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# RURAL MUNICIPALITY OF BROWNING NO. 34

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Minutes - May 7, 2024

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A special meeting of the Council of the Rural Municipality of Browning No. 34 was held on Wednesday, May 7, 2024, R.M. Office, 215 Main St., Lampman, Saskatchewan.

## 2024-5S-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 9:30 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter  
# 4 - Murray Wheeler  
# 5 - Brian Fornwald  
# 6 - Calvin Christensen  
Reeve - Pius Loustel  
Administrative Consultant - Greg Wallin  
Administrator - Jadon Carnduff

Greenline Consulting - Sarah Goddard - via electronic means  
- Jennifer Spaeth - via electronic means

## 2024-5S-2 HUMAN RESOURCE MATTERS

- Pius Loustel - That this meeting enter into an in camera session.

Carried

The meeting entered the in camera session. The time being 9:30 a.m.

Sarah Goddard and Jennifer Spaeth left the meeting at 11:40 a.m.

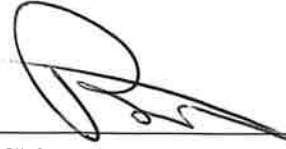
The meeting exited the in camera session. The time being 12:20 p.m.

## 2024-5S-13 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 12:20 p.m.

Carried

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Reeve

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# RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - May 2, 2024

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A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, May 2, 2024, R.M. Office, 215 Main St., Lampman, Saskatchewan.

## **2024-5-1 CALL TO ORDER**

Reeve Loustel called the meeting to order. The time being 6:59 a.m. The attendance being as follows:

Division # 1 - Richard Brokop  
# 2 - Blake Fornwald  
# 3 - Derek Fichter  
# 4 - Murray Wheeler  
# 5 - Brian Fornwald  
# 6 - Calvin Christensen  
Reeve - Pius Loustel  
Administrative Consultant - Greg Wallin  
Administrator - Jadon Carnduff

## **2024-5-2 MEETING RECESS**

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

## **2024-5-3 CONFLICTS OF INTEREST**

There were no conflicts of interest declared at this meeting.

## **2024-5-4 ADDITIONS TO AGENDA**

- Pius Loustel - That Item 14.18) Range Road 2045 be added to the Agenda under New Business; and that Item 14.19) Employee Job Applications be added to the Agenda under New Business; and that Item 14.20) Office Move be added to the Agenda under New Business.

Carried

## **2024-5-5 ADOPTION OF AGENDA**

- Calvin Christensen - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried



## **2024-5-6 MINUTE**

- Derek Fichter - That the minutes of the April 11, 2024 meeting of Council be approved as read.

Carried

## **2024-5-7 BANK RECONCILIATION**

- Richard Brokop - That the March, 2024 bank reconciliation be hereby approved as presented.

Carried

## **2024-5-8 CASH STATEMENT**

- Brian Fornwald - That the Statement of Receipts and Payments for the month of April, 2024 be adopted as presented.

Carried

**2024-5-9 CORRESPONDENCE**

- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2024-5-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS**

- Calvin Christensen - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2024-5-11 ACCOUNTS**

- Calvin Christensen - That the accounts covered by cheque no.'s 6801 to 6836 in the amount of \$138,553.42, the electronic funds transfers for the month of April, 2024 in the amount of \$58,879.67, and direct payroll payments no's 2875 to 2806 for the amount of \$51,735.02, be approved for payment.

Carried

**2024-5-12 DELEGATIONS**

There were no delegations presented at this meeting.

**2024-5-13 UNFINISHED BUSINESS**

**13.1) Fire Department**

- Richard Brokop - That the R.M. of Browning No. 34 amend the proposed agreement with the Town of Lampman to house Lampman Fire and Rescue in the shop at Parcel G Plan 101903723 (102 Minard Road) to require any improvements directly for the purposes of Lampman Fire and Rescue to be funded equally by the Town of Lampman and the R.M. of Browning No. 34.

Carried

**2024-5-14 NEW BUSINESS**

**14.1) Bylaw No. 2024-4 - Vehicle Management**

- Pius Loustel - That further discussion regarding Bylaw No. 2024-4, being a Bylaw regarding vehicle management, be tabled to the June, 2024 regular meeting of Council.

Carried

**14.2) Bylaw No. 2024-5 - Regulate Vehicle Weights**

- Pius Loustel - That further discussion regarding Bylaw No. 2024-5, being a Bylaw regarding the regulation of vehicle weights, be tabled to the June, 2024 regular meeting of Council

Carried

**14.3) Bylaw No. 2024-6 - Council Procedures**

**14.3.1) First Reading**

- Blake Fornwald - That Bylaw No. 2024-6, being a bylaw regarding Council Procedures, be introduced and read for the first time.

Carried

**14.3.2) Second Reading**

- Murray Wheeler - That Bylaw No. 2024-6 be read for the second time.

Carried

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14.3.3) Consent for Third Reading

- Brian Fornwald - That the third and final reading of Bylaw No. 2024-6 be permitted at this meeting.

Carried Unanimously

14.3.4) Third Reading

- Calvin Christensen - That Bylaw No. 2024-6, being a bylaw regarding Council Procedures, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

14.4) Bylaw No. 2024-7 - Repeal Bylaw

14.4.1) First Reading

- Calvin Christensen - That Bylaw No. 2024-7, being a bylaw regarding repealing certain Bylaws, be introduced and read for the first time.

Carried

14.4.2) Second Reading

- Murray Wheeler - That Bylaw No. 2024-7 be read for the second time.

Carried

14.4.3) Consent for Third Reading

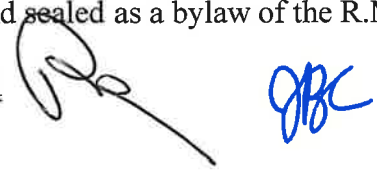
- Brian Fornwald - That the third and final reading of Bylaw No. 2024-7 be permitted at this meeting.

Carried Unanimously

14.4.4) Third Reading

- Richard Brokop - That Bylaw No. 2024-7, being a bylaw regarding repealing certain Bylaws, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried



14.5) 2023 Draft Financial Statement

- Blake Fornwald - That the 2023 Draft Financial Statement for the R.M. of Browning No. 34 be approved as presented.

Carried

14.6) Tax Enforcement List

- Brian Fornwald - That the R.M. of Browning No. 34 advertise the 2024 Tax Enforcement List in the May 17, 2023 issue of the Carlyle Observer.

Carried

14.7) Exit Interviews

14.7.1) Human Resources Meeting

- Brian Fornwald - That Administration arrange a meeting between Council and Greenline Consulting to discuss human resource matters.

Carried

14.7.2) Acknowledge Exit Interviews

- Calvin Christensen - That Council acknowledge the exit interviews received from Greenline Consulting.

Carried

14.8) Employee Wages

- Brian Fornwald - That the R.M. of Browning No. 34 give a salary increase to Dean Marshall of two dollars and thirty-nine cents (\$2.39) per hour to set his salary at thirty-six dollars (\$36.00) per hour effective May 1, 2024; and that the R.M. of Browning No. 34 give a salary to Lorna Garton of two dollars and fifty cents (\$2.50) per hour to set her salary at thirty-one dollars (\$31.00) per hour effective May 1, 2024.

Carried

14.9) Dust Control

- Murray Wheeler - That Administration amend Policy No. 400-1, being a Policy for dust control, to present to Council at the June, 2024 regular meeting of Council.

Carried

14.11) Municipal Reserve

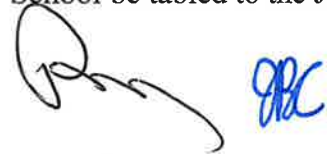
- Richard Brokop - That the R.M. of Browning No. 34 donate eight thousand, seven hundred sixty-two dollars and twenty-two cents from the Municipal Reserve to the Lampman School Community Council to be utilized in the school playground revitalization.

Carried

14.13) Willmar School

- Murray Wheeler - That further discussion regarding the Willmar School be tabled to the June, 2023 regular meeting of Council.

Carried



14.14) Lampman Airport - Gravel

- Pius Loustel - That the R.M. of Browning No. 34 donate the gravel required to maintain the road in the Lampman Airport on Parcel T Plan 79R31343.

Carried

14.15) Estevan Curling Club - 2026 Scotties

- Calvin Christensen - That the R.M. of Browning send a letter of support to Curling Canada in the application of the Estevan Curling Club's bid to host the 2026 Scotties Tournament of Hearts.

Carried

14.16) Road Bond - Homestead Energy Inc.

- Brian Fornwald - That the R.M. of Browning No. 34 sign a Road Bond Agreement with Homestead Energy Ltd. in the amount of one hundred thousand dollars (\$100,000.00) per mile with a five (5%) percent non-refundable holdback for the following location:

- one (1) mile of Primary Grid 605 E of 25-6-6 W2M.

Carried

14.17) Hummingbird Energy Inc. - Bylaw Variance

- Derek Fichter - That the R.M. of Browning No. 34 grant Hummingbird Energy Inc. a variance to Bylaw No. 2020-8 to place an oil well too close to Township Road 44 on 13-21-4-6 W2M.

Carried

14.18) Range Road 2045

- Richard Brokop - That the R.M. of Browning No. 34 send a letter to Tundra Oil & Gas Ltd. inquiring for a partnership for a road build on two (2) miles of Range Road 2045 E of 30, 31-4-4 W2M.

Carried

14.19) Employee Interviews

- Brian Fornwald - That the R.M. of Browning No. 34 hire Alex McKinnon as a full-time equipment operator for twenty-eight dollars (\$28.00) per hour on a three (3) month probationary period; and that the R.M. of Browning No. 34 offer a job to Chad Lischynski a full-time seasonal equipment operator/maintenance person for twenty-five dollars (\$25.00) per hour on a three (3) month probationary period.

Carried

14.20) Office Move

- Calvin Christensen - That the R.M. of Browning No. 34 move the municipal office from Lots 8-9 Block 4 Plan AN2691 (215 Main Street) to Parcel G Plan 101903723 (102 Minard Road) on the week of May 21 - 24, 2024; and that the office be closed during the move.

Carried

**2024-5-15 FOREMAN ITEMS TO DISCUSS**

15.3) Incident Report - April 11, 2024

- Brian Fornwald - That Council acknowledge the incident report dated April 11, 2024 regarding overworn grader blades.

Carried

**2024-5-16 NEXT MEETING**

The next meeting be held on Thursday, June 13, 2024 at 7:00 a.m.


Carried

**2024-5-17 ADJOURN**

- Pius Loustel - That this meeting now be adjourned. The time being 10:58 a.m.

Carried

  
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Administrator

  
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Reeve