
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - July 13, 2022

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, July 13, 2022, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2022-7-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:04 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Blaine Fornwald - Left at 11:15 a.m.
5 - Brian Fornwald
6 - Stephanie Wourms
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin

2022-7-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2022-7-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2022-7-4 ADDITIONS TO AGENDA

The topic of Range Road 2055 was added to the Agenda under Item No. 15.6

The topic of Crack sealer was added to the Agenda under Item No. 15.7.

2022-7-5 ADOPTION OF AGENDA

- Brian Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2022-7-6 MINUTES

- Stephanie Wourms - That the minutes of the June 9, 2022 meeting of Council be approved as read.

Carried

2022-7-7 BANK RECONCILIATION

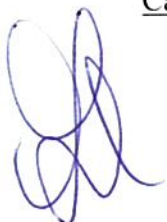
- Derek Fichter - That the May, 2022 bank reconciliation be hereby approved as presented.

Carried

2022-7-8 CASH STATEMENT

- Brian Fornwald - That the Statement of Receipts and Payments for the month of June, 2022 be adopted as presented.

Carried



2022-7-9 CORRESPONDENCE

- Richard Brokop - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2022-7-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Blake Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2022-7-11 ACCOUNTS

- Derek Fichter - That the accounts covered by cheque no.'s 5427 to 5486 in the amount of \$1,342,068.64, the electronic funds transfers for the month of June, 2022 in the amount of \$32,744.63, and direct payroll payments no's 2303 to 2323 for the amount of \$43,164.62 be approved for payment.

Carried

2022-7-12 DELEGATIONS

2022-7-13 UNFINISHED BUSINESS

13.1) Administrative Assistant

13.1.1) Applicant Interviews

- Blake Fornwald - That the Council acknowledge the job interview of Michelle Johnson for administrative assistant, completed by the public works/relations committee; and that Lyndsay Morsette and Karla Van Der Schaaf be interviewed as well; and that Council be advised by email of the committee's recommendation for a decision.

Carried

13.1.2) Janine Fleck - Retirement

- Richard Brokop - That Janine Fleck, Administrative Assistant, be presented with an appreciation gift and a cheque for two thousand (\$2,000.00) dollars for her years of dedicated service to the R.M. of Browning No. 34.

Carried

13.3) MuniTraxx

- Pius Loustel - That further discussion regarding MuniTraxx software be tabled.

Carried

13.4) Gravel Haul

- Brian Fornwald - That due to the increase in fuel prices, Tridaron Construction be paid for any additional fuel costs over one dollar and twenty-five cents (\$1.25) per litre; and that fuel quantities be paid on the price of the invoices supplied for the fuel purchases.

Carried



13.5) Wallin Agency Ltd. - Administrative Consultant Agreement

Councillor Stephanie Wourms requested a recorded vote on the following motion.

13.5.1) Administrative Consultant Agreement Renewal

- Brian Fornwald - That the Administrative Consultant Agreement be renewed on the same term, with no changes to March, 2023.

In Favour

Richard Brokop

Blake Fornwald

Derek Fichter

Blaine Fornwald

Brian Fornwald

Pius Loustel

Opposed

Stephanie Wourms

Carried

13.5.2) Administrative Consultant Bonus

- Richard Brokop - That the Administrative Consultant be granted a bonus equal to three (3%) of the contract amount for a cost-of-living increase non-accumulative.

Carried

13.6) Saturn Oil & Gas Ltd. - Existing Access Approach

- Blaine Fornwald - That Saturn Oil & Gas Ltd. be authorized to utilize an existing approach to 16-18-6-4 W2M; and that in the case that either portion of the roadway is constructed, Saturn Oil & Gas Ltd. will be required to reconstruct the approach to R.M. standards.

Carried

2022-7-14 NEW BUSINESS

14.1) Whitecap Resources Inc. - Road Bond for PG 605

- Derek Fichter - That a Road Bond Agreement be signed with Whitecap Resources Inc. in the amount of one hundred thousand (\$100,000.00) dollars per mile with a five (5%) percent non-refundable holdback for one-half (1/2) of a mile of road for a total of fifty thousand (\$50,000.00) dollars covering the road as follows:

- 1/2 of a mile of Primary Grid 605 north of the NE and portion of the NW of 12-6-6 W2M with access from intersection of PG 605 (RR 2060 and Township Road 62) west one-half (1/2) of a mile to location: 14-12-6-6 W2M utilizing an existing approach and that the existing approach be upgraded to a minimum of sixty (60') feet and be sand packed.

Carried

14.2) Surge Energy Inc. - Road Bond for PG 605

- Derek Fichter - That a Road Bond Agreement be signed with Surge Energy Inc. in the amount of one hundred thousand (\$100,000.00) dollars per mile with a five (5%) percent non-refundable holdback for three-quarters (3/4) of a mile of road for a total of seventy-five thousand (\$75,000.00) dollars covering the road as follows:

- 3/4's of a mile of Primary Grid 605 East of Section 29-4-6 W2M with access from Township Road 44 north on PG 605 (Range Road 2064) three-quarters of a mile to location: 16-29-4-6 W2M utilizing an existing approach of Whitecap Resources Inc. and that the existing approach be upgraded to a minimum of sixty (60') feet and be sand packed.

Carried



14.3) Employee Litigation

- Richard Brokop - That Administration contact Billesberger Law Firm to act on behalf of the R.M. of Browning No. 34 regarding a previous employee's litigations as per information on file.

Carried

14.4) EPT Mill Rate

- Stephanie Wourms - That the R.M. of Browning No. 34 acknowledge the Education Property Tax mill rates for 2022 as set by the province of Saskatchewan; and that the mill rates and base tax set by Bylaw No. 2022-3, the EPT mill rates, and the SMHI hail insurance roll be levied.

Carried

14.5) Building Bylaw

- Pius Loustel - That further discussion regarding the building bylaw be tabled to the August, 2022 regular meeting of Council to allow council members time to review and allow Administration to receive clarification on timelines.

Carried

14.7) Tax Cancellations - Townsite of Browning

- Brian Fornwald - That the R.M. of Browning No. 34 cancel the following property taxes in the Townsite of Browning as the property has been transferred to tax title property:

Assess. ID	Municipal	School
505800050	\$83.71	\$79.18
505800200	\$25.00	\$14.53

Carried

14.8) Tax Cancellations - Lampman Airport

- Derek Fichter - That the R.M. of Browning No. 34 cancel the following property taxes at the Lampman Airport to reflect their property tax owing as being assessed equivalent to residential:

Assess. ID	Municipal	Base Tax	School
505600200	\$285.15	\$500.00	\$45.75
505600300	\$1,004.17	\$500.00	\$161.11
505600400	\$237.22	\$500.00	\$38.06
505600500	\$232.30	\$500.00	\$37.27
505600600	\$298.68	\$500.00	\$47.92
505600700	\$432.64	\$500.00	\$69.41
505600900	\$393.31	\$500.00	\$63.10
505601100	\$395.77	\$500.00	\$63.50
505601300	\$340.46	\$500.00	\$54.63

Carried

14.9) Tax Cancellations - Base Tax

- Brian Fornwald - That the R.M. of Browning No. 34 cancel the following property taxes on the following oil properties due to the properties being suspended:

Assess ID	Base Tax
870932570	\$500.00
870932651	\$500.00
870932702	\$500.00

Carried



14.10) Matthew Roberts - Townsite of Browning

- Brian Fornwald - That Matthew Roberts be authorized to cut the Townsite of Browning for hay on the condition that a save harmless agreement with the R.M. of Browning No. 34.

Carried

14.11) Rates and Appointments

- Brian Fornwald - That the travel rate for the R.M. of Browning No. 34 be increased to eighty (\$0.80) cents per kilometre as of July 1, 2022.

Carried

14.12) 2022 Elections

14.12.1) Election Officials

- Brian Fornwald - That the election officials be remunerated at one hundred seventy-five (\$175.00) dollars per day for 2022; and that the following be appointed as election officials:

Returning Officer - Greg Wallin;

Deputy Returning Officer - Jadon Carnduff;

Poll Clerk - Appointed by Returning Officer if required.

Carried

14.12.2) Nomination Period - October 5, 2022

- Derek Fichter - That the Notice of Call for Nominations to Wednesday, October 5, 2022 at 4:00 p.m. for the offices of Divisions 2, 4, and 6 be advertised in the Friday, September 16, 2022 issue of the Carlyle Observer, the R.M. of Browning No. 34 Facebook page, and website.

14.12.3) Polling Place

- Stephanie Wourms - That the following polling stations be set for the following elections:

- The election for Division 2, be held on Wednesday, November 9, 2022, 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan;

- The election for Division 4, be held on Wednesday, November 9, 2022, 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan;

- The election for Division 6, be held on Wednesday, November 9, 2022, 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan;

Carried

14.12.4) Advance Poll

- Blake Fornwald - That in the event of an election, advance polls be held for the following:

- In the event of an election for Division 2, an advance poll be held on Monday, October 31, 2022, from 9:00 a.m. to 4:00 p.m. at the R.M. of Browning No. 34 office Council Chambers, 215 Main Street, Lampman, Saskatchewan;

- In the event of an election for Division 4, an advance poll be held on Monday, October 31, 2022, from 9:00 a.m. to 4:00 p.m. at the R.M. of Browning No. 34 office Council Chambers, 215 Main Street, Lampman, Saskatchewan; and

- In the event of an election for Division 6, an advance poll be held on Monday, October 31, 2022, from 9:00 a.m. to 4:00 p.m. at the R.M. of Browning No. 34 office Council Chambers, 215 Main Street, Lampman, Saskatchewan.

Carried



14.12.5) Nomination Officers

- Derek Fichter - That Jadon Carnduff and the Administrative Assistant be appointed as Nomination Officers for the Wednesday, November 9, 2022 Election.

Carried

2022-7-15 FOREMAN ITEMS TO DISCUSS

15.2) Range Road 2060

- Pius Loustel - That Administration request an extension for the Investing in Canadian Infrastructure Grant on Range Road 2060 due to delays in tendering the project; and that Administration also apply for an extension for the Rural Integrated Road Growth Program on Primary Grid 605.

Carried

15.5) Water Truck

- Derek Fichter - That Foreman Mike Konopaki be authorized to bid to a maximum of fifty-one thousand (\$51,000.00) dollars on a 2004 Eagle Water Truck at the Mack Auction on Thursday, July 14, 2022.

Carried

15.7) Crack Sealer

- Richard Brokop - That the Town of Lampman be approved to rent the R.M. of Browning No. 34 pavement crack sealer equipment only at the rate of five hundred (\$500.00) dollars per day on the condition that only products authorized by the R.M. Foreman be used in the equipment.

Carried

2022-7-16 NEXT MEETING

The next meeting be held on Tuesday, August 9, 2022 at 7:00 a.m.

Carried

2022-7-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 12:05 a.m.

Carried

Administrator

Reeve