
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - May 3, 2023

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, May 3, 2023, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2023-5-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:12 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter - Late and Via Telephone
4 - Vacant
5 - Brian Fornwald
6 - Vacant
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff

2023-5-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2023-5-3 CONFLICTS OF INTEREST

There were no Conflicts of Interest declared at this meeting.

2023-5-4 ADDITIONS TO AGENDA

4.1) Item 15.6

- Brian Fornwald - That Item 15.6) Range Road 2052 be added to the Agenda under Foreman Items to Discuss.

Carried



4.2) Item 15.7

- Blake Fornwald - That Item 15.7) Range Road 2054 - MG30 be added to the Agenda under Foreman Items to Discuss.

Carried



4.3) Items 14.8 - 14.14

- Pius Loustel - That Item 14.8) Bylaw No. 2023-3, Item 14.9) By-Election - Abandon Polls, Item 14.10) By-Election - July 5, 2023, Item 14.11) Nomination Period - May 31, 2023, Item 14.12) Polling Place, Item 14.13) Advance Poll - June 29, 2023, and Item 14.14) Nomination Officers be added to the Agenda under New Business.

Carried

2023-5-5 ADOPTION OF AGENDA

- Richard Brokop - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2023-5-6 MINUTES

- Brian Fornwald - That the minutes of the April 13, 2023 meeting of Council be approved as read.
Carried

2023-5-7 BANK RECONCILIATION

- Brian Fornwald - That the March, 2023 bank reconciliation be hereby approved as presented.
Carried

2023-5-8 CASH STATEMENT

4.1) Cash Statement

- Richard Brokop - That the Statement of Receipts and Payments for the month of April, 2023 be adopted as presented.

Carried

4.2) Funds Transfer

- Blake Fornwald - That Administration transfer sixty thousand dollars (\$60,000.00) from the Affinity Credit Union Account to the TD Bank Account.

Carried

2023-5-9 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2023-5-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

10.2) SETPC - Primary Grid 605

- Richard Brokop - That the R.M. of Browning No. 34 send a letter to the South East Transportation Planning Committee recommending that turning lanes onto Primary Grid 605 from Highway 18 be added to their priority list.

Carried



2023-5-11 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 6046 to 6085 in the amount of \$1,630,600.12, the electronic funds transfers for the month of April, 2023 in the amount of \$35,881.16, and direct payroll payments no's 2508 to 2527 for the amount of \$38,815.27 be approved for payment.

Carried

2023-5-12 DELEGATIONS

Jonathan Kowal and Ed Mcmillen, Tundra Oil and Gas representatives, met with Council to discuss their operations within the R.M. of Browning No. 34.

2023-5-13 UNFINISHED BUSINESS

13.1) Primary Grid 605

- Richard Brokop - That the Council of the R.M. of Browning No. 34 acknowledge the letter received from the Town of Lampman granting the R.M. permission to reconstruct Primary Grid 605 within the Town of Lampman.

Carried

13.3) Joint Office Separation

13.3.1) Letter to the Town of Lampman

- Blake Fornwald - That the R.M. of Browning No. 34 send a letter to the Town of Lampman sharing the appraisals of 215 Main Street and 302 Main Street, requesting that the joint office separation subcommittee meeting be set, and to request that they prepare their own proposals in addition the R.M.'s for separating the joint office.

Carried

13.3.2) Separation Proposal

- Richard Brokop - That Administration prepare joint office separation proposals for 215 Main Street and 302 Main Street using the appraisals obtained.

Carried

Councillor Derek Fichter entered the meeting via telephone at 9:39 a.m.

13.4) Recreation


- Blake Fornwald - That the R.M. of Browning No. 34 consent to the Office of the Recreation Director being included in the Office of the Town of Lampman; and that Administration draft a proposal to amend the R.M. of Browning No. 34 and Town of Lampman Recreation Board Agreement pursuant to Bylaw No. 2014-3 to present at the June, 2023 regular meeting of Council.

Carried

13.5) EMO Coordinator

- Brian Fornwald - That the R.M. of Browning No. 34 appoint Dena Scott as the EMO Coordinator for the municipality; and that Dena Scott be provided an honorarium of five hundred dollars (\$500.00) for 2023 and one thousand dollars (\$1,000.00) annually afterwards with compensation for work performed.

Carried



13.6) Elm Lawn Cemetery

- Richard Brokop - That the R.M. of Browning No. 34 table the construction of a gazebo in the Elm Lawn Cemetery.

Carried

13.7) Lampman Health Clinic - Computers

13.7.1) Purchase of Health Clinic Computers

- Brian Fornwald - That the R.M. of Browning No. 34 purchase laptop and desktop computers, and a printer for the Lampman Health Clinic located in the R.M. office as per the revised quotes received from DMS Services.

Carried

13.7.2) Purchase of Boardroom Computer

- Pius Loustel - That the R.M. of Browning No. 34 purchase a new computer for the Council chambers at 215 Main Street.

Carried

13.8) Hamlet Lots Tender

- Blake Fornwald - That the R.M. of Browning No. 34 tender the lots in the Hamlet of Steelman owned by the municipality for sale; and that the tenders received be reviewed at the June, 2023 regular meeting of Council.

Carried

2023-5-14 NEW BUSINESS

14.2) SMHI - Withdrawal List

- Brian Fornwald - That the SMHI Withdrawal List for land withdrawn at March 31, 2023 provided to the R.M. of Browning No. 34 be approved; and that Administration be authorized to return the completed list to SMHI.

Carried

14.3) Weed Management Plan

- Richard Brokop - That the R.M. of Browning No. 34 offer to treat up to five (5) acres per quarter of any noxious weed on ratepayer's land in the R.M. of Browning No. 34.

Carried

14.4) Whitecap Resources Inc.

- Brian Fornwald - That the R.M. of Browning No. 34 consent to the pool, drill, and proposed production allocation for Whitecap Resources Inc. for their well located at 5-10-5-6 W2M.

Carried

14.5) SARM Division Meeting - Kipling, SK - June 7, 2023

- Pius Loustel - That Councillors Richard Brokop and Brian Fornwald be appointed to attend the SARM Division 1 Meeting on Wednesday, June 7, 2023 in Kipling, Saskatchewan; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34.

Carried

14.6) Tax Enforcement

14.6.1) Tax Enforcement List

- Brian Fornwald - That the R.M. of Browning No. 34 advertise the 2023 Tax Enforcement List in the May 12, 2023 issue of the Carlyle Observer.

Carried

14.6.2) Proceed with Tax Enforcement

- Derek Fichter - That the R.M. of Browning No. 34 proceed with Tax Enforcement on the following properties:

NW 12-4-6 W2M	Lot 17 Block 1 Plan AH5292
SW 34-5-4 W2M	Lot 18 Block 1 Plan AH5292
SW 3-5-6 W2M	Lot 24 Block 1 Plan AH5292
Lot 2 Block 1 Plan AH 5292	

Carried

Councillor Derek Fichter left the meeting 10:34 a.m.

14.7) Exit Interviews

- Richard Brokop - That Council acknowledge the employee exit interviews for Steve Massel and Brittany Sutherland; and that they be filed for future reference of Council and Administration.

Carried

14.8) Bylaw No. 2023-3

14.8.1) First Reading

- Richard Brokop - That Bylaw No. 2023-3, being a bylaw regarding the repealing of bylaws, be introduced and read for the first time.

Carried

14.8.2) Second Reading

- Blake Fornwald - That Bylaw No. 2023-3 be read for the second time.

Carried

14.8.3) Consent for Third Reading

- Brian Fornwald - That the third and final reading of Bylaw No. 2023-3 be permitted at this meeting.

Carried Unanimously

14.8.4) Third Reading

- Pius Loustel - That Bylaw No. 2023-3, being a bylaw regarding the repealing of bylaws, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

14.9) By-Election - Abandonment of Polls

- Brian Fornwald - That the polls and advanced polls of the May 24, 2023 By-Election for the positions of Councillor for Division 4 and Councillor for Division 6 be abandoned due to no nominations being received.

Carried

14.10) By-Election - July 5, 2023

- Richard Brokop - That By-Elections for the positions of Councillor for Division 4 and Councillor for Division 6 be called for Wednesday, July 5, 2023.

Carried



14.11) Nomination Period - May 31, 2023

- Blake Fornwald - That the Notice of Call for Nominations to Wednesday, May 31, 2023 at 4:00 p.m. for the positions of Councillor for Division 4 and Councillor for Division 6 be advertised in the Friday, May 12, 2023 issue of the Carlyle Observer and R.M. of Browning No. 34 Facebook page.

Carried

14.12) Polling Place

- Brian Fornwald - That the following polls be set for the following By-Elections:

- Councillor for Division 4, be held on Wednesday, July 5, 2023, 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan;

- Councillor for Division 6, be held on Wednesday, July 5, 2023, 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan.

Carried

14.13) Advance Poll

- Pius Loustel - That the following advance polls be set for the following By-Elections:
- Councillor for Division 4, be held on Thursday, Jun 29, 2023, 9:00 a.m. to 3:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan;
- Councillor for Division 6, be held on Thursday, June 29, 2023, 9:00 a.m. to 3:00 p.m. at the R.M. of Browning No. 34 office, Council Chambers, 215 Main Street, Lampman, Saskatchewan.

Carried

14.14) Nomination Officers

- Richard Brokop - That Jadon Carnduff and Michelle Johnson be appointed as Nomination Officers for the Wednesday, July 5, 2023 By-Election.

Carried

2023-5-15 FOREMAN ITEMS TO DISCUSS

15.1) Chamney Crushing - Gravel

- Blake Fornwald - That any further gravel hauling from the Elcott Pit for the R.M. of Browning No. 34 be completed by the R.M. employees.

Carried

15.2) Mike - Medical Leave

15.2.1) Short-Term Disability

- Richard Brokop - That Council acknowledge the upcoming short-term disability leave for Michael Konopaki.

Carried

15.2.2) Seasonal Employee

- Brian Fornwald - That the R.M. of Browning No. 34 advertise for a full time seasonal employee.

Carried

15.3) Retention Pond

- Richard Brokop - That Administration invite representatives of Unamit Hauling as delegates to the June, 2023 regular meeting of Council to discuss the completion of the retention pond located at Parcel L Plan 102001093.

Carried



15.4) Water Truck

- Richard Brokop - That the R.M. of Browning No. 34 purchase a 2004 International 9900i Water Truck from PGH Enterprises Inc. for fifty thousand dollars (\$50,000.00) plus taxes.

Carried

15.5) RIRG - Intake Open

- Richard Brokop - That the R.M. of Browning No. 34 apply to Rural Integrated Roads for Growth program to reconstruct Range Road 2045 E of 18, 19, 30, 31-4-4 W2M and E of 6, 7-5-4 W2M.

Carried

15.7) Range Road 2054 - MG30

- Blake Fornwald - That the R.M. of Browning No. 34 contract Triple S Transport Ltd. to apply a test strip of MG30 to Range Road 2054 E of NE 20-4-5 W2M.

Carried

2023-5-16 NEXT MEETING

The next meeting be held on Thursday, June 8, 2023 at 7:00 a.m.

Carried


2023-5-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 11:40 a.m.

Carried



Administrator



Reeve