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# **RURAL MUNICIPALITY OF BROWNING NO. 34**

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**Minutes - May 12, 2022**

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, May 12, 2022, R.M. Office, 215 Main St., Lampman, Saskatchewan.

## **2022-5-1 CALL TO ORDER**

Reeve Loustel called the meeting to order. The time being 6:57 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter  
# 4 - Blaine Fornwald  
# 5 - Brian Fornwald  
# 6 - Stephanie Wourms

Reeve - Pius Loustel

Administrative Consultant - Greg Wallin

Administrator - Jadon Carnduff

## **2022-5-2 MEETING RECESS**

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

## **2022-5-3 CONFLICTS OF INTEREST**

There were no conflicts of interest declared by any member of Council present.

## **2022-5-4 ADDITIONS TO AGENDA**

4.1) 60 km/hr Road Signs

4.2) Recreation Director

## **2022-5-5 ADOPTION OF AGENDA**

- Richard Brokop - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

## **2022-5-6 MINUTES**

6.1) Regular Meeting - April 14, 2022

- Derek Fichter - That the minutes of the April 14, 2022 meeting of Council be approved as read.

Carried

6.2) Special Meeting - April 25, 2022

- Blake Fornwald - That the minutes of the April 25, 2022 meeting of Council be approved as read.

Carried

6.3) Joint Meeting - May 4, 2022

- Brian Fornwald - That the minutes of the May 4, 2022 joint meeting of the R.M. of Browning No. 34 and the Town of Lampman be approved as read.

Carried

6.4) Joint Costs

- Brian Fornwald - That administration compile a list of services and costs that the R.M. of Browning No. 34 has provided for the Town of Lampman in the past; and that the list be presented to Council.

Carried

**2022-5-7 BANK RECONCILIATION**

- Brian Fornwald - That the March, 2022 bank reconciliation be hereby approved as presented.

Carried

**2022-5-8 CASH STATEMENT**

- Derek Fichter - That the Statement of Receipts and Payments for the month of April, 2022 be adopted as presented.

Carried

**2022-5-9 CORRESPONDENCE**

- Stephanie Wourms - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2022-5-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Richard Brokop - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2022-5-11 ACCOUNTS**

- Brian Fornwald - That the accounts covered by cheque no.'s 5319 to 5370 in the amount of \$136,521.12, the electronic funds transfers for the month of April, 2022 in the amount of \$37,752.08, and direct payroll payments no's 2263 to 2282 for the amount of \$34,448.22 be approved for payment.

Carried

**2022-5-12 DELEGATIONS**

9:00 a.m. Wes Hanson - Sun Valley Land Ltd.

Wes Hanson, Sun Valley Land Representative, met with Council to discuss the policies regarding road bonds and some of the general concerns of their client oil companies.

Mike Konopaki, R.M. Foreman, met with Council to discuss the operations of the R.M. of Browning No. 34.

**2022-5-13 UNFINISHED BUSINESS**

**13.1) Parcel C Plan 102341618**

- Blaine Fornwald - That the subdivision of Parcel C Plan 1026341618 include only the portions of SW 17-5-6 W2M and stop at the east boundary of that quarter; and that an easement be signed with Richard Wilhelm for Parcel C Plan 102341618 for the portion of SE 17-5-6 W2M that he utilizes.

Carried



13.2) Bylaw No. 2022-2 - Building Bylaw

- Pius Loustel - That further discussion regarding Bylaw No. 2022-2, being a Bylaw regarding buildings, be tabled to the June, 2022 regular meeting of Council.

Carried

13.3) Spread of Kochia S1/2 17-4-4 W2M

- Richard Brokop - That further discussion regarding the spread of Kochia be tabled to the June, 2022 regular meeting of Council

Carried

13.4) Residential Minimum Tax

- Stephanie Wourms - That the residential minimum tax outlined in Bylaw No. 2022-3 be levied against each individual titled lot in the Hamlet of Willmar and the Hamlet of Steelman.

Carried

13.5) Yearly Steering Axle Permits

- Richard Brokop - That the R.M. of Browning draft an amending Vehicle Weights Bylaw to include the offering of yearly steering axle permits for two hundred fifty (\$250.00) dollars per calendar year to allow tandem axle trucks to move empty on municipal roads.

Carried

13.7) Retention Pond - Parcel L Plan 102001093

- Richard Brokop - That further discussion regarding the retention pond be tabled to the June, 2022 regular meeting of Council; and that administration obtain quotes from Svein Bryeide Construction Ltd., JJ Trucking Ltd., and Harold Haugen Construction Ltd. to excavate the retention pond.

Carried

13.8) Recreation Complex - Compressor Room

- Blaine Fornwald - That the Joint Cost Share Agreement with the Town of Lampman for the compressor room renovation project be signed as presented to Council.

Carried

13.9) Joint Services Agreement

- Blake Fornwald - That the Joint Services Agreement with the Town of Lampman be signed as presented to Council.

Carried

13.10) Asset Management

- Brian Fornwald - That the R.M. of Browning No. 34 hire Kevin Melle & Associates to complete the asset management process for all the roads in the municipality for in the amount of eight thousand, two hundred fifty (\$8,250.00) dollars.

Carried

13.13) CTP Road Designations

- Stephanie Wourms - That the R.M. of Browning No. 34 appeal the decision of RIRG to reallocate our existing CTP funding; and that our appeal request the following roads to be reallocated for CTP instead:

- Range Road 2070 - E of 13, 24, 25, 36-5-7 W2M and E of 1, 12, 13, 24,25, 36-5-7 W2M;
- Range Road 2054 - E of 17, 20, 29, 32-4-5 W2M and E of 5, 8-5-5 W2M;
- Primary Grid 604 - E of 16, 21, 28, 33-5-4 W2M and E of 3, 9, 16, 21, 28, 33-6-4 W2M.

Carried

**2022-5-14 NEW BUSINESS**

14.1) Return Spring Road Bonds

- Brian Fornwald - That due to there being no road restrictions enacted for 2022, that the R.M. of Browning No. 34 return all the spring road bonds in full to the signing parties except those on any portion of Primary Grid 605.

Carried

14.2) Saturn Oil & Gas - Request to Use Existing Approach

- Blaine Fornwald - That the request of Saturn Oil & Gas Ltd. to use an existing access approach in order to access a proposed new well site be denied as it does not meet distance requirements set out in Policy No. 500-2 regarding access approaches. In addition, the well site must comply with the requirements of Bylaw No. 2020-8 which sets out the distance buildings and other objects must be from municipal roads.

Carried

14.3) Range Road 2052 Access - E of 15-5-5 W2M

- Blake Fornwald - That administration write a letter to Blair Fornwald regarding the access approach to SE 15-5-5 W2M stating that the R.M. of Browning No. 34 will install a culvert and build up the existing access approach; and that the R.M will construct the road on Range Road 2052 E of 15-5-5 W2M with an approach to SW 14-5-5 W2M and SE 15-5-5 W2M; and that if the landowner requires further access off Highway 361 that the access be completed by the landowner.

Carried

14.4) Townsite of Browning

- Brian Fornwald - That pursuant to Section 31(7) of *The Tax Enforcement Act*, that the R.M. of Browning No. 34 retain the title to Lots 1-4 Block 1 Plan A1352 for its own purposes; and that the R.M. pay to the Minister of Finance the amount of three hundred eighty-two dollars and fifty-one cents (\$382.51) for the outstanding education property taxes on Lots 1-4 Block 1 Plan A1352.

Carried

14.5) Forever in the Clouds 75<sup>th</sup> Memorial

- Brian Fornwald - That the R.M. of Browning No. 34 donate two hundred (\$200.00) dollars to the Forever in the Clouds Memorial Committee for the 76<sup>th</sup> anniversary of the event.

Carried

14.6) Centennial Cup Sponsorship

- Brian Fornwald - That the R.M. of Browning No. 34 sponsor the transportation of the Lampman School students to the Centennial Cup in Estevan, Saskatchewan, up to one thousand (\$1,000.00) dollars.

Carried

*purchased the tickets*



14.7) Lampman Fire and Rescue - Ownership

- Richard Brokop - That the R.M. of Browning No. 34 refuse the request of the Town of Lampman to take full ownership of Lampman Fire and Rescue; and that administration look into other ownership structures of municipal fire departments in the area.

Carried





14.9) Woodlawn Regional Park - Gravel Donation

- Brian Fornwald - That the R.M. of Browning No. 34 donate two (2) loads of three-quarters (3/4") inch gravel to the Woodlawn Regional Park.

Carried

14.10) Proposed Residential Subdivision - NW 28-5-4 W2M

- Blaine Fornwald - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of the NW 28-5-4 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and as this is the first parcel subdivided from this quarter, therefore there is no public reserve requirement.

Carried

14.11) SARM Division Meeting - Kipling, SK - June 8, 2022

- Blake Fornwald - That Councillors, Richard Brokop, Brian Fornwald and any other member of Council wishing to attend be appointed to attend the SARM Division 1 Meeting in Kipling, Saskatchewan on Wednesday, June 8, 2022; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

**2022-5-15 FOREMAN ITEMS TO DISCUSS**

15.1) Employee Wages

- Brian Fornwald - That Tyler Schulties salary be increased one dollar and seventy-nine cents (\$1.79) to twenty-two dollars and fifty cents (\$22.50) per hour effective Sunday, May 1, 2022.

Carried

15.2) Incident Report - April 12, 2022

- Brian Fornwald - That the incident report of April 12, 2022 regarding the injury of an employee walking across the shop yard be acknowledged and filed for future reference.

Carried

15.3) Iron Pro Equipment

- Derek Fichter - That the R.M. of Browning No. 34 sell the 2009 Craig v-plow 630-10 to Iron Pro Equipment for in the amount of one thousand (\$1,000.00) dollars.

Carried

**2022-5-16 NEXT MEETING**

The next meeting be held on Thursday, June 9, 2022 at 7:00 a.m.

Carried

**2022-5-17 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 12:27 p.m.

Carried

  
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Administrator

  
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Reeve