
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - June 9, 2022

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, June 9, 2022, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2022-6-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:01 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald
5 - Brian Fornwald
6 - Stephanie Wourms
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin



2022-6-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2022-6-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2022-6-4 ADDITIONS TO AGENDA

There were no additions to the agenda at this meeting

2022-6-5 ADOPTION OF AGENDA

- Richard Brokop - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2022-6-6 MINUTES

- Derek Fichter - That the minutes of the May 12, 2022 meeting of Council be approved as read.

Carried

2022-6-7 BANK RECONCILIATION

- Stephanie Wourms - That the April, 2022 bank reconciliation be hereby accepted as presented.

Carried

2022-6-8 CASH STATEMENT

- Blake Fornwald - That the Statement of Receipts and Payments for the month of May, 2022 be adopted as presented.

Carried



2022-6-9 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

9.1) R.M. of Moose Creek No. 33 - International Border Crossings

- Richard Brokop - That the R.M. of Browning No. 34 forward a letter to the Honourable Marco Mendicino, Minister of Public Safety, supporting the R.M. of Moose Creek No. 33 endeavor to lobby the Government of Canada to reinstate the international Port of Entry hours of operation to their original hours before the COVID-19 pandemic.

Carried

9.2) R.M. of Moose Creek No. 33 - Veterinarian Shortage

- Blaine Fornwald - That the R.M. of Browning No. 34 forward a letter to the Honourable David Marit, Minister of Agriculture, supporting the R.M. of Moose Creek No. 33 concerns with the Province of Saskatchewan's actions regarding the provincial shortage of veterinarians.

Carried

9.3) Envision Counselling - 2022 AGM

- Pius Loustel - That Councilor Brian Fornwald be authorized to attend the Envision Counselling and Support Centre Inc. Annual General Meeting of 2022 on Wednesday, June 22, 2022 in Weyburn, Saskatchewan; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried



2022-6-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

10.1) Recreation Salaries and Wages

- Derek Fichter - That the salaries and wages of the recreation employees be accepted as recommended by the R.M. of Browning No. 34 and Town of Lampman Recreation Board.

Carried

- Pius Loustel - That the R.M. of Browning No. 34 forward a letter to Western Recreation and Development Inc. indicating the R.M.'s disappointment with the service provided on warranty work at the swimming pool in Lampman.

Carried

2022-6-11 ACCOUNTS

- Stephanie Wourms - That the accounts covered by cheque no.'s 5371 to 5426 in the amount of \$238,908.96, the electronic funds transfers for the month of May, 2022 in the amount of \$38,326.97, and direct payroll payments no's 2283 to 2302 for the amount of \$41,778.25 be approved for payment.

Carried



2022-6-12 DELEGATIONS

9:00 a.m. - Randy Ulrich - Hummingbird Energy Inc.

Randy Ulrich met with Council to discuss the Hummingbird Energy Inc. drilling plan along Primary Grid 605 and other planned areas.

Janine Fleck - Administrative Assistant

Janine Fleck, Administrative Assistant, met with Council to present her notice of resignation with a retirement date of no later than August 15, 2022.

12.1) Administrative Assistant

- Brian Fornwald - That the R.M. of Browning No. 34 advertise for a full-time Administrative Assistant to be employed fully by the R.M.

Carried

12.2) Joint Services

- Stephanie Wourms - That the Town of Lampman be advised that upon the retirement of the joint services Administrative Assistant, the R.M. of Browning No. 34 will hire an Administrative Assistant solely for the R.M. only.

Carried



2022-6-13 UNFINISHED BUSINESS

13.1) Townsite of Minard - Parcel C Plan 102341618

- Derek Fichter - That Richard Wilhem's request to have a small portion of Parcel C Plan 102341618 in SE 17-5-6 W2M included in the proposed Parcel E subdivision be accepted on the condition that it be sold for two thousand (\$2,000.00) dollars per acres along with any additional survey costs; and that if the purchaser is not interested in the offer proposed, that the R.M. offer a ninety-nine (99) year lease for one (\$1.00) dollar for the portions requested.

Carried

2022-6-14 NEW BUSINESS

14.1) Financial Statement

- Brian Fornwald - That the 2021 Financial Statement for the R.M. of Browning No. 34 be approved as presented.

Carried

14.3) Pest Control Officer - Salary Increase

- Richard Brokop - That Don Seipp, Pest Control Officer, be granted a twenty (\$0.20) cents per kilometer increase to his travel rates.

Carried

14.4) EMS Courses

- Richard Brokop - That Cheyenne Siebert be reimbursed one thousand, four hundred seventeen dollars and fifty cents (\$1,417.50) for the EMR course upon proof of passing the course; and that the R.M. of Browning No. 34 and the Town of Lampman sign an agreement with Cheyenne Siebert to commit to the Lampman EMR for two (2) years for reimbursing the course.

Carried



14.5) Professional Building Inspections Inc. - Appointment of New Inspector

- Brian Fornwald - That Virginia Shepley of Professional Building Inspections, Inc. be appointed as a Licensed Building Official of the R.M. of Browning No. 34.

Carried

14.6) Office Computers

- Brian Fornwald - That the R.M. of Browning No. 34 purchase new office computers and server from DMS Services for ten thousand, eight hundred seventy (\$10,870.00) dollars plus tax as per quote on file.

Carried

14.7) Liam Boyle - Letter of Resignation

- Blake Fornwald - That the R.M. of Browning No. 34 acknowledge the resignation of Liam Boyle as Recreation Director for the R.M. of Browning No. 34 and Town of Lampman Recreation Board effective May 24, 2022.

Carried

14.8) Vital Energy Inc. – Road Bond Agreement for Proposed New Wells - SE 32-4-6 W2M

- Derek Fichter - That a Road Bond Agreement be signed with Vital Energy Inc. in the amount of one hundred thousand (\$100,000.00) dollars per mile with a five (5%) percent non-refundable holdback for one-half (0.5) mile of road for a total of fifty thousand (\$50,000.00) dollars covering the roads as follows:

- One-half (0.5) of a mile of Primary Grid 605 East of the SE of 32-4-6 W2M

with access from Township Road 50 south on PG 605 (Range Road 2064) one-half (0.5) of a mile to location: 8-32-4-6 W2M utilizing an existing approach of Whitecap Resources Inc. and that the existing approach be upgraded to a minimum of sixty (60') feet and be sand packed.

Carried

14.9) Hummingbird Energy Inc. – Road Bond Agreement for New Wells - SW 28-4-6 W2M

- Derek Fichter - That a Road Bond Agreement be signed with Hummingbird Energy Inc. in the amount of one hundred thousand (\$100,000.00) dollars per mile with a five (5%) percent non-refundable holdback for one-half (0.5) mile of road for a total of fifty thousand (\$50,000.00) dollars covering the roads as follows:

- One-half (0.5) of a mile of Primary Grid 605 West of the SW 28-4-6 W2M

with access from Township Road 44 north on PG 605 (Range Road 2064) one-half (0.5) of a mile to location: Lsd. 4 and 5 of 32-4-6 W2M utilizing an existing approach of Whitecap Resources Inc.; and that the existing approach be upgraded to a minimum of sixty (60') feet and be sand packed.

Carried

14.10) Hummingbird Energy Inc. - New Well - NW 21-4-6 W2M Variance of Policy No. 500-2

- Derek Fichter - That a variance of clause 5 of Policy No. 500-2 be granted to Hummingbird Energy Inc. with regard to use of an existing access approach off of Township Road 44 in order to access a new well at Lsd. 13 of NW 21-4-6 W2M allowing use of the existing access approach which is 130 meters from the intersection of Primary Grid 605 (RR 2064) and Township Road 44 intersection instead of the required 155 meters desired setback due to the location of an adjacent pipeline to the existing approach preventing the relocation of the approach and in order to avoid access off of Primary Grid 605.

Carried

14.12) Lampman Health Centre - Parking Lot

- Brian Fornwald - That the R.M. of Browning No. 34 agree to strip the topsoil from Lot 16 Block A Plan 102141111 for the Town of Lampman in exchange for the topsoil removed in order for the Town to utilize the property.

Carried

14.13) Range Road 2052 Culvert Request - SW 26-4-5 W2M

- Richard Brokop - That the R.M. of Browning No. 34 install a culvert in Range Road 2052 along SW 26-4-5 W2M to move water from the west side of the road to the east.

Defeated

14.15) MuniTraxx

- Pius Loustel - That further discussion regarding the MuniTraxx proposal be tabled to the July, 2022 regular meeting of Council.

Carried

2022-6-15 FOREMAN ITEMS TO DISCUSS

15.1) Retention Pond - Parcel L Plan 102001093

The following quotes were received for the construction of a retention pond on Parcel L Plan 102001093:

Unamit Services Ltd.	\$2.60 per yard
Svein Bryeide Construction Ltd.	\$6.50 per yard
JJ Trucking Ltd.	\$6.69 per yard

- Richard Brokop - That the proposed construction of a retention pond on Parcel L Plan 102001093 be granted to Unamit Services Ltd. with a completion date of March 31, 2023; and that a contract be signed with Unamit Services Ltd. upon the acceptance of the terms of construction by the Town of Lampman.

Carried



15.1.1) Town of Lampman - Retention Pond

- Blake Fornwald - That the R.M. of Browning No. 34 agree to construct a retention pond on Parcel L Plan 102001093 owned by the Town of Lampman, at no cost to the Town with the excavated material becoming property of the R.M.; and that the pond be constructed with 5:1 slope, depression only, using the dimensional drawings supplied by Stantec Consulting as a guideline, excluding all berms and other construction items on the drawing; and that the R.M. of Browning No. 34 agrees to maintain the grass around the perimeter of the property twice a year.

Carried

15.2) Primary Grid 605 North

- Brian Fornwald - That Administration request the Ministry of Highways to paint lines on Primary Grid 604 North of Highway 361 and Primary Grid 605 for four (4) miles south of the correction line.

Carried

15.5) Incident Report - May 27, 2022

- Derek Fichter - That the incident report of May 27, 2022 regarding a not-at-fault collision of Unit 33 while parked at 215 Main Street, Lampman, Saskatchewan be acknowledged and filed for future reference.

Carried



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15.6) OHS Policy Manual

- Stephanie Wourms - That the R.M. of Browning No. 34 adopt the Occupational Health and Safety Policy Manual as presented; and that it be included in the policy binder.

Carried

2022-6-16 NEXT MEETING

The next meeting be held on Wednesday, July 13, 2022 at 7:00 a.m.

Carried

2022-6-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 12:18 p.m.

Carried

Administrator

Reeve