile Agreement to be signed with Norman Klatt.



7.3 Township Road 62

There was discussion on the upcoming construction of Township Road 62 from Highway 9 to Primary Grid 604 in conjunction with the R.M. of Moose Creek No. 33.

7.4 Range Road 2060

There was discussion on the upcoming construction on Range Road 2060 between Highway 361 and Primary Grid 605.

7.5 Primary Grid 605

There was discussion on the upcoming construction of Primary Grid 605 between Highway 18 and Highway 361 in conjunction with the R.M. of Coalfields No. 4.

7.6 Policy No. 400-3 - Purchase of Right-of-Way

Resolution No. 2021-3-7.6

Moved by Brian Fornwald

That Policy No. 400-3, being a Policy for the purchase of right-of-way, be updated as presented and attached to forming part of these minutes.

CARRIED

7.7 Ministry of Highways and Infrastructure - Minard Right-of-Way

Resolution No. 2021-3-7.6

Moved by Pius Loustel

That further discussion regarding the right-of-way owned by the Ministry of Highways and Infrastructure in the Minard townsite be tabled to the April, 2021 regular meeting of Council.

CARRIED

7.8 R.M. of Enniskillen No. 3 - Road Maintenance Agreement

Resolution No. 2021-3-7.8

Moved by Stephanie Wourms

That the R.M. of Browning No. 34 agree to sign the Road Maintenance Agreement with the R.M. of Enniskillen No. 3 to utilize Township Road 20 south of 1-2-3 W2M.

CARRIED

7.9 Overweight Permits

Resolution No. 2021-3-7.9

Moved by Richard Brokop

That the R.M. of Browning No. 34 return to charging for overweight permits as per Policy No. 400-16 once secondary weights are enacted.



CARRIED

7.10 TD Bank - Investment Rates

There was discussion on the interest rates with the Toronto Dominion Bank. Further discussion will occur when the R.M. of Browning No. 34 tenders for its financial institution services.



7.11 Wages & Salaries

7.11.1 R.M. Employee Bonuses
Resolution No. 2021-3-7.11.1
Moved by Brian Fornwald

That the R.M. of Browning No. 34 grant bonuses to the R.M. of Browning No. 34 employees of one (1%) to two and a half (2.5%) percent based on their gross regular wage earned in 2020 in lieu of salary increases for 2021 as follows:

Name	Percent
Dena Scott	2%
Janine Fleck	2%
Mike Konopaki	2%
Dean Marshall	2%
Don Steinke	2%
Dylan Thiessen	1%
David Tremblay	1%
Dustin Block	2%
Jason Hannah	1%

CARRIED

7.11.2 Recreation Employees Bonuses
Resolution No. 2021-3-7.11.2
Moved by Pius Loustel

That the R.M. of Browning No. 34 grant bonuses in the amount of five hundred dollars (\$500.00) to Brittany Sutherland and in the amount of one hundred dollars (\$100.00) to Brenda Schulties in lieu of salary increases for 2021.

CARRIED

7.12 Administrative Consultant Agreement
Resolution No. 2021-3-7.12
Moved by Brian Fornwald

That further discussion regarding the Administrative Consulting Agreement with Wallin Agency Ltd. be tabled until a finalized agreement is received from Billesberger Law Firm.

CARRIED

7.13 Joint Agreement

Resolution No. 2021-3-7.13

Moved by Richard Brokop

That further discussion regarding Joint Services Agreement between the R.M. of Browning No. 34 and the Town of Lampman be tabled to the April, 2021 regular meeting of Council.

CARRIED

8 NEW BUSINESS

8.1 Assistant Administrator

Resolution No. 2021-3-8.1

Moved by Brian Fornwald

That Jadon Carnduff be appointed Assistant Administrator of the R.M. of Browning No. 34; and that Jadon Carnduff be granted signing authority for the R.M. of Browning No. 34 as per Bylaw No. 2015-4.

CARRIED

8.2 Tax Enforcement - Motion to Proceed

Resolution No. 2021-3-8.2

Moved by Brian Fornwald

That further discussion in regard to proceeding with tax enforcement be tabled to the April, 2021 regular meeting of Council.

CARRIED

8.3 Budget Meeting

There was discussion on the 2021 budget and the 2021 reassessment of the R.M. of Browning No. 34.

8.4 Yearbook Advertisement

Resolution No. 2021-3-8.4

Moved by Richard Brokop

That the R.M. of Browning No. 34 purchase a half page advertisement in the 2021 Lampman School Yearbook.

CARRIED

8.5 Elm Lawn Cemetery - Request for Upgrades

Resolution No. 2021-3-8.5

Moved by Stephanie Wourms

That Derek Fichter be authorized to obtain quotes on erecting an on-site directory at the Elm Lawn Cemetery.

CARRIED



8.6 Waste Collection - Spring Road Ban Service Request
Resolution No. 2021-3-8.6
Moved by Stephanie Wourms

That Goliath Disposal Ltd. and Loraas Disposal South Ltd. be authorized to operate their waste collection service during spring road bans in the R.M. of Browning No. 34 as they provide an essential service.

CARRIED

8.7 Road Construction Supervision
Resolution No. 2021-3-8.7
Moved by Derek Fichter

That further discussion regarding Policy No. 100-2, being a Policy regarding Council supervision, be tabled to the April, 2021 regular meeting of Council.

CARRIED

8.8 Road Bans
Resolution No. 2021-3-8.8
Moved by Blake Fornwald

That Primary Grid 700 between Range Road 2040 and Range Road 2070 north of 7, 8, 9, 10, 11, 12-4-4 W2M, north of 7, 8, 9, 10, 11, 12-4-5 W2M, and north of 7, 8, 9, 10, 11, 12-4-6 W2M be restricted to thirteen thousand kilograms (13 000 kg) effective 12:01 a.m. on Friday, March 12, 2021.

CARRIED

8.9 Road Bond - Whitecap Resources Inc.
Resolution No. 2021-3-8.9
Moved by Blaine Fornwald

That Road Bond Agreements be signed with Whitecap Resources Inc. in the amount of one hundred thousand dollars (\$100,000.00) per mile for eight and a half (8.5) miles for a total bond of eight hundred fifty thousand dollars (\$850,000.00) with a five percent (5%) non-refundable portion for the 2021 spring road bans and covering the roads as follows:

- East of 17, 20, and SE 29-5-6 W2M (2.5 miles);
- East of NE 26, 35-5-6 W2M, North of 36-5-6 W2M, North of 31, 32, 33-5-5 W2M, and East of NE 33-5-5 W2M (6 miles).

CARRIED

8.10 Road Bond - Federated Cooperative Ltd.
Resolution No. 2021-3-8.10
Moved by Blake Fornwald

That a Road Bond Agreement be signed with Federated Co-operative Ltd. for one hundred thousand dollars (\$100,000.00) per mile for two and a half (2.5) miles for a total bond of two hundred fifty thousand dollars (\$250,000.00) with a five percent (5%) non-refundable portion for the 2021 spring road bans and covering the roads as follows:

- East of NE 20, 29, 32-6-4 W2M (2.5 miles).



CARRIED

9 FOREMAN ITEMS TO DISCUSS

- 9.1 Foreman's Report**
Resolution No. 2021-3-9.1
Moved by Richard Brokop

That the Foreman's Report be approved as presented.

CARRIED

- 9.2 Grader Tender**
Resolution No. 2021-3-9.2
Moved by Richard Brokop

That the Foreman be authorized to demo a 2021 John Deere 872 six (6) Wheel Drive Grader from Brandt Tractor Ltd.; and that further discussion regarding the grader tender be tabled to the April, 2021 regular meeting of Council.

CARRIED

- 9.3 Tractor Tender**
Resolution No. 2021-3-9.3
Moved by Brian Fornwald

That the R.M. of Browning No. 34 purchase a 2021 John Deere 6195R IVT Tractor with a Zuidberg Front Link from Nelson Motors and Equipment for the amount of one hundred forty-eight thousand, three hundred sixty dollars and seventy-four cents (\$148,360.74) with the trade of the 2015 New Holland T7 230 as per quote on file; and that a reversing fan be installed on the new tractor.

CARRIED

- 9.4 Self-Propelled Packer**
Resolution No. 2021-3-9.4
Moved by Blaine Fornwald

That the R.M. of Browning No. 34 purchase a 2020 HAMM H13i self-propelled packer from Conquest Equipment for the amount of one hundred thirty-eight thousand, seven hundred fifty dollars (\$138,750.00) plus tax as per quote on file.

CARRIED

- 9.5 Equipment Warranty and Condition**

There was discussion on the condition of equipment and the possibility of turning one of the trucks into a tandem unit.

- 9.6 Grader Operator**
Resolution No. 2021-3-9.6
Moved by Richard Brokop

That the R.M. of Browning No. 34 advertise on saskjobs.ca for a full-time grader operator with preference being given to applicants with five (5) years of previous grading experience and a 1A driver's licence.

CARRIED

- 9.7** **Dustin Kautz**
Resolution No. 2021-3-9.7
Moved by Derek Fichter

That Dustin Kautz's employment be terminated from the R.M. of Browning No. 34; and that he be paid one month in lieu of notice of termination, three (3) months severance, and any benefits that are due to him.

CARRIED

- 9.8** **Policy No. 400-23 - Truck Tarping**
Resolution No. 2021-3-9.8
Moved by Derek Fichter

That Policy No. 400-23, being a Policy regarding gravel truck tarping, be adopted as presented and attached to forming part of these minutes.

CARRIED

10 **OTHER MATTERS**

There were no other matters presented at this meeting.

11 **DELEGATIONS**

11.1 **9:00 a.m. Don Seipp - Pest Control Officer**

Don Seipp, Pest Control Officer, met with Council to introduce himself and discuss pest control within the R.M. of Browning No. 34.

11.2 **9:45 a.m. Avery Brigden - Tundra Oil & Gas Ltd.**

Avery Brigden and Chris Masson, representatives of Tundra Oil & Gas Ltd., met with Council to introduce themselves and discuss upcoming projects that Tundra Oil & Gas Ltd. have within the R.M. of Browning No. 34.

12 **ACCOUNTS**

- Resolution No. 2021-3-12**
Moved by Stephanie Wourms

That the accounts covered by cheque no.'s 4221 to 4306 in the amount of \$208,523.78, the electronic funds transfers for the month of February, 2021 in the amount of \$36,068.54, and direct payroll payments no's 1919 to 1942 for the amount of \$43,626.24 be approved for payment.

CARRIED

- 13** **NEXT MEETING**
Resolution No. 2021-3-13
Moved by Pius Loustel

That the next meeting be held on April 8, 2021 at 7:00 a.m.

CARRIED



14 **ADJOURN**
Resolution No. 2021-3-14
Moved by Pius Loustel

That this meeting now be adjourned. The time being 1:35 p.m.

CARRIED



Administrator



Reeve