
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - July 6, 2023

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, July 6, 2023, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2023-7-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:07 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Murray Wheeler
5 - Brian Fornwald
6 - Calvin Christensen
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin - Absent
Administrator - Jadon Carnduff

2023-7-2 OATHS OF OFFICE

The Oaths of Office for Division 4 and Division 6 Councillors was administered and signed by Murray Wheeler and Calvin Christensen respectively.

2023-7-3 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2023-7-4 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2023-7-5 ADDITIONS TO AGENDA

5.1) Item 15.7

- Calvin Christensen - That Item 15.7) Township Road 62 be added to the Agenda under New Business.

Carried

5.2) Items 15.8 - 15.10

- Murray Wheeler - That Item 15.8) David Thornton Approach, Item 15.9) Willmar Mowing, and Item 15.10) R.M. Entering Signs be added to the Agenda under New Business.

Carried

5.3) Item 15.11

- Blake Fornwald - That Item 15.11) Oil Complaints be added to the Agenda under New Business.

Carried

2023-7-6 ADOPTION OF AGENDA

- Brian Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

JB

2023-7-7 MINUTES

- Calvin Christensen - That the minutes of the June 8, 2023 meeting of Council be approved as read
Carried

2023-7-8 BANK RECONCILIATION

- Richard Brokop - That the May, 2023 bank reconciliation be hereby approved as presented.
Carried

2023-7-9 CASH STATEMENT

- Richard Brokop - That the Statement of Receipts and Payments for the month of June, 2023 be adopted as presented.

Carried

2023-7-10 CORRESPONDENCE

- Murray Wheeler - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2023-7-11 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Blake Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2023-7-12 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 6158 to 6206 in the amount of \$520,181.61, the electronic funds transfers for the month of June, 2023 in the amount of \$56,357.42, and direct payroll payments no's 2548 to 2568 for the amount of \$46,846.26 be approved for payment.

Carried

2023-7-13 DELEGATIONS

There were no delegations presented at this meeting.

2023-7-14 UNFINISHED BUSINESS

14.1) Primary Grid 605

- Derek Fichter - That Administration contact Walker Project to request weekly updates on the Primary Grid 605 as per the mutual understanding reached at the Committee Meeting on Thursday, June 15, 2023.

Carried



14.3) RIRG - Range Road 2054

- Blake Fornwald - That the R.M. of Browning No. 34 advertise an Invitation for Tender for the engineering of Range Road 2054 Road Stabilization Project E of 17, 20, 29, 32-4-5 W2M and E of 5, 8-5-5 W2M.

Carried

14.4) Retention Pond

- Pius Loustel - That the R.M. of Browning No. 34 present the quote for installing the Retention Pond Drainage provided by Richard Brokop to the Town of Lampman.

Carried



14.5) Recreation Agreement

- Derek Fichter - That the R.M. of Browning No. 34 present the proposed Recreation Agreement to the R.M. of Browning No. 34 and Town of Lampman Recreation Board for review.

Carried

14.6) Joint Office Agreement

- Pius Loustel - That Administration send a letter to the Town of Lampman presenting the R.M. of Browning No. 34 proposals to separate the joint offices of Lots 8-9 Block 4 Plan AN2691 (215 Main Street) and Lots 1-2 Block 5 Plan C2663 (302 Main Street); and that the separation subcommittee meet on Tuesday, August 1, 2023 at 7:00 p.m. at 215 Main Street; and that the termination date for the Agreement with the Town of Lampman of 2002 for joint offices be extended to Wednesday, August 2, 2023.

Carried

14.8) Steelman Lots Tender

14.8.1) Steelman Sale - Legal Fees

- Brian Fornwald - That Councillor Blake Fornwald and Administration be authorized to negotiate with Terrance Fleck the sale price and legal fees for the sale of Lots 1-17, 21-31, 33-40 Block 1 Plan B3441 and Lots 8-16 Block 2 Plan B3441.

Carried

14.8.2) Parcel C Plan S898

- Murray Wheeler - That the R.M. of Browning No. 34 accept the offer received from Steve Massel to purchase Parcel C Plan S898 located in the Hamlet of Willmar as is where is for in the amount of fifty dollars (\$50.00) with the purchaser responsible for any legal and transfer fees.

Carried

14.9) SARM Insurance

- Pius Loustel - That Administration obtain insurance quotes from SARM to present at the August, 2023 regular meeting of Council; and that further discussion regarding the SARM Insurance be tabled to the August, 2023 regular meeting of Council.

Carried

14.10) Building Bylaw

- Brian Fornwald - That further discussion regarding the Building Bylaw be tabled to the August, 2023 regular meeting of Council.

Carried

The meeting recessed for a break at 10:05 a.m. The meeting was reconvened at 10:43 a.m.

2023-7-16 FOREMAN ITEMS TO DISCUSS

16.1) Wytt Hall - Resignation

- Brian Fornwald - That Council acknowledge the resignation of Wytt Hall effective Friday, July 7, 2023 effective Friday, July 7, 2023.

Carried

16.2) Grader Operator

- Brian Fornwald - That Administration arrange interviews for the applications received for the Grader Operator Position.

Carried

16.3) Seasonal Maintenance Person

- Richard Brokop - That Administration arrange interviews for the applications received for the Seasonal Maintenance Position.

Carried

The meeting recessed for a lunch break at 12:15 p.m.

Councillor Derek Fichter left the meeting. The time being 12:15 p.m.

The meeting reconvened at 1:10 p.m.

16.4) Wages and Salaries

- Calvin Christensen - That all employees of the R.M. of Browning No. 34 be granted a six percent (6%) wage increase as per Schedule "A" effective July 1, 2023; and that further discussion regarding wages and salaries be tabled to the November, 2023 regular meeting of Council.

Carried

2023-7-15 NEW BUSINESS

15.2) 2022 Financial Statement

- Murray Wheeler - That the 2022 Financial Statement for the R.M. of Browning No. 34 be approved as presented.

Carried

15.3) Marriage Licence Issuer

- Brian Fornwald - That the R.M. of Browning No. 34 authorize Jadon Carnduff to issue Marriage Licences out of the municipal office.

Carried

15.5) Complaint - Browning Cemetery

- Brian Fornwald - That Council acknowledge the complaint received Wednesday, June 21, 2023 regarding the Browning Cemetery.

Carried

2023-7-17 NEXT MEETING

The next meeting be held on Thursday, August 10, 2023 at 7:00 a.m.

Carried

2023-7-18 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 2:20 p.m.

Carried



Administrator



Reeve