
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - April 11, 2024

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, April 11, 2024, R.M. Office, 215 Main St., Lampman, Saskatchewan.

2024-4-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:00 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Derek Fichter
4 - Murray Wheeler - Absent
5 - Brian Fornwald
6 - Calvin Christensen
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff

2024-4-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2024-4-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2024-4-4 ADDITIONS TO AGENDA

- Pius Loustel - That Item 14.12) SAMA be added to the Agenda under New Business, Item 14.13) MMHCC be added to the Agenda under New Business, and Item 14.14) Equipment Operator be added to the Agenda under New Business.

Carried

2024-4-5 ADOPTION OF AGENDA

- Calvin Christensen - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried



2024-4-6 MINUTES

6.1) Regular Meeting - March 7, 2024

- Brian Fornwald - That the minutes of the March 7, 2024 meeting of Council be approved as read.

Carried

6.2) Regular Meeting - April 2, 2024

- Blake Fornwald - That the minutes of the April 2, 2024 meeting of Council be approved as read.

Carried

2024-4-7 BANK RECONCILIATION

- Richard Brokop - That the February, 2024 bank reconciliation be hereby approved as presented.

Carried

2024-4-8 CASH STATEMENT

- Derek Fichter - That the Statement of Receipts and Payments for the month of March, 2024 be adopted as presented.

Carried

2024-4-9 CORRESPONDENCE

- Brian Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2024-4-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

10.1) Recreation Director

- Blake Fornwald - That the R.M. of Browning No. 34 approve the salary increase for Alicia Duncan to forty-seven thousand dollars (\$47,000.00) retroactive to January 1, 2024 as Recreation Director as per the recommendation of the Lampman Recreation Board in conjunction with the Town of Lampman.

Carried


2024-4-11 ACCOUNTS

- Richard Brokop - That the accounts covered by cheque no.'s 6736 to 6800 in the amount of \$859,099.38, the electronic funds transfers for the month of March, 2024 in the amount of \$42,785.61, and direct payroll payments no's 2763 to 2784 for the amount of \$42,871.64 be approved for payment.

Carried

2024-4-12 DELEGATIONS

There were no delegations presented at this meeting.



2024-4-13 UNFINISHED BUSINESS

13.1) Financial Institution Tender

The following bids were received from for the Financial Institution Tender.

Affinity Credit Union	Prime - 2.25%
Bank of Montreal	Prime - 1.95%
Toronto Dominion Bank	Prime - 1.75%

- Brian Fornwald - That the R.M. of Browning No. 34 accept the tender received from Toronto Dominion Bank; and that Toronto Dominion Bank be appointed the financial institution of the municipality.

Carried

13.2) Cemetery Caretaker Tender

The following bids were received for the Cemetery Caretaker Tender.

A1 Tree Services	\$60.00/hour
SKM Lawn Service	\$60.00/hour
Unamit Services Ltd.	\$45.00/hour

- Derek Fichter - That the R.M. of Browning No. 34 contract Unamit Services Ltd. as the Cemetery Caretaker for the R.M. of Browning No. 34 at a rate of forty-five dollars (\$45.00) per hour.

Carried

13.3) Range Road 2054 Tender

The following bids were received for the Range Road 2054 Reconstruction Tender.

Saskcon Repair Services Ltd.	\$3,566,500.00
Triple S Transport and Green Earth Road Spraying	\$984,562.50

- Blake Fornwald - That the R.M. of Browning No. 34 accept the bid received from Triple S Transport and Green Earth Road Spraying to complete the surface strengthening project on Range Road 2054 E of 17, 20, 29, 32-4-5 W2M and E of 5, 8-5-5 W2M at the quoted price of nine hundred eighty-four thousand, five hundred sixty-two dollars and fifty cents (\$984,562.50) plus taxes.

Carried

13.5) Pest Control Shed

- Calvin Christensen - That the R.M. of Browning No. 34 authorize Councillor Richard Brokop to bid and purchase on behalf of the R.M. of Browning No. 34 a seacan storage shed to be utilized to store pest control products; and that Councillor Richard Brokop be reimbursed the purchase price of five thousand, four hundred eighty-eight dollars and ninety-five cents (\$5,488.95).

Carried

13.6) Council Benefits

- Calvin Christensen - That further discussion regarding Council benefits be tabled to the May, 2024 regular meeting of Council.

Carried

13.7) PG 605 South

- Brian Fornwald - That further discussion regarding Primary Grid 605 Road Bonds be tabled to the May, 2024 regular meeting of Council.

Carried



2024-4-14 NEW BUSINESS

14.1) PBI - Building Official Appointment

- Brian Fornwald - That Joshua Nitz and Cristin Korchinski be appointed as Licenced Building Officials of the R.M. of Browning No. 34.

Carried

14.2) Budget

- Brian Fornwald - That the 2024 Budget for the R.M. of Browning No. 34 be approved as attached which sets the Mill Rate at 12 mills with an agricultural mill rate factor of 0.45, a commercial mill rate factor of 2.10, a residential mill rate factor of 0.45, a commercial base tax of six hundred dollars (\$600.00) per property, and a residential minimum tax of twenty-five dollars (\$25.00) per property.

Carried

14.3) Bylaw No. 2024-2 - Mill Rate Factors and Special Taxes

14.3.1) First Reading

- Calvin Christensen - That Bylaw No. 2024-2, being a bylaw regarding mill rate factors and special taxes, be introduced and read for the first time.

Carried

14.3.2) Second Reading

- Blake Fornwald - That Bylaw No. 2024-2 be read for the second time.

Carried

14.3.3) Consent for Third Reading

- Derek Fichter - That the third and final reading of Bylaw No. 2024-2 be permitted at this meeting.

Carried Unanimously

14.3.4) Third Reading

- Richard Brokop - That Bylaw No. 2024-2, being a bylaw regarding mill rate factors and special taxes, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

14.4) Bylaw No. 2024-3 - Building Permit Fees

14.4.1) First Reading

- Calvin Christensen - That Bylaw No. 2024-3, being a bylaw regarding Building Permit fees, be introduced and read for the first time.

Carried

14.4.2) Second Reading

- Brian Fornwald - That Bylaw No. 2024-3 be read for the second time.

Carried



14.4.3) Consent for Third Reading

- Richard Brokop - That the third and final reading of Bylaw No. 2024-3 be permitted at this meeting.

Carried Unanimously

14.4.4) Third Reading

- Blake Fornwald - That Bylaw No. 2024-3, being a bylaw regarding Building Permit fees, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

14.5) Violence Policy

- Richard Brokop - That Policy No. 300-35, being a Policy regarding workplace violence be adopted as presented and attached to forming part of these minutes.

Carried

14.6) Tax Cancellation - Saturn Oil & Gas Ltd. - 15-31-4-4 W2M

- Blake Fornwald - That the R.M. of Browning No. 34 cancel the following property taxes on 15-31-4-4 W2M as the property taxes are deemed uncollectable.

Assessment ID	Municipal	School
870131749	\$1,274.79	\$354.35

Carried

14.7) Creighton Lodge

- Brian Fornwald - That further discussion regarding Creighton Lodge be tabled to the July, 2024 regular meeting of Council; and that a representative for Creighton Lodge be invited to the July, 2024 regular meeting of Council.

Carried

14.8) Estevan MRI

- Brian Fornwald - That the R.M. of Browning No. 34 donate fifty thousand dollars (\$50,000.00) to the St. Joseph's Hospital Foundation to be used towards the purchase and installation of an MRI machine.

Carried

14.9) CTP - Designations

- Richard Brokop - That the R.M. of Browning No. 34 apply to the Rural Integrated Roads for Growth to reallocate the Clearing the Path Corridor to Grid 604 E of 3, 10, 15, 22, 27, 34-4-4 W2M, E of 3, 10, 16, 21, 28, 33-5-4 W2M, E of 4, 9, 16, 21, 28, 33-6-4 W2M and Grid 605 E of 5, 8, 17, 20, 29, 32-4-6 W2M, E of 5, 8, 13, 24, 25, 36-5-6 W2M, E of 1, 12, 13, 24, 25, 36-6-6 W2M.

Carried

14.10) Elm Lawn Cemetery - GIC

- Derek Fichter - That the R.M. of Browning No. 34 transfer the Elm Lawn Cemetery Company GIC at the Laurentian Bank to the TD Bank; and that the balance of the GIC be allocated to the Elm Lawn Cemetery Reserve.

Carried



14.11) Municipal Hail - Withdrawal List

- Brian Fornwald - That the SMHI Withdrawal List for land withdrawn at March 31, 2024 provided to the R.M. of Browning No. 34 be approved; and that Administration be authorized to return the completed list to SMHI.

Carried

2024-4-15 FOREMAN ITEMS TO DISCUSS

15.1) Tree Removal - Range Road 2065

- Calvin Christensen - That the R.M. of Browning No. 34 hire Kelly Panteluk Construction Ltd. to complete vegetation clearing on Range Road 2065 E of 18, 19-6-6 W2M.

Carried

15.2) Mowing Tender

- Richard Brokop - That the R.M. of Browning No. 34 tender the second grass cutting of the right-of-way in Divisions 1 and 4 to be completed in the fall of 2024.

Carried

2024-4-16 NEXT MEETING

The next meeting be held on Thursday, May 9, 2024 at 7:00 a.m.

Carried

2024-4-17 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 11:42 a.m.

Carried



Administrator



Reeve

BYLAW NO. 2024-2

AUTHORIZE THE USE OF MILL RATE FACTORS AND BASE MUNICIPAL TAX BYLAW

A Bylaw of the Rural Municipality of Browning No. 34, in the Province of Saskatchewan, being a Bylaw to Authorize the use of Mill Rate Factors, Base Municipal Tax, and Minimum Municipal Tax

The Council of the Rural Municipality of Browning No. 34, in the Province of Saskatchewan, enacts as follows:

Pursuant to Section 285(1) and Section 290(1) of *The Municipalities Act* mill rate factors and base municipal tax shall be established as follows:

1. A mill rate factor of 2.10 shall be applied to the uniform mill rate for all commercial classes of property in the Rural Municipality of Browning No. 34.
2. A mill rate factor of 0.45 shall be applied to the uniform mill rate for all residential classes of property in the Rural Municipality of Browning No. 34.
3. A mill rate factor of 0.45 shall be applied to the uniform mill rate for all agricultural classes of property in the Rural Municipality of Browning No. 34.
4. A base municipal tax of six hundred dollars (\$600.00) shall be applied to all commercial classes of property in the Rural Municipality of Browning No. 34 assessed for land and improvements in addition to the assessment times the established mill rate for each year.
5. A minimum municipal tax of twenty-five dollars (\$25.00) shall be applied to all residential classes of property in the Rural Municipality of Browning No. 34 assessed for land and improvements.
6. Bylaw No. 2023-2 is hereby repealed.
7. This Bylaw shall come into force and take effect upon final passing thereof.

INTRODUCED AND READ A FIRST TIME THIS 11TH DAY OF APRIL, 2024.

READ A SECOND TIME THIS 11TH DAY OF APRIL, 2024.

READ A THIRD AND FINAL TIME ON THE UNANIMOUS CONSENT OF THE COUNCIL PRESENT THIS 11TH DAY OF APRIL, 2024.



RURAL MUNICIPALITY OF BROWNING NO. 34

Reeve

Administrator

BYLAW NO. 2024-3

BUILDING PERMIT FEE'S BYLAW

**A Bylaw of the Rural Municipality of Browning No. 34,
in the Province of Saskatchewan, being a Bylaw to set Building Permit Fee's.**

The Council of the Rural Municipality of Browning No. 34, in the Province of Saskatchewan, enacts as follows:


1. This Bylaw shall be cited as the *Building Permit Fee's Bylaw*.
2. All Administrative Fees pursuant to Bylaw No. 2023-6 be set at zero (\$0) dollars.
3. Notwithstanding Section 2 of this Bylaw, all SAMA and Building Officials Fee costs, shall be the responsibility of the owner or owner's representative.
4. This Bylaw shall come into effect upon final reading.

INTRODUCED AND READ A FIRST TIME THIS 11TH DAY OF APRIL, 2024.

READ A SECOND TIME THIS 11TH DAY OF APRIL, 2024.

**READ A THIRD AND FINAL TIME ON THE UNANIMOUS CONSENT OF THE
COUNCIL PRESENT THIS 11TH DAY OF APRIL, 2024.**





Reeve



Administrator

Consent Form - Budget Meeting

I hereby consent to the date of the budget meeting of Council of the R.M. of Browning No. 34 be changed to be held Tuesday, April 2, 2024, R.M. office, Lampman, Saskatchewan.

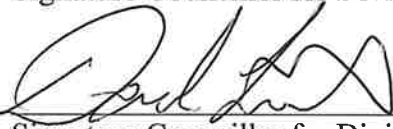
Dated this _____ day of _____, 20____.



Signature Councillor for Division #1



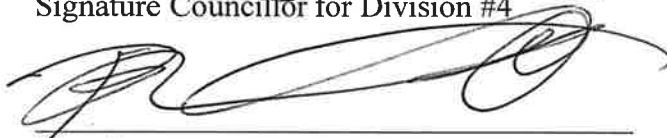
Signature Councillor for Division #2



Signature Councillor for Division #3




Signature Councillor for Division #4



Signature Councillor for Division #5



Signature Councillor for Division #6



Signature Reeve