

---

---

# RURAL MUNICIPALITY OF BROWNING NO. 34

---

---

## Minutes - November 2, 2023

---

---

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, November 2, 2023, R.M. Office, 215 Main St., Lampman, Saskatchewan.

### 2023-11-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:00 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter - Via Telephone  
# 4 - Murray Wheeler  
# 5 - Brian Fornwald  
# 6 - Calvin Christensen  
Reeve - Pius Loustel  
Administrative Consultant - Greg Wallin  
Administrator - Jadon Carnduff

### 2023-11-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

### 2023-11-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

### 2023-11-4 ADDITIONS TO AGENDA

There were no additions to the Agenda at this meeting.

### 2023-11-5 ADOPTION OF AGENDA

- Brian Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

### 2023-11-6 MINUTES

- Calvin Christensen - That the minutes of the October 12, 2023 meeting of Council be approved as read.

Carried

### 2023-11-7 PUBLIC DISCLOSURE STATEMENT

- Blake Fornwald - That the Public Disclosure Statement be distributed to all members of Councils to be completed and returned by December 31, 2023.

Carried

### 2023-11-8 DEPUTY REEVE

- Calvin Christensen - That Brian Fornwald be appointed Deputy Reeve for 2024.

Carried Unanimously



**2023-11-9 BANK RECONCILIATION**

- Richard Brokop - That the September, 2023 bank reconciliation be hereby approved as presented.  
Carried

**2023-11-10 CASH STATEMENT**

- Brian Fornwald - That the Statement of Receipts and Payments for the month of October, 2023 be adopted as presented.

Carried

**2023-11-11 CORRESPONDENCE**

- Richard Brokop - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2023-11-12 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2023-11-13 ACCOUNTS**

- Calvin Christensen - That the accounts covered by cheque no.'s 6369 to 6403 in the amount of \$1,033,900.50, the electronic funds transfers for the month of October, 2023 in the amount of \$35,985.47, and direct payroll payments no's 2635 to 2659 for the amount of \$50,712.18 be approved for payment.

Carried

**2023-11-14 DELEGATIONS**

There were no delegations presented at this meeting.

**2023-11-15 RATES AND APPOINTMENTS**

15.1) 2023 Rates

- Richard Brokop - That the R.M. of Browning No. 34 approve the rates for <sup>2024</sup>~~2023~~ as attached to, forming part of these minutes.

Carried

15.2) 2023 Appointments Single Motion

- Calvin Christensen - That the R.M. of Browning No. 34 approve the Appointments and Committees for ~~2023~~ in one motion.

<sup>2024</sup>

Carried Unanimously

15.3) 2023 Appointments and Committees

- Brian Fornwald - That the R.M. of Browning No. 34 approve the Appointments and Committees for ~~2022~~ as attached to, forming part of these minutes.

<sup>2024</sup>

Carried



15.4) Board of Revision

- Murray Wheeler - That the R.M. of Browning No. 34 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

Dave Gurnsey;	Dave Thompson;	Donna Rae Zadvorny;
Gordon Parkinson;	Jeff Hutton;	Kevin Kleckner;
Mike Waschuk;	Murray Dean;	Stew Demmans;
Tim Lafreniere;	Wayne Adamas;	Ken Friesen;
Femi Ogunrinde;	Fife Ogunde;	Maureen Jickling;
Jamie Tiessen;	Corey Zaharuk;	John Krill;
Christopher Blueman;	Alan Sawatsky;	Mike Meleca;
Hany Amin;	Kimberly Speers;	Nick Coroluick; and
Rick Leigh.		

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

15.5) Board of Revision Secretary

- Brian Fornwald - That the R.M. of Browning No. 34 appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

**2023-11-16 UNFINISHED BUSINESS**

16.1) Wages and Salaries

- Murray Wheeler - That further discussion regarding wages and salaries be tabled to the December, 2023 regular meeting of Council.

Carried

16.2) 102 Minard Road

- Calvin Christensen - That further discussion regarding the 102 Minard Road Shop be tabled to the December, 2023 regular meeting of Council.

Carried

16.3) Joint Office Separation

- Calvin Christensen - That further discussion regarding the joint office separation be tabled until the December, 2023 regular meeting of Council.

Carried

Handwritten signature in black ink and blue initials 'JBC' below it.

16.4) Retention Pond

- Richard Brokop - That Administration send a letter to the Town of Lampman informing that the R.M. of Browning No. 34 will no longer perform the work for installing a drainage pump on the pond at Parcel L Plan 102001093, but that the R.M. of Browning No. 34 will contribute up to three thousand, eight hundred thirteen dollars and thirteen cent (\$3,813.13) to complete the work as originally quoted.

Carried

16.5) Gravel Hauling - Tridaron Construction

- Brian Fornwald - That the R.M. of Browning No. 34 hire Tridaron Construction to haul gravel during the 2023-24 season at a rate of fifty-two cents (\$0.52) per yard per mile with twenty-six cents (\$0.26) per yard per mile being withheld up to ninety-six thousand, seven hundred seven dollars and twenty-six cents (\$96,707.26) to reimburse the R.M. for overpaid gravel haul during the 2021-2022 season.

Carried

16.7) Range Road 2054 - Tender

- Blake Fornwald - That the R.M. of Browning No. 34 tender the reconstruction of Range Road 2060 E of 13, 24, 25, 36-5-6 W2M and E of 1, 12-6-6 W2M; and that the tenders received be opened at the December, 2023 regular meeting of Council.

Carried

16.8) Townsite of Minard

- Murray Wheeler - That the R.M. of Browning No. 34 proceed with consolidating the mineral titles in Plan C4339 (Townsite of Minard) and Plan B3441 (Hamlet of Steelman) owned by the municipality that are adjacent to each other into single titles.

Carried

16.9) Bylaw No. 2023-7 - Council Code of Ethics

16.9.1) First Reading

- Brian Fornwald - That Bylaw No. 2023-7, being a bylaw regarding Council Code of Ethics, be introduced and read for the first time.

Carried

16.9.2) Second Reading

- Calvin Christensen - That Bylaw No. 2023-7 be read for the second time.

Carried

16.9.3) Consent for Third Reading

- Blake Fornwald - That the third and final reading of Bylaw No. 2023-7 be permitted at this meeting.

Carried Unanimously



16.9.4) Third Reading

- Blake Fornwald - That Bylaw No. 2023-7, being a bylaw regarding Council Code of Ethics, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried



16.10) Bylaw No. 2023-8 - Dangerous Animals

- Brian Fornwald - That further discussion regarding a bylaw regarding dangerous animals be tabled to the December, 2023 regular meeting of Council.

Carried

**2023-11-14 NEW BUSINESS**

17.1) Bylaw No. 2023-9 - Recreation Board

17.1.1) First Reading

- Blake Fornwald - That Bylaw No. 2023-8, being a bylaw regarding the Lampman Recreation Board, be introduced and read for the first time.

Carried

17.1.2) Second Reading

- Calvin Christensen - That Bylaw No. 2023-8 be read for the second time.

Carried

17.1.3) Consent for Third Reading

- Murray Wheeler - That the third and final reading of Bylaw No. 2023-8 be permitted at this meeting.

Carried Unanimously

17.1.4) Third Reading

- Brian Fornwald - That Bylaw No. 2023-8, being a bylaw regarding the Lampman Recreation Board, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

17.2) Subdivision SE 4-6-5 W2M

- Brian Fornwald - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of SE 4-6-5 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and that a municipal reserve is required with a monetary settlement of two thousand, eight hundred dollars (\$2,800.00) preferred.

Carried

17.3) Villanova Energy - Setback Request

- Brian Fornwald - That the R.M. of Browning No. 34 deny a variance to Villanova Energy Inc. for an access approach approval on 13-7-6-5 W2M due to the access approach being too close to an intersection of Primary Grid 605.

Carried

17.4) Christmas

- Richard Brokop - That Administration organize a Christmas Party for the employees and Council at the Lampman Legion; and that Administration get custom made hoodies for employees and Council; and that employees be granted a one hundred dollar (\$100.00) bonus for Christmas.

Carried

**Page 6 of Minutes - November 2, 2023**

17.5) 2024 RMAA Curling

- Calvin Christensen - That the R.M. of Browning No. 34 enter a team in the 2024 RMAA Curling Bonspiel on Thursday, January 18, 2024 in Glen Avon, Saskatchewan.

Carried

17.6) Lampman Health Auxiliary

- Calvin Christensen - That the R.M. of Browning No. 34 donate tumblers to the Lampman Health Centre Auxiliary for the residents of the Lampman Health Centre; and that Administration obtain these tumblers for the facility.

Carried

17.7) Tax Cancellation - 15-31-4-4 W2M

- Richard Brokop - That the R.M. of Browning No. 34 cancel the following property taxes on 15-31-4-4 W2M to reflect the assessment of this property not involving any improvements.

Assessment ID	Municipal	School
870131749	\$2,522.67	\$1,153.89

Carried

**2023-11-15 FOREMAN ITEMS TO DISCUSS**

15.1) Incident Report - October 3, 2023

- Blake Fornwald - That Council acknowledge the incident report received involving Unit 11 backing into shop supplies.

Carried

**2023-11-16 NEXT MEETING**

The next meeting be held on Thursday, December 14, 2023 at 8:00 a.m.

Carried

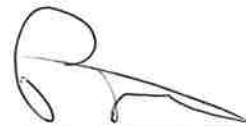
**2023-11-17 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 11:51 a.m.

Carried



Administrator



Reeve