
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - October 12, 2023

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, October 12, 2023, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2023-10-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:58 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter – Via Telephone
4 - Murray Wheeler
5 - Brian Fornwald
6 - Calvin Christensen
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff

2023-10-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2023-10-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2023-10-4 ADDITIONS TO AGENDA

4.1) Item 15.6

- Calvin Christensen – That Item 15.6) Culverts be added to the Agenda under Foreman Items to Discuss.

Carried

2023-10-5 ADOPTION OF AGENDA

- Calvin Christensen - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2023-10-6 MINUTES

- Calvin Christensen - That the minutes of the September 14, 2023 meeting of Council be approved as read.

Carried

2023-10-7 BANK RECONCILIATION

- Brian Fornwald - That the August, 2023 bank reconciliation be hereby approved as presented.

Carried




7.1) Transfer funds

- Richard Brokop - That the R.M. of Browning No. 34 transfer sixty-seven thousand dollars (\$67,000.00) from the bank account with the Affinity Credit Union to the bank account with the TD Bank.

Carried

2023-10-8 CASH STATEMENT

- Murray Wheeler - That the Statement of Receipts and Payments for the month of September, 2023 be adopted as presented.

Carried

2023-10-9 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2023-10-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

There were no committee meeting minutes, information, reports and concerns presented at this meeting.

2023-10-11 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 6321 to 6368 in the amount of \$733,986.80, the electronic funds transfers for the month of September, 2023 in the amount of \$2,428,518.31, and direct payroll payments no's 2613 to 2634 for the amount of \$46,157.82 be approved for payment.

Carried

2023-10-12 DELEGATIONS

Jordan Kawecki of Chamney Crushing met with Council to discuss the gravel needs of the R.M. of Browning No. 34.

Jared Schlamp of Whitecap Resources Inc. met with Council to discuss road bond agreements and alternative solutions to facilitate payment for road bonds.

12.1) Road Bond Letter of Credit

- Brian Fornwald - That the R.M. of Browning No. 34 grant a variance to Policy No. 400-18 for road bond agreements to Whitecap Resources Inc. in that the R.M. of Browning No. 34 accept a revolving letter of credit in the amount of eight hundred fifty thousand dollars (\$850,000.00) in perpetuity for use in road maintenance agreements after this meeting.

Carried

2023-10-13 UNFINISHED BUSINESS

13.1) 102 Minard Road

- Calvin Christensen - That Administration prepare a proposal to rent a portion of the shop on Parcel G Plan 101903723 (102 Minard Road) to Lampman Fire and Rescue; and that this proposal be presented at the next joint meeting of the Councils of the R.M. of Browning No. 34 and Town of Lampman.

Carried



13.2) Joint Office Separation

- Pius Loustel - That further discussion regarding settlement agreement for the joint offices of Lots 8-9 Block 4 Plan AN2691 (215 Main Street) and Lots 1-2 Block 5 Plan C2663 (302 Main Street) with the Town of Lampman be tabled until after the next joint meeting of the Councils of the R.M. of Browning No. 34 and Town of Lampman.

Carried

13.3) Town of Lampman - Flood Damage Reduction Projects

- Pius Loustel - That Administration send a letter to the Town of Lampman declining the request of Town of Lampman for the R.M. of Browning No. 34 to construct any further flood damage reduction projects.

Carried

Councillor Derek Fichter left the meeting at 11:00 a.m.

13.5) Lampman Airport

- Brian Fornwald - That the R.M. of Browning No. 34 cancel and refund the following municipal base taxes at the Lampman Municipal Airport due to the limited demand for future improvements at the aforementioned facility.

Assessment ID	Municipal
505600200	\$500.00
505600300	\$500.00
505600400	\$500.00
505600500	\$500.00
505600600	\$500.00
505600700	\$500.00
505600900	\$500.00
505601100	\$500.00
505601300	\$500.00

Carried

13.7) Gravel - Chamney Crushing

- Richard Brokop - That the R.M. of Browning No. 34 purchase ten thousand (10,000) yards of one and one half (1½") inch gravel and thirty-one thousand, three hundred fifty-two (31,352) yards of seven eights (7/8") inch gravel from Chamney Crushing for in the amount of seven dollars and fifty cents (\$7.50) per yard to fulfill the agreement to purchase one hundred thousand (100,000) yards in 2021 to be completed by December 31, 2024.

Carried

Councillor Derek Fichter returned to the meeting at 11:26 a.m.

13.8) Gravel - Tridaron Construction

- Richard Brokop - That the R.M. of Browning No. 34 will accept capital equipment from Tridaron Construction Ltd. in lieu of payment for gravel not hauled in 2021 and 2022; and that Administration investigate the potential capital equipment that we would accept.

Carried

Handwritten signature and initials in blue ink, located in the bottom right corner of the page.

2023-10-14 NEW BUSINESS

14.1) Building Bylaw

14.1.1) First Reading

- Brian Fornwald - That Bylaw No. 2023-6, being a bylaw respecting buildings, be introduced and read for the first time.

Carried

14.1.2) Second Reading

- Blake Fornwald - That Bylaw No. 2023-6 be read for the second time.

Carried

14.1.3) Consent for Third Reading

- Brian Fornwald - That the third and final reading of Bylaw No. 2023-6 be permitted at this meeting.

Carried Unanimously

14.1.4) Third Reading

- Blake Fornwald - That Bylaw No. 2023-6, being a bylaw respecting buildings, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

14.2) Bylaw No. 2023-6 - Dangerous Animals

- Brian Fornwald - That further discussion regarding a bylaw regarding dangerous animals be tabled to the November, 2023 regular meeting of Council.

Carried

14.3) Bylaw No. 2023-7 - Council Code of Ethics

- Calvin Christensen - That further discussion regarding a bylaw regarding Council Code of Ethics be tabled to the November, 2023 regular meeting of Council.

Carried

14.4) Policy No. 200-14 - Collection of Tax Arrears

- Calvin Christensen - That Policy No. 200-14, being a Policy regarding the collection of tax arrears, be approved as presented and attached to forming part of these minutes

Carried

14.6) SARM Midterm Convention - Regina, SK - November 8-9, 2023

- Brian Fornwald - That the following members of Council and Administration be appointed to attend the 2023 SARM Midterm Convention on November 8-9, 2023 in Regina, Saskatchewan; and that all out-of-pocket and travel expenses be paid for by the R.M. of Browning No. 34

Pius Loustel	Brian Fornwald
Richard Brokop	Calvin Christensen - Voting
Blake Fornwald	Greg Wallin
Murray Wheeler - Voting	Jadon Carnduff

Carried

14.7) Remembrance Day

- Pius Loustel - That Brian Fornwald and Richard Brokop be appointed to attend to lay the wreath at the 2023 Remembrance Day Service at the Lampman Legion on November 11, 2023.

Carried

14.8) Offer to Purchase - Lot 1 Block 1 Plan AH5292

- Murray Wheeler - That the R.M. of Browning No. 34 accept the offer received from Kevin Kirk to purchase Lot 1 Block 1 Plan AH5292 located in the Hamlet of Willmar as is where is for in the amount of one hundred dollars (\$100.00) with the purchaser responsible for any legal and transfer fees.

Carried

14.9) Festival of Trees

- Brian Fornwald - That the R.M. of Browning No. 34 purchase a table at the 2023 Festival of Trees Fundraiser Gala on November 18, 2023 in Estevan, Saskatchewan for in the amount of one thousand dollars (\$1,000.00).

Carried

2023-10-15 FOREMAN ITEMS TO DISCUSS

15.3) Employees

- Murray Wheeler - That Jordan Kreics be granted a raise of two dollars (\$2.00) to twenty-three dollars (\$23.00) per hour.

Carried

15.4) Kevin Wiebe - Motion to Hire

- Blake Fornwald - That the R.M. of Browning No. 34 hire Kevin Wiebe as a full-time equipment operator/maintenance person at the wage of twenty-three dollars (\$23.00) per hour on a three-month probationary period.

Carried

15.5) Access Approaches

- Brian Fornwald - That Administration send a letter to David Thornton denying his request for compensation for installing an access approach on NE 25-5-5 W2M in 2011.

Carried

2023-10-16 NEXT MEETING

The next meeting be held on Thursday, November 2, 2023 at 8:00 a.m.

Carried

2023-10-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 12:13 p.m.

Carried



Administrator



Reeve