
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - February 16, 2023

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, February 16, 2023, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2023-2-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:02 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Vacant
5 - Brian Fornwald
6 - Vacant
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff




2023-2-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2023-2-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2023-2-4 ADDITIONS TO AGENDA

4.1) Items 14.16 and 14.17

- Richard Brokop - That Item 14.16) Dyer Family Fundraiser and Item 14.17) Donation-in-Kind be added to the Agenda under New Business.

Carried

2023-2-5 ADOPTION OF AGENDA

- Blake Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2023-2-6 MINUTES

- Derek Fichter - That the minutes of the January 12, 2022 meeting of Council be approved as read.

Carried

2023-2-7 BANK RECONCILIATION

- Brian Fornwald - That the December, 2022 bank reconciliation be hereby approved as presented.

Carried

2023-2-8 CASH STATEMENT

- Richard Brokop - That the Statement of Receipts and Payments for the month of January, 2023 be adopted as presented.

Carried

2023-2-9 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2023-2-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Derek Fichter - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

10.1) R.M. of Browning No. 34

- Richard Brokop - That Administration order hoodies with the R.M. of Browning No. 34 logo; and that the R.M. of Browning No. 34 donate two (2) hoodies to Lampman Fire and Rescue for their next fundraiser.

Carried

2023-2-11 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 5848 to 5938 in the amount of \$400,614.93, the electronic funds transfers for the month of January, 2023 in the amount of \$43,837.15, and direct payroll payments no's 2446 to 2467 for the amount of \$42,565.42 be approved for payment.

Carried

2023-2-12 DELEGATIONS

Brittany Sutherland, Recreation Director, met with Council to discuss her resignation as Recreation Director, and for Council to thank her for her years of service.

2023-2-13 UNFINISHED BUSINESS

13.2) Primary Grid 605

- Brian Fornwald - That application be made to the Local Government Committee for permission to borrow by way of debentures, the sum of twelve million dollars (\$12,000,000.00), in 2023 repayable over a period of seven (7) years, for the purpose of reconstructing Primary Grid 605 E of 5,8,17,20,29,31-4-4 W2M and E of 5,8-5-6 W2M.

Debentures to repayable so that the principal and interest are combined and made payable in equal annual instalments during the term of the securities interest at the rate of four and fifteen one hundredths (4.15%) per centum, per annum, payable at least annually.

Carried

13.3) Range Road 2060

- Brian Fornwald - That the R.M. of Browning No. 34 tender the surveying and subdivision of the right-of-way for Range Road 2060 E of 13,24,25,36-5-6 W2M and E of 1,12-6-6 W2M; and that the tender be opened at the March, 2023 regular meeting of Council.

Carried

13.4) R.M. and Town Recreation Board - Unpaid Invoices

- Derek Fichter - That discussion regarding the unremitted donations to the R.M. of Browning No. 34 and Town of Lampman Recreation Board collected by the Town of Lampman be added to the February, 2023 Joint Meeting Agenda.

Carried

13.5) Town of Lampman - Separation Subcommittee

- Blake Fornwald - That the R.M. of Browning No. 34 appoint Trobert Gilliss Law Firm to represent the R.M. of Browning No. 34 for the Joint Office Agreement with the Town of Lampman signed in 2002.

Carried

13.6) Office Renovation

- Richard Brokop - That the R.M. of Browning No. 34 apply for the Green and Inclusive Community Building Program from Infrastructure Canada for the municipal office located at 215 Main Street, Lampman, Saskatchewan.

Carried

2023-2-14 NEW BUSINESS

14.2) Weed Control Program

- Richard Brokop - That the Administration send a letter to the Canadian National Railway Company regarding the spread of absinthe across the municipality and to consider treating railways for absinthe.

Carried

14.3) Creighton Lodge Expansion

- Brian Fornwald - That the R.M. of Browning No. 34 purchase a table for the Creighton Lodge fundraiser in Estevan, Saskatchewan on Saturday, April 22, 2023; and that the following and their spouses be appointed to attend:

Pius Loustel;
Blake Fornwald;
Brian Fornwald; and
Michelle Johnson.

Carried



The meeting recessed at 12:42 p.m. and reconvened at 1:06 p.m.

14.5) Green Municipal Fund

- Richard Brokop - That Administration obtain quotes to micro seal potential roads projects within the municipality; and that the quotes be presented at the March, 2023 regular meeting of Council.

Carried

14.6) Road Bonds

14.6.1) Whitecap Resources Inc. - Return Road Bond

- Brian Fornwald - That the R.M. of Browning No. 34 return the refundable portion of the Road Bond signed with Whitecap Resources Inc. for N of NE 12-6-6 W2M in the amount of forty-seven thousand five hundred dollars (\$47,500.00) as the road bond is deemed to be no longer necessary.

Carried

14.6.2) Whitecap Resources Inc. - Spring Road Bonds

- Brian Fornwald - That four (4) Road Bond Agreements be signed with Whitecap Resources Inc. in the amount of one hundred thousand dollars (\$100,000.00) per mile with a five (5%) percent non-refundable holdback to be used during the 2023 spring road bans for the following locations:

1. one and three quarter (1.75) mile of road at the following locations:
 - a. one quarter (0.25) mile of Range Road 2055 E of PT SE 30-6-5 W2M;
 - b. one and one half (1.5) mile of Township Road 64 N of NE 19, 20-6-5 W2M;
2. two and one half (2.5) miles of road at the following locations:
 - a. two (2) miles of Township Road 64 N of 21, 22-6-5 W2M;
 - b. one half (0.5) mile of Range Road 2052 E of SE 27-6-5 W2M;
3. six (6) miles of road of road at the following locations:
 - a. one half (0.5) mile of Range Road 2053 E of NE 33-5-5 W2M;
 - b. four (4) miles of Township 60 N of 31, 32, 33-5-5 W2M and N of 36-5-6 W2M;
 - c. one and one half (1.5) mile of Range Road 2061 E of NE 26, 35-5-6 W2M;
4. two and one quarter (2.25) miles of road at the following locations:
 - a. two and one quarter (2.25) miles of Township Road 60 N of NE 33, 34, 35-5-6 W2M.

Carried

14.7) Proposed Subdivision - NW 11-4-6 W2M

- Derek Fichter - That the R.M. of Browning No. 34 has no objection to the proposed subdivision of NW 11-4-6 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and as this is the first parcel subdivided from this legal subdivision, and therefore, no public reserve is required.

Carried

14.8) Spring Road Ban Permits

- Brian Fornwald - That all essential services be granted permission to operate within the R.M. of Browning No. 34 during spring road bans; and that Administration send letters granting permission to any essential service party that requests.

Carried

14.9) Brittany Sutherland - Resignation

14.9.1) Letter of Resignation

- Richard Brokop - That the Council of the R.M. of Browning No. 34 acknowledge the letter of resignation received from Brittany Sutherland as Recreation Director dated February 10, 2023 effective February 28, 2023.

Carried

14.9.2) Appreciation Gift

- Richard Brokop - That the R.M. of Browning No. 34 grant Brittany Sutherland a gift of five hundred dollars (\$500.00) in appreciation of her services provided to the R.M. of Browning No. 34 and Town of Lampman Recreation Board.

Carried

14.11) Capital Assets - Road Write Offs

- Blake Fornwald - That the R.M. of Browning No. 34 write off and dispose of any and all road improvement assets in the amount of seven hundred forty-six thousand eight hundred twenty-five dollars and sixty-seven cents (\$746,825.67) that have been replaced and built over, which has effectively disposed of the previous improvement.

Carried

14.12) Building Official Appointment - John Dulle

- Derek Fichter - That John Dulle of Professional Building Inspections Inc. be appointed as a Licensed Building Official of the R.M. of Browning No. 34

Carried

14.13) SARM Convention - Saskatoon, SK - March 14-16, 2023

- Derek Fichter - That the following be appointed to attend the 2023 SARM Annual Convention in Saskatoon, Saskatchewan, on March 14-16, 2023; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34:

Blake Fornwald - voting

Greg Wallin - visiting

Brian Fornwald - voting

Jadon Carnduff - visiting

Pius Loustel - visiting and SMHI

Carried

14.15) List of Lands in Arrears

- Brian Fornwald - That pursuant to Section 31(7) of *The Tax Enforcement Act*, that the R.M. of Browning No. 34 retain the title to Lots 5-23 Block 1 Plan A1352 for its own purposes; and that the R.M. pay to the Minister of Finance the amount of one hundred nine dollars and ninety cents (\$109.90) for the outstanding education property taxes on Lots 5-23 Block 1 Plan A1352.

14.16) Dyer Family Fundraiser

- Richard Brokop - That the R.M. of Browning No. 34 donate one (1) load of gravel to the Dyer Family Fundraiser on Sunday, February 19, 2023.

Carried

14.17) Donation-in-Kind

14.17.1) Cross X Ranch - Donation-in-Kind

- Blake Fornwald - That the R.M. of Browning No. 34 issue a donation-in-kind receipt to Cross X Ranch in the amount of three hundred fifty dollars (\$350.00) for a supper fundraiser donation.

Carried

14.17.2) Pius Loustel - Donation-in-Kind

- Blake Fornwald - That the R.M. of Browning No. 34 issue a donation-in-kind receipt to Pius Loustel in the amount of ninety-nine dollars and eighty-nine cents (\$99.89) for donating a cabinet unit to the Lampman Food Bank.

Carried

2023-2-15 FOREMAN ITEMS TO DISCUSS

15.2) Incident Report - January 26, 2023

- Derek Fichter - That Council acknowledge the Incident Report regarding complaints about the contractor hauling material for Primary Grid 605 on January 26, 2023.

Carried

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15.3) Incident Report - January 27, 2023

- Richard Brokop - That Council acknowledge the Incident Report regarding the damaged door on Unit 75 on January 27, 2023.

Carried

15.4) Incident Report - February 8, 2023

- Blake Fornwald - That Council acknowledge the Incident Report regarding the damaged headlight on Unit 4 on February 8, 2023.

Carried

15.5) Tridaron Construction Ltd.

- Brian Fornwald - That Administration contract Midwest Surveys to survey the gravel hauled by Tridaron Construction Ltd.; and that Administration determine the shortfall on the amount paid to Tridaron Construction Ltd.

Carried

15.6) Student Workplace Apprenticeship

- Richard Brokop - That Administration look into the feasibility of offering a student workplace apprenticeship position in the R.M. of Browning No. 34.

Carried

2023-2-16 NEXT MEETING

The next meeting be held on Thursday, March 9, 2023 at 8:00 a.m.

Carried


2023-2-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 2:04 p.m.

Carried



Administrator



Reeve