

---

---

# RURAL MUNICIPALITY OF BROWNING NO. 34

---

---

Minutes - May 13, 2021

---

---

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, May 13, 2021, R.M. Office, 215 Main St., Lampman, Saskatchewan.

## 2021-5-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:05 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter  
# 4 - Blaine Fornwald  
# 5 - Brian Fornwald  
# 6 - Stephanie Wourms  
Reeve - Pius Loustel  
Administrative Consultant - Greg Wallin

## 2021-5-2 MINUTES

2.1) Regular Meeting - April 8, 2021

- Stephanie Wourms - That the minutes of the April 8, 2021 meeting of Council be approved as read.  
Carried

2.2) Budget Meeting - April 16, 2021

- Brian Fornwald - That the minutes of the April 16, 2021 budget meeting of Council be approved as read.

Carried

## 2021-5-3 BANK RECONCILIATION

- Derek Fichter - That the March, 2021 bank reconciliation be hereby approved as presented.  
Carried

## 2021-5-4 CASH STATEMENT

- Richard Brokop - That the Statement of Receipts and Payments for the month of April, 2021 be adopted as presented.

Carried

## 2021-5-5 CORRESPONDENCE

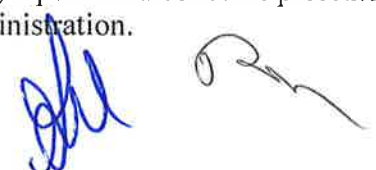
- Derek Fichter - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

## 2021-5-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried



2021-5-7 UNFINISHED BUSINESS

7.2) Township Road 62 - Tender

The tenders were opened for the construction of Township Road 62 between Highway 9 and Primary Grid 604 at the R.M. of Moose Creek No. 33 regular meeting on May 12, 2021 with the following tenders received:

DJ Miller & Sons' Construction Ltd.	\$1,390,250.00
C. Duncan Construction Ltd.	\$1,229,140.00
Gee Bee Construction Ltd.	\$1,390,775.00
Shaw Earth Moving Ltd.	\$946,970.00
JJ Trucking Ltd.	\$1,619,600.00

7.2.1) Township Road 62 - Tender Acceptance

- Blaine Fornwald - That the R.M. of Browning No. 34, in conjunction with the R.M. of Moose Creek No. 33, contract Shaw Earth Moving Ltd. to perform the road construction upgrades on Township Road 62 North of 10, 11, 12-6-4 W2M, North of 7, 8, 9, 10, 11, 12-6-3 W2M for nine hundred forty-six thousand, nine hundred seventy dollars (\$946,970.00) plus taxes.

Carried

7.2.2) Township Road 62 - Amendment to Agreement

- Blaine Fornwald - That the R.M. of Browning No. 34, in conjunction with the R.M. of Moose Creek No. 33, sign an Amendment to the Agreement with CIMA Canada Inc. for the road construction upgrades on Township Road 62 North of 10, 11, 12-6-4 W2M, North of 7, 8, 9, 10, 11, 12-6-3 W2M to increase the project cost by four thousand, seven hundred forty-two dollars (\$4,742.00).

Carried

7.3) Township Road 62 - Right-of-Way

- Blaine Fornwald - That the R.M. of Browning No. 34 purchase sufficient area for right-of-way for Township Road 62 North of 10, 11, 12-6-4 W2M to expand the current right-of-way from twenty (20) metres to forty-two (42) metres; and that the right-of-way be surveyed and registered with ISC.

Carried

7.4) Range Road 2041 - Right-of-Way

- Blaine Fornwald - That the R.M. of Browning No. 34 purchase sufficient area for right-of-way for Range Road 2041 East of NE 35-6-4 W2M to expand the current right-of-way from twenty (20) metres to thirty (30) metres; and that the right-of-way be surveyed and registered with ISC.

Carried

7.6) Policy No. 500-19 - Borrow Pit and Clay Purchase Agreements

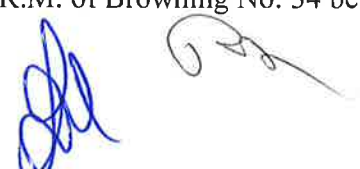
- Brian Fornwald - That Policy No. 500-19, being a Policy for Borrow Pit and Clay Purchase Agreements, be updated as presented and attached to forming part of these minutes.

Carried

7.7) 2020 Financial Statement

- Brian Fornwald - That the 2020 Audited Financial Statement for the R.M. of Browning No. 34 be accepted as presented.

Carried



**Page 3 of Minutes - May 13, 2021**

7.8) Ministry of Highways - Highway 361 Right-of-Way

- Pius Loustel - That further discussion regarding the right-of-way along Highway 361 North of NE 8-5-6 W2M be tabled until a reply is received from Cannington MLA Daryl Harrison.

Carried

7.9) Town of Lampman - Joint Agreement

- Stephanie Wourms - That the Joint Agreement for Office Services for the R.M. of Browning No. 34 and the Town of Lampman as prepared by the administration of the R.M. of Browning No. 34 be forwarded to all R.M. Councillors for review followed by a review by Billesberger Law Firm; and that once the Agreement has been approved by the R.M. of Browning No. 34 Council, that the Agreement be forwarded to the Council of the Town of Lampman for review and execution.

Carried

7.11) Employee Concern

- Blaine Fornwald - That the employee concern received by the R.M. of Browning No. 34 be acknowledged and kept on file; and that a letter be sent to the Town of Lampman encouraging the Town Council to deal with the employee concern in a timely manner.

Carried

**2021-5-7 NEW BUSINESS**

8.1) Proposed Residential Subdivision - SE 5-6-4 W2M

- Blaine Fornwald - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of the SE 5-6-4 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and as this is the first parcel subdivided from this quarter, therefore there is no public reserve requirement.

Carried

8.2) Proposed Residential Subdivision - SE 20-6-6 W2M

- Stephanie Wourms - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of the SE 20-6-6 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and as this is the first parcel subdivided from this quarter, therefore there is no public reserve requirement.

Carried

8.3) SMHI - Withdrawal List

- Brian Fornwald - That the SMHI Withdrawal List for land withdrawn at March 31, 2021 provided to the R.M. of Browning No. 34 has been considered and is hereby approved; and that the Administrator be authorized to return the completed list to Saskatchewan Municipal Hail Insurance Ltd.

Carried

8.4) Financial Institution Tender

- Richard Brokop - That the R.M. of Browning No. 34 tender for the financial services for the R.M. for a three (3) year term to the local banks and credit unions in Lampman and Estevan, Saskatchewan.

Carried



**Page 4 of Minutes - May 13, 2021**

8.5) Astra Oil Corp. - Request for Variance at Riser Site

- Stephanie Wourms - That the request from Astra Oil Corp. for a variance on the placement of a riser site on the NW 21-5-6 W2M closer than fifty (50) metres to the centre line of the road be denied.

Carried

**2021-5-9 FOREMAN ITEMS TO DISCUSS**

9.1) Foreman's Report

- Pius Loustel - That the Foreman's Report be hereby approved as presented.

Carried

9.2) Grader Operator

- Brian Fornwald - That the R.M. of Browning No. 34 hire Wytt Hall as of Wednesday, May 12, 2021 as a seasonal full-time grader operator at twenty-six dollars (\$26.00) per hour with benefits effective immediately on a three (3) month probation period; and that his years of service with any previous municipalities be honoured.

Carried

9.3.1) Employee Wages

- Blake Fornwald - That Administration and the R.M. Foreman review and present to Council various employment categories, description and wage variants.

Carried

9.3.2) Dustin Block Raise

- Richard Brokop - That Dustin Block be granted a two dollar (\$2.00) per hour wage increase effective Sunday, May 16, 2021.

Carried

9.5) Road Bonds

- Brian Fornwald - That the non-refundable portion of all Road Bonds issued for the 2021 secondary weights season be returned as no road bans were implemented for more than two (2) days.

Carried

9.6) Primary Grid 700 - Clay Purchase Agreements

- Blaine Fornwald - That Councillor Derek Fichter be authorized to negotiate a land purchase of five (5) to ten (10) acres along Primary Grid 700 to be utilized for a clay borrow pit followed by a gravel stockpile site.

Carried

9.8) Speed Signs

- Pius Loustel - That further discussion regarding the purchase of speed signs be tabled until the July, 2021 meeting of Council.

Carried

9.9) 1-A Licenses

- Derek Fichter - That Administration look into rebates, grants, and tax incentives for employees to obtain a class 1-A driver's license.

Carried



**2021-5-10 OTHER MATTERS**

**10.1) Villanova Energy Inc. - Road Bond**

- Brian Fornwald - That Villanova Energy Inc. be approved for a road bond for one (1) mile on Primary Grid 605 East of 13-6-6 W2M with respect to new well sites at Lsd. 13 of NW 18-6-5 W2M and Lsd. 16 of NE 13-6-6 W2M; and that Villanova Energy Inc. be responsible for building sixty (60) foot sand padded approaches to their well sites; and that the road must be swept if debris is transferred to the pavement during the drilling of the well sites.

Carried

**10.2) Policy No. 500-2 - Access Approaches**

- Brian Fornwald - That Policy No. 500-2, being a Policy for Access Approaches, be updated as presented and attached to forming part of these minutes.

Carried

**2021-5-11 DELEGATIONS**

Zach Nichol, and Steve Gardner of Clifton Associates Ltd. and Carmen Duncan and Ryan Fafard of C. Duncan Construction met with Council to discuss the clay shortage and road damage caused during the construction of Primary Grid 700.

Mike Chamney of Chamney Crushing Ltd. met with Council to present them with a proposal to purchase gravel at seven dollars and fifty cents (\$7.50) per yard for approximately twenty-five thousand (25,000) yards per year for three (3) years, therefore allowing crushing to take place during in the summer.

**2021-5-12 ACCOUNTS**

- Brian Fornwald - That the accounts covered by cheque no.'s 4354 to 4474 in the amount of \$972,580.04, the electronic funds transfers for the month of April, 2021 in the amount of \$34,545.62, and direct payroll payments no's 1976 to 1997 for the amount of \$44,946.49 be approved for payment.

Carried

**2021-5-13 NEXT MEETING**

The next meeting be held on Thursday, June 10, 2021 at 7:00 a.m.

**2021-5-14 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 11:13 a.m.

Carried

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Reeve