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**RURAL MUNICIPALITY OF BROWNING NO. 34**

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**Minutes - December 9, 2021**

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, December 9, 2021, R.M. Office, 215 Main St., Lampman, Saskatchewan.

**2021-12-1 CALL TO ORDER**

Reeve Loustel called the meeting to order. The time being 8:06 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter  
# 4 - Blaine Fornwald  
# 5 - Brian Fornwald - Left at 12:10 p.m.  
# 6 - Stephanie Wourms

Reeve - Pius Loustel

Administrative Consultant - Greg Wallin - Left at 2:03 p.m.

Assistant Administrator - Jadon Carnduff

**2021-12-2 MINUTES**

- Blake Fornwald - That the minutes of the November 12, 2021 meeting of Council be approved as read.

Carried

**2021-12-3 BANK RECONCILIATION**

- Brian Fornwald - That the October, 2021 bank reconciliation be hereby approved as presented.

Carried

**2021-12-4 CASH STATEMENT**

- Derek Fichter - That the Statement of Receipts and Payments for the month of November, 2021 be adopted as presented.

Carried

**2021-12-5 CORRESPONDENCE**

- Stephanie Wourms - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2021-12-6 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

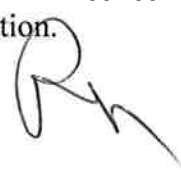
Carried

**2021-12-7 UNFINISHED BUSINESS**

**7.3) Well Development Fees**

- Richard Brokop - That Administration draft a bylaw to implement an Infrastructure Maintenance Fee; and that this new bylaw be presented at the January, 2022 regular meeting of Council.

Carried



7.5) Crop Damage and Clay Purchase

- Brian Fornwald - That Reeve Pius Loustel and Councillors Blaine Fornwald and Richard Brokop review the crop damage and clay purchase on Range Road 2042 E of 15 & 22-5-4 W2M and Range Road 2043 E of 4, 9, 28, 33-4-4 W2M for the 2021 road construction season.

Carried

Councillor Brian Fornwald left the meeting. The time being 12:10 p.m.

2021-12-8 NEW BUSINESS

8.1) Bylaw No. 2021-8 - Council Procedures Bylaw

8.1.1) First Reading

- Blake Fornwald - That Bylaw No. 2021-8, being a bylaw regarding Council procedures, be introduced and read for the first time.

Carried

8.1.2) Second Reading

- Stephanie Wourms - That Bylaw No. 2021-8 be read for the second time.

Carried

8.1.3) Consent for Third Reading

- Blaine Fornwald - That the third and final reading of Bylaw No. 2021-8 be permitted at this meeting.

Carried Unanimously

8.1.4) Third Reading

- Derek Fichter - That Bylaw No. 2021-8 having been read the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

8.2) Bylaw No. 2021-9 - Vehicle Weight Management

8.2.1) First Reading

- Derek Fichter - That Bylaw No. 2021-9, being a bylaw regarding vehicle weight management, be introduced and read for the first time.

Carried

8.2.2) Second Reading

- Stephanie Wourms - That Bylaw No. 2021-9 be read for the second time.

Carried

8.2.3) Consent for Third Reading

- Richard Brokop - That the third and final reading of Bylaw No. 2021-9 be permitted at this meeting.

Carried Unanimously

8.2.4) Third Reading

- Blaine Fornwald - That Bylaw No. 2021-9 having been read the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried



8.3) Policy No. 500-2 - Access Approaches

- Blake Fornwald - That Policy No. 500-2, being a Policy for access approaches, be amended as presented and attached to forming part of these minutes.

Carried

8.5) Wages and Salaries

- Pius Loustel - That further discussion regarding wages and salaries be tabled to the January, 2022 regular meeting of Council.

Carried

8.6) Potential Hog Barn

- Richard Brokop - That Administration advise Matthew Robertson to ensure that his potential hog operation on NW 35-5-5 W2M conform and adhere to any applicable federal, provincial, and municipal regulations.

Carried

8.7) Proposed Agricultural Subdivision - S1/2 11-6-5 W2M

- Blake Fornwald - That the R.M. of Browning No. 34 has no objection to the proposed agricultural subdivision of S 1/2 of 11-6-5 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and as this is the first parcel subdivided from these quarters, and therefore, no public reserve requirement is required.

Carried

**2021-12-9 FOREMAN ITEMS TO DISCUSS**

9.3) Christmas Social

9.3.1) Christmas BBQ

- Derek Fichter - That a Christmas Social barbecue be held at the R.M. shop on Friday, December 24, 2021 for the R.M. employees.

Carried

9.3.2) Christmas Bonus

- Stephanie Wourms - That all R.M. employees be given a gift certificate to Scratch Baking, Catering, and Eatery in the amount of one hundred fifty (\$150.00) dollars.

Carried

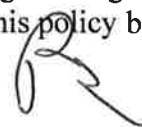
Reeve Pius Loustel recessed the meeting for a lunch break. The time being 1:06 p.m.

Reeve Pius Loustel reconvened the meeting. The time being 1: 27 p.m.

9.4) 1-A Licenses

- Blaine Fornwald - That Administration draft a policy regarding training for employees that the R.M. of Browning No. 34. cannot provide internally; and that this policy be presented at the January, 2022 regular meeting of Council.

Carried



9.6) Incident Report - November 10, 2021

- Blaine Fornwald - That Council acknowledge the incident report of November 10, 2021 regarding work in the R.M. shop that was left unfinished.

Carried

9.7) Incident Report - November 19, 2021

9.7.1) Acknowledge Incident Report

- Blaine Fornwald - That Council acknowledge the incident report of November 19, 2021 regarding the incident involving a powerline that was punctured when excavating the access approach to the R.M. shop.

Carried

9.7.2) Excavation Policy

- Derek Fichter - That Administration draft a new policy regarding buried underground lines; and that the new policy be presented to the January, 2022 regular meeting of Council.

Carried

9.8) Incident Report - December 2, 2021

9.8.1) Acknowledge Incident

- Richard Brokop - That Council acknowledge the incident report of December 1, 2021 regarding an incident where Units 36 and 73 were rolled into the ditch while hauling gravel.

Carried

9.8.2) Fit for Work Assessment

- Stephanie Wourms - - That Employee No. 34-5 be placed on a leave of absence with pay from December 10 - 16, 2021 at which time the employee shall present a completed fit for work assessment from a medical professional; and that if the fit for work is reported as acceptable, that progressive discipline be enforced, which may include termination; and that all confidential information be kept on file.

Carried

9.10) Volvo Grader - Mike Erfort

- Blake Fornwald - That the R.M. of Browning No. 34 sell the 2013 Volvo G976 Grader, 2014 Capital I Front Lift Group, 2011 Capital I Snow Wing Mount and Wing Blade, and 2009 Volvo Rear Ripper to Iron Pro Equipment Sales Inc. for the amount of one hundred thousand (\$100,000.00) dollars.

Carried

9.11) 2017 Komatsu Graders

- Derek Fichter - That the R.M. of Browning No. 34 purchase a 2022 Komatsu GD655-7 Grader from SMS Equipment Inc. for two hundred eleven thousand, two hundred fifty-nine dollars and ten cents (\$211,259.10) with taxes included and including the trade of the 2017 Komatsu GD655-6 Grader (Unit 26).

Carried

9.12) 2022 Mack Pinnacle Day Cab

- Blaine Fornwald - That the R.M. of Browning No. 34 purchase a 2022 Mack Pinnacle 64T Day Cab Truck from Redhead Equipment for two hundred sixteen thousand, four hundred forty-nine dollars and thirty cents (\$216,449.30).

Carried

**2021-12-10 OTHER MATTERS**

**10.1) Frosty Fest - December 18, 2021**

- Blaine Fornwald - That the R.M. of Browning No. 34 contract Rick Wagner as a Santa Claus helper for the Frosty Fest in Lampman, Saskatchewan, on Saturday, December 18, 2021.

Carried

**10.2) Dugout Variance**

- Derek Fichter - That a variance be granted to the dugout on SE 4-5-6 W2M for being closer than the minimum distance to the centre line of the road as required in Bylaw No. 2020-8 as the dugout was required to provide more optimal clay for use in Range Road 2063.

Carried

Administrative Consultant Greg Wallin left the meeting. The time being 2:03 p.m.

**2021-12-11 DELEGATIONS**

Mike Chamney of Chamney Crushing Ltd. met with Council to discuss the gravel crushing and hauling for the 2021-22 winter.

**11.1) 1 ½" Gravel**

- Richard Brokop - That the R.M. of Browning No. 34 purchase ten thousand (10,000) yards of 1 ½" gravel located at the Moffat pit from Chamney Crushing Ltd.

Carried

Grant Palmer, Lampman Fire and Rescue Chief, met with Council to discuss the operations of Lampman Fire and Rescue and a mechanical problem with the fire truck.

Mike Konopaki, R.M. Foreman, met with Council to discuss the overall operations of the R.M. of Browning No. 34.

Danny Gagnon, SMS Equipment Inc. Salesman, met with Council to discuss the offer of a Komatsu GD655-7 grader.

**2021-12-12 ACCOUNTS**

- Blaine Fornwald - That the accounts covered by cheque no.'s 4873 to 4932 in the amount of \$271,880.65, the electronic funds transfers for the month of November, 2021 in the amount of \$38,366.87, and direct payroll payments no's 2152 to 2174 for the amount of \$51,571.12 be approved for payment.

Carried

**2021-12-13 NEXT MEETING**

The next meeting be held on Thursday, January 6, 2022 at 8:00 a.m.

Carried

**2021-12-14 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 2:05 p.m.

Carried

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Administrator

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Reeve