
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - January 6, 2022

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, January 6, 2022, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2022-1-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:10 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Stephanie Wourms
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin

2022-1-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2022-1-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared by any member of Council.

2022-1-4 ADDITIONS TO AGENDA

There were no additions to the agenda presented at this meeting.

2022-1-5 ADOPTION OF AGENDA

- Brian Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried



2022-1-6 MINUTES

6.1) Regular Meeting - December 9, 2021

- Brian Fornwald - That the minutes of the December 9, 2021 regular meeting of Council be approved as read.

Carried

6.2) Special Meeting - December 16, 2021

- Blake Fornwald - That the minutes of the December 16, 2021 special meeting of Council be approved as read.

Carried

2022-1-7 BANK RECONCILIATION

- Stephanie Wourms - That the November, 2021 bank reconciliation be hereby approved as presented.

Carried



2022-1-8 CASH STATEMENT

- Brian Fornwald - That the Statement of Receipts and Payments for the month of December, 2021 be adopted as presented.

Carried

2022-1-9 CORRESPONDENCE

- Richard Brokop - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2022-1-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

10.1) SETPC - Primary Grid 605

- Brian Fornwald - That Administration write a letter to the Southeast Transportation Planning Committee indicating that Primary Grid 605 is slated for construction to heavy haul standards in the summer of 2022.

Carried

10.2) SETPC - Highway 361

- Blaine Fornwald - That Administration write a letter to the Southeast Transportation Planning Committee requesting the construction of turning lanes on Highway 361 at the intersections of Highway 361 with Highway 9 and Highway 47.

Carried

2022-1-11 ACCOUNTS

- Derek Fichter - That the accounts covered by cheque no.'s 4933 to 5052 in the amount of \$928,842.39, the electronic funds transfers for the month of December, 2021 in the amount of \$215,322.64, and direct payroll payments no's 2177 to 2200 for the amount of \$65,215.81 be approved for payment.

Carried

2022-1-12 DELEGATIONS

There were no delegations presented at this meeting.



2022-1-13 UNFINISHED BUSINESS

13.1) Wages and Salaries

- Pius Loustel - That Administration calculate the cost of a 1.5% cost of living along with a merit wage increase; and that the calculations be presented at the February, 2022 regular meeting of Council.

Carried

13.2) Gravel Hauling

13.2.1) Chamney Crushing Ltd. - Gravel Hauling

- Blaine Fornwald - That the R.M. of Browning No. 34 contract Chamney Crushing Ltd. to haul gravel with two trucks at the rate of \$0.38/yard/mile for the winter weight season or until the R.M. has the required gravel hauled.

Carried

13.2.2) Gravel Hauling

- Richard Brokop - That Administration contact Greening Trucking and D&D Kittelson and offer an opportunity to haul gravel for the R.M. of Browning No. 34 at the rate of \$0.38/yard/mile for the winter weight season or until the R.M. has the required gravel hauled.

Carried

13.3) Administration

13.3.1) Dena Scott - Resignation

- Brian Fornwald - That Council acknowledge the resignation of Dena Scott as the Administrator of the R.M. of Browning No. 34 effective January 31, 2022; and that the R.M. of Browning No. 34 present Dena Scott with a going away recognition gift and a cheque for five thousand (\$5,000.00) dollars which includes the years of service award as per Policy No. 300-12.

Carried

13.3.2) Jadon Carnduff - Appointment

- Stephanie Wourms - That Jadon Carnduff be appointed as the Administrator for the R.M. of Browning No. 34 to act under the Administrative Consultant as per Bylaw No. 2015-4 and Bylaw No. 2020-2 effective February 1, 2022.

Carried

13.4) SGI Provincial Traffic Safety Fund Grant

- Stephanie Wourms - That the R.M. of Browning purchase two (2) electronic radar speed signs on trailers from ATS Traffic Group to be utilized within the municipality.

Carried

2022-1-14 NEW BUSINESS

14.1) Bylaw No. 2022-1 - Infrastructure Maintenance Fee

14.1.1) First Reading

- Brian Fornwald - That Bylaw No. 2022-1, being a bylaw regarding infrastructure maintenance fees, be introduced and read for the first time.

Carried

14.1.2) Second Reading

- Derek Fichter - That Bylaw No. 2022-1 be read for the second time.

Carried

14.1.3) Consent for Third Reading

- Blake Fornwald - That the third and final reading of Bylaw No. 2022-1 be permitted at this meeting.

Carried Unanimously

14.1.4) Third Reading

- Blaine Fornwald - That Bylaw No. 2022-1, being a bylaw regarding infrastructure maintenance fees, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

14.2) Policy No. 300-34 - External Training

- Stephanie Wourms - That Policy No. 300-34, being a Policy regarding external training for employees, be approved as presented and attached to forming part of these minutes.

Carried

14.3) Policy No. 400-25 - Line Excavation

- Derek Fichter - That Policy No. 400-25, being a Policy regarding line excavations, be approved as presented and attached to forming part of these minutes.

Carried

14.4) List of Regular Meeting Dates

- Derek Fichter - That the regular meetings for the Council of the R.M. of Browning No. 34 for 2022 be set and planned for the following days:

February 10, 2022;
March 10, 2022;
April 14, 2022;
May 12, 2022;
June 9, 2022;
July 14, 2022;
August 11, 2022;
September 8, 2022;
October 13, 2022;
November 10, 2022;
December 8, 2022.

Carried

14.5) SARM Notice of Planned Procurement

- Blaine Fornwald - That the R.M. of Browning No. 34 advertise on sasktenders.ca that the R.M. intends to participate in the SARM procurements.

Carried

14.6) Community Airport Partnership - Lampman Airport

- Brian Fornwald - That Administration write a letter to the Lampman Pilots Club informing them that the R.M. of Browning No. 34 will consider funding a portion of the runway turning pads and line painting upon the completion of their fundraising efforts

Carried

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke. A blue arrow points from the signature towards the left side of the page.

14.7) Building Inspector

- Richard Brokop - That the service agreement with Professional Building Inspectors Inc. to provide building inspection services for the R.M. of Browning No. 34 be signed; and that in accordance with the service agreement with Professional Building Inspections Inc., the R.M. of Browning No. 34 hereby resolves to issue Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan:

Douglas Mulhall;
Bobby Baker;
William Hudema;
David Kashmere;
Walter Schroeder;
David Kindred;
Dustin Masuk;
Ken Pasiechnyk.

Carried

14.8) SK Snowmobile Assoc. - Land Use Permission

- Blake Fornwald - That the R.M. of Browning No. 34 sign the land use permission form from the Saskatchewan Snowmobile Association for the winter of 2021-22.

Carried

14.10) Office Closure - January 25, 2022

- Stephanie Wourms - That the R.M. of Browning No. 34 close the office to the public for Tuesday, January 25, 2022 to clean the office after the audit.

Carried

14.11) SARM Fidelity Bond Self-Insurance Plan - 2022 Renewal

- Brian Fornwald - That the SARM Fidelity Bond be renewed for 2022 as presented.

Carried

14.12) Welltraxx - Mapping and Pipeline Review

- Brian Fornwald - That the R.M. of Browning No. 34 contract Welltraxx to set up an oil resource mapping tool for the R.M. and to review the pipelines on the municipal assessment roll for the cost of two thousand, five hundred (\$2,500.00) dollars and an annual subscription price of three thousand, five hundred (\$3,500.00) dollars per year.

Carried

2022-1-15 FOREMAN ITEMS TO DISCUSS

There were no Foreman items to discuss presented at this meeting.

2022-1-16 NEXT MEETING

The next meeting be held on Thursday, February 10, 2022 at 8:00 a.m.

Carried

2022-1-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 11:15 a.m.

Carried

Administrator

Reeve