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# **RURAL MUNICIPALITY OF BROWNING NO. 34**

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**Minutes - January 12, 2023**

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, January 12, 2023, R.M. Office, 215 Main St., Lampman, Saskatchewan.

## **2023-1-1 CALL TO ORDER**

Reeve Loustel called the meeting to order. The time being 8:07 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter - Late  
# 4 - Vacant  
# 5 - Brian Fornwald  
# 6 - Vacant  
Reeve - Pius Loustel  
Administrative Consultant - Greg Wallin  
Administrator - Jadon Carnduff

## **2023-1-2 MEETING RECESS**

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

## **2023-1-3 CONFLICTS OF INTEREST**

There were no conflicts of interest declared at this meeting.

## **2023-1-4 ADDITIONS TO AGENDA**

4.1) Item 14.13

- Richard Brokop - That Item 14.13) Welcome Wagon be added to the Agenda under New Business.  
Carried

## **2023-1-5 ADOPTION OF AGENDA**

- Brian Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

## **2023-1-6 MINUTES**

- Blake Fornwald - That the minutes of the December 8, 2022 meeting of Council be approved as read.

Carried

## **2023-1-7 BANK RECONCILIATION**

- Brian Fornwald - That the November, 2022 bank reconciliation be hereby approved as presented.  
Carried

## **2023-1-8 CASH STATEMENT**

- Richard Brokop - That the Statement of Receipts and Payments for the month of December, 2022 be adopted as presented.

Carried

**2023-1-9 CORRESPONDENCE**

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2023-1-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Blake Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2023-1-11 ACCOUNTS**

- Brian Fornwald - That the accounts covered by cheque no.'s 5758 to 5847 in the amount of \$393,691.91, the electronic funds transfers for the month of December, 2023 in the amount of \$216,740.94, and direct payroll payments no's 2426 to 2445 for the amount of \$55,510.64 be approved for payment.

Carried

**2023-1-12 DELEGATIONS**

Rodney Greening, Lampman Golf Club Representative, met with Council to discuss the berm on the North side of the Lampman Golf Course.

**12.1) Golf Course Berm**

- Richard Brokop - That the Foreman coordinate with the Lampman Golf Club, Unamit Construction, and a member of Council to move material from Parcel L Plan 101320670 to the Berm on the North boundary of Parcel C Plan 102341618.

Carried

Bob Baker, Professional Building Inspectors Inc. Building Official, met with Council to discuss the building bylaw and the requirements of *The Construction Codes Act*.

**2023-1-13 UNFINISHED BUSINESS**

**13.1) Building Bylaw**

- Blake Fornwald - That further discussion regarding the building bylaw be tabled to the February, 2023 regular meeting of Council.

Carried

**13.2) Employee Bonus**

- Brian Fornwald - That the employees of the R.M. of Browning No. 34 be granted a performance bonus as set out in Schedule "A".

Carried

**13.3) Range Road 2060**

- Brian Fornwald - That Administration arrange a meeting with Walker Projects to alter the proposed road design of Range Road 2060 between Highway 361 and Primary Grid 605 to a clay capped road.

Carried

Councillor Derek Fichter entered the meeting with the time being 10:59 a.m.

13.5) Office

- Brian Fornwald - That Administration obtain quotes for disposing of the contents that may be disposed at the R.M. office basement at 215 Main Street, Lampman, Saskatchewan.

Carried

13.7) Single Window Development System

- Pius Loustel - That Councillor Brian Fornwald and Administrative Consultant Greg Wallin be appointed to attend the Single Window Development System consultation at the Canalta Hotel in Weyburn, Saskatchewan on Thursday, January 26, 2023; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

**2023-1-14 NEW BUSINESS**

14.1) Proposed Subdivision - SW 36-5-5 W2M

- Brian Fornwald - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of 4-36-5-5 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and as this is the first parcel subdivided from this legal subdivision, and therefore, no public reserve requirement is required.

Carried

14.2) Mineral Lease Offer - PT NW 19-4-4 W2M

- Richard Brokop - That the R.M. of Browning No. 34 accept the offer from Lexterra Land to lease the minerals on Parcel NW Plan 70R29335 on Title 106825226 for a three (3) year term for royalties of nineteen (19%) percent and a signing bonus of five hundred dollars (\$500.00).

Carried

14.3) SAMA AGM - Regina, SK - April 5, 2023

- Derek Fichter - That Reeve Pius Loustel, Councillor Richard Brokop, and Administrative Consultant Greg Wallin be appointed to attend the 2023 SAMA AGM in Regina, Saskatchewan on April 5, 2023; and that Administrative Consultant Greg Wallin be appointed to attend the administrative training session on April 4, 2023; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

14.4) R.M. of Estevan No. 5 - Round Table Meeting

- Pius Loustel - That Councillors Richard Brokop and Brian Fornwald be appointed to attend the R.M. of Estevan No. 5 round table to be set; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried



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14.5) SARM Convention - Drilling License Fee

- Blake Fornwald - That the R.M. of Browning No. 34 submit a resolution to the 2023 SARM Convention in Regina as follows:

WHEREAS *The Municipalities Act* and *The Municipalities Regulations* authorizes municipalities to charge a fee for drilling oil wells and gas wells; and that this fee is set at \$450 for drilling an oil or gas well, and \$225 for exploratory drill holes;

WHEREAS the fees for drilling oil wells and gas wells were originally set at their current prices in *The Rural Municipality Oil Well and Gas Well Drilling Fees Schedule Regulations* in 1991 with no changes since; and that resolutions to review these fees were presented at the 2002 and 2008 SARM Midterm Conventions, but resulted in no change.

WHEREAS The fees for drilling oil wells and gas wells do not adequately accommodate the expenses of the municipality in the review and administration of drilling applications.

BE IT RESOLVED that SARM lobby the Ministry of Government Relations to engage in consultations with all applicable stakeholders to review the fees for drilling oil wells and gas wells and set them at a fair rate for both industry and municipalities.

Carried

14.6) January 4, 2023 By-Election - Abandonment of Polls

- Brian Fornwald - That the polls and advanced polls of the January 4, 2023 By-Election for the positions of Councillor for Division 4 and Councillor for Division 6 be abandoned due to no nominations being received.

Carried

14.7) By-Election - March 22, 2023

- Derek Fichter - That By-Elections for the positions of Councillor for Division 4 and Councillor for Division 6 be called for Wednesday, March 23, 2023.

Carried

14.8) Nomination Period - February 15, 2023

- Richard Brokop - That the Notice of Call for Nominations to Wednesday, February 15, 2023 at 4:00 p.m. for the positions of Councillor for Division 4 and Councillor for Division 6 be advertised in the Friday, January 20, 2023 issue of the Carlyle Observer and R.M. of Browning No. 34 Facebook page.

Carried

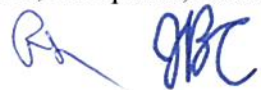
14.9) Polling Place

- Brian Fornwald - That the following polls be set for the following By-Elections:

- Councillor for Division 4, be held on Wednesday, March 22, 2023, 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan;

- Councillor for Division 6, be held on Wednesday, March 22, 2023, 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan.

Carried



14.10) Advance Poll

- Derek Fichter - That the following advance polls be set for the following By-Elections:

- Councillor for Division 4, be held on Friday, March 17, 2023, 9:00 a.m. to 3:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan;

- Councillor for Division 6, be held on Friday, March 17, 2023, 9:00 a.m. to 3:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan.

Carried

14.11) Nomination Officers

- Pius Loustel - That Jadon Carnduff and Michelle Johnson be appointed as Nomination Officers for the Wednesday, March 22, 2023 By-Election.

Carried

14.12) Crown Land Tax Arrears

- Brian Fornwald - That the R.M. of Browning No. 34 submit the Crown Land Lease Request for Cancellation to the Ministry of Agriculture for SE 11-6-5 W2M as the property is in tax arrears.

Carried

14.13) Employee Bond

- Brian Fornwald - That the Council of the R.M. of Browning No. 34 acknowledge and accept the fidelity bond for Administration.

Carried

14.14) SARM Convention - Single Window

- Pius Loustel - That the R.M. of Browning No. 34 submit a resolution to the 2023 SARM Convention in Regina as follows:

WHEREAS The Ministry of Energy and Resources is in the process of creating a single-window application system for all resource development activities requiring permitting or invoicing from municipalities as per the Province of Saskatchewan's Plan for Growth to 2030.

WHEREAS In January, 2022, the Ministry of Government Relations, SARM, CAPP, and EPAC created a Steering Committee to direct this project, and did not notify any municipalities or other affected parties until the 2022 SARM Midterm Convention.

WHEREAS There are existing private companies offering uniform application systems for oil and gas development, which are utilized by the majority of municipalities receiving majority of the applications; and that all municipalities utilizing these private companies have already invested significant municipal time and funds.

WHEREAS The primary purpose for the Province of Saskatchewan is to create the Laws and Policies for the province, and not to create businesses that are already clearly serviced by the private sector.

BE IT RESOLVED that SARM lobby the Ministry of Government Relations and the Ministry of Energy and Resources to abandon any further development of a Single-Window Development System for applications in the oil and gas sector to municipalities.

BE IT FURTHER RESOLVED that SARM encourage the Ministry of Government Relations and the Ministry of Energy and Resources to work with the existing private companies to create an optional development system for applications in the oil and gas sector to municipalities for any municipality that chooses to do so.

Carried

**2023-1-15 FOREMAN ITEMS TO DISCUSS**

15.1) Incident Report - December 12, 2023

- Brian Fornwald - That Council acknowledge the Incident Report regarding an employee over exerting themselves on Monday, December 12, 2022.

Carried



15.3) Gravel Haul Tender

- Richard Brokop - That the R.M. of Browning No. 34 purchase fifty thousand (50,000) yards of seven eights inch (7/8") gravel from JJ Trucking Ltd. with load and haul included to the Erhardt Stockpile at NW 32-4-4 W2M and secondarily to the Arndt Stockpile at NE 34-6-5 W2M for twenty dollars and seventy cents (\$20.70) per yard.

Carried

15.5) Mower

- Blake Fornwald - That the R.M. of Browning No. 34 purchase a 2023 Schulte XH1500 Mower from Nelson Motors and Equipment Partnership for thirty-one thousand twenty-five dollars (\$31,025.00) plus taxes and the trade of the 2018 Highline RCH Mower.

Carried

2023-1-16 NEXT MEETING

The next meeting be held on Thursday, February 16, 2023 at 8:00 a.m.

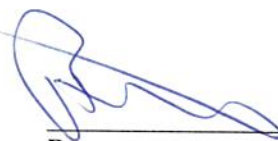
Carried

2023-1-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 12:13 p.m.

Carried

  
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Administrator

  
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Reeve