
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - April 8, 2021

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, April 8, 2021, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2021-4-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:05 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald – Via Telephone
6 - Stephanie Wourms
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin

2021-4-2 MINUTES

- Stephanie Wourms - That the minutes of the March 11, 2021 meeting of Council of the R.M. of Browning No. 34 be approved as read.

Carried

- Blaine Fornwald - That the minutes of the April 5, 2021 special meeting of Council be approved as read.

Carried

2021-4-3 BANK RECONCILIATION

- Derek Fichter - That the February, 2021 bank reconciliation be hereby approved as presented.

Carried

2021-4-4 CASH STATEMENT

- Richard Brokop - That the Statement of Receipts and Payments for the month of March, 2021 be adopted as presented.

Carried

2021-4-5 CORRESPONDENCE

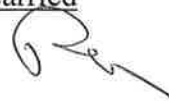
- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2021-4-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Derek Fichter - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



2021-4-7 UNFINISHED BUSINESS

7.1) Primary Grid 700 - Clay Purchase Agreements

- Pius Loustel - Whereas the Council was presented with concerns regarding the Policy for paying for clay on Primary Grid 700; therefore be it resolved that the R.M. of Browning No. 34 continue paying all landowners for clay purchases to complete Primary Grid 700 under the same signed agreements as the landowners were paid on the portions of the road completed in 2020; and that any future construction projects be paid as per Policy No. 400-19, being a Policy on borrow pit and clay purchase agreements, as amended on November 5, 2020.

Carried

7.2.1) Norman Klatt - Stockpile Agreement

- Blake Fornwald - That the Administration forward a Stockpile Agreement to Norman Klatt for Parcel C and D Plan 61A03111 (PT SE 15-4-5 W2M) to be signed and returned; and that the stockpile site payment be forwarded once the Agreement is signed.

Carried

7.2.2) Primary Grid 700 Update

- Blake Fornwald - That the Administration provide a project update on the Primary Grid 700 construction as far as completion dates, cost updates, and a decision on clay purchases as per Policy No. 400-19, being a Policy on borrow pit and clay purchase agreements, as it was written on February 13, 2020.

7.3) Township Road 62 - Construction Tender

- Blaine Fornwald - That the R.M. of Browning No. 34 authorize the joint tendering with the R.M. of Moose Creek No. 33 for the construction of Township Road 62 North of 7, 8, 9, 10, 11, 12-6-3 W2M and North of 10, 11, 12-6-4 W2M; and that the proposal from CIMA+ for the legal surveying in the amount of thirty-seven thousand, thirteen dollars (\$37,013.00) be accepted.

Carried

7.4) Policy No. 100-2 - Road Construction Supervision

- Derek Fichter - That Policy No. 100-2, being a Policy for Council supervision, be amended as presented and attached to forming part of these minutes.

Carried

7.5) Ministry of Highways and Infrastructure - Highway 361 Right-of-Way

- Pius Loustel - That the rental on Parcel D Plan 102341618 (PT SE 17-5-6 W2M) along Highway 361 for the Lampman Golf Course be tabled; and that all information be forwarded to Councillor Brian Fornwald to discuss with Daryl Harrison MLA for the Cannington constituency.

Carried

7.6) Elm Lawn Cemetery

- Richard Brokop - That Councillor Derek Fichter be authorized to work with Elm Lawn Cemetery committee for the Town of Lampman to discuss improvements at the Elm Lawn Cemetery.

Carried



7.7) Tax Enforcement - Motion to Proceed

- Brian Fornwald - That the Administration be authorized to proceed with tax enforcement on the following properties:

Lots 1-4 Block 1 Plan A1352 (Hamlet of Browning);

Lot 2-6 Block 2 Plan AH5292 (Hamlet of Willmar);

Lot 4-7 Block 3 Plan L1736 (Hamlet of Willmar).

Carried

7.8) Budget Meeting

- Stephanie Wourms - That a budget meeting be held on Friday, April 16, 2021 at 8:00 a.m. in the R.M. of Browning No. 34 office, 215 Main Street, Lampman, Saskatchewan.

Carried

7.9) Joint Operating Agreement with the Town of Lampman

- Richard Brokop - That an operating Agreement for joint administrative services between the R.M. of Browning No. 34 and the Town of Lampman be completed and forwarded to the Town of Lampman for review, approval, and execution; and that the Town of Lampman be asked to set a time for a joint meeting in April as discussed at the previous joint meeting.

Carried

7.10) Administrative Consultant Agreement

- Pius Loustel - That the Administrative Consultant Agreement with Wallin Agency Ltd. be reviewed at the budget meeting on Friday, April 16, 2021.

Carried

2021-4-7 NEW BUSINESS

8.1) Payment Methods/NSF Cheques Policy

- Richard Brokop - That Policy No. 200-11, being a Policy in regard to payment methods and NSF cheques, be adopted as a Policy of the R.M. of Browning No. 34 as presented and attached to forming part of these minutes.

Carried

8.2) Offer to Purchase - Lot 1 Block 1 Plan AH5292 Willmar

- Blaine Fornwald - That the offer received from Kevin Kirk in the amount of one hundred dollars (\$100.00) for the purchase of Lot 1 Block 1 Plan AH 5292 (Hamlet of Willmar), be accepted; and that the purchaser be responsible for all legal fees.

Carried

8.3) Proposed Residential Subdivision - NW 35-5-5 W2M

- Brian Fornwald - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of the NW 35-5-5 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and as this is the first parcel subdivided from this quarter, there is no public reserve requirement.

Carried

8.4) 2020 Financial Statement

- Derek Fichter - That the 2020 Draft Financial Statement for the R.M. of Browning No. 34 be accepted as presented.



Page 4 of Minutes - April 8, 2021

Carried

8.5) SSC AGM - April 22, 2021

- Stephanie Wourms - That Dylan Thiessen be authorized to attend the Saskatchewan Safety Council AGM on April 22, 2021 to be held virtually.

Carried

8.6) Agricultural Health and Safety Network AGM - April 22, 2021

- Stephanie Wourms - That Councillors Richard Brokop and Brian Fornwald be authorized to attend the Agricultural Health and Safety Network AGM on April 22, 2021 to be held virtually.

Carried

8.7) SETPC AGM - Kenosee Lake, SK - April 27, 2021

- Blake Fornwald - That Brian Fornwald be authorized to attend the Southeast Transportation Planning Committee AGM on April 27, 2021 at the Kenosee Inn, Kenosee Lake, Saskatchewan; and that all travel and out-of-pocket expenses be paid for by the R.M. of Browning No. 34.

Carried

8.8) Saskatchewan Rural Crime Watch Association

- Blaine Fornwald - That the R.M. of Browning No. 34 apply for membership with the Saskatchewan Rural Crime Watch Association for 2021.

Carried

8.9) Fire Bans

- Stephanie Wourms - That a notice be placed on the R.M. of Browning No. 34 website and Facebook page that extreme caution needs to be exercised if burning on private property due to the conditions; and that all ratepayers be reminded that all runaway fires are the responsibility of the property owner where the fire originated; and that a second reminder be posted to ratepayers to make sure they have "firefighting" insurance which is in addition to fire insurance on the insurance policies.

Carried

8.10) Frobisher Resthaven Cemetery Maintenance

- Richard Brokop - That the R.M. of Browning No. 34 donate two thousand dollars (\$2,000.00) to the Village of Frobisher for the upkeep of the Frobisher Resthaven Cemetery.

Carried

2021-4-9 FOREMAN ITEMS TO DISCUSS

9.1) Foreman's Report

- Stephanie Wourms - That the Foreman's Report be approved as presented.

Carried

9.3.1) Grader Tender

- Blaine Fornwald - That the R.M. of Browning No. 34 purchase a 2021 872G 6-wheel drive grader from Brandt Tractor Ltd. for the price of four hundred twenty-seven thousand, two hundred fifty-eight dollars and fifty-two cents (\$427,258.52) plus tax; and that the R.M. of Browning No. 34 purchase a snow wing, reclaimer high flow kit, reclaimer arm, quick attach lift group hardware, and U/V blade electrical control box from Capital I Industries for the price of fifty-five thousand, one hundred dollars (\$55,100.00) plus tax as per quote on file.

Carried

9.3.2) Water Trailer

- Richard Brokop - That Foreman Mike Konopaki be authorized to negotiate the purchase of a 2012 water trailer offered for sale by the RBC, Estevan branch; and that the final price be forwarded to Council by email for review and approval if acceptable.

Carried

9.4) Grader Operator

- Derek Fichter - That Administration be instructed to advertise for one grader operator with preference given to an operator with a Class 1A driver's license and five (5) years of previous grader experience with applications being accepted until Friday, April 16, 2021; and that the job posting be advertised on saskjobs.ca, sarm.ca, the R.M. of Browning No. 34 website, and the R.M. Facebook page.

Carried

9.5) Stop Signs - Intersection of Primary Grid 700 and Range Road 2053

- Blake Fornwald - That stop signs be erected as follows:

NW 10-4-5 W2M - east side of the road stopping traffic from the south;

SE 16-4-5 W2M - west side of the road stopping traffic from the north.

Carried

9.6.1) Bylaw No. 2021-2 - Regulate the Speed on a Portion of Roads

(Radar Speed Sign - Lischka Farm)

- Blake Fornwald - That Bylaw No. 2021-2, being a Bylaw to amend Bylaw No. 2017-4, be read for the first time.

Carried

9.6.2) Second Reading

- Blaine Fornwald - That Bylaw No. 2021-2 be read for the second time.

Carried

9.6.3) Consent for Third Reading

- Stephanie Wourms - That the third and final reading of Bylaw No. 2021-2 be permitted at this meeting.

Carried Unanimously

9.6.4) Third and Final Reading

- Richard Brokop - That Bylaw No. 2021-2 having been read the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried



9.7) Road Construction

- Derek Fichter - That the Foreman and Councillors for each division be authorized to line up contractors for road construction projects in their respective division; and that a priority list by contractor be completed by Council and posted on All-Net.

Carried



2021-4-10 OTHER MATTERS

10.1) Lampman Library

- Brian Fornwald - That Stephanie Wourms be appointed as a representative of the R.M. of Browning No. 34 to the Lampman Library Board

Carried

2021-4-11 DELEGATIONS

There were no delegations presented at this meeting of Council.

2021-4-12 ACCOUNTS

- Richard Brokop - That the accounts covered by cheque no.'s 4309 to 4353 in the amount of \$406,842.66, the electronic funds transfers for the month of March, 2021 in the amount of \$42,069.61, and direct payroll payments no's 1943 to 1975 for the amount of \$53,532.59 be approved for payment.

Carried

2021-4-13 NEXT MEETING


The next meeting be held on Thursday, May 13, 2021 at 7:00 a.m.

Carried

2021-4-14 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 11:47 a.m.

Carried



Administrator



Reeve