
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - December 12, 2024

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, December 12, 2024, R.M. Office, 102 Minard Road, Lampman, Saskatchewan.

2024-12-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:02 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Vacant
4 - Murray Wheeler
5 - Brian Fornwald
6 - Calvin Christensen

Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff

2024-12-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2024-12-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2024-12-4 ADDITIONS TO AGENDA

4.1) Item 15.15

- Blake Fornwald - That Item 15.15) Recreation Board be added to the Agenda under New Business.

Carried

2024-12-5 ADOPTION OF AGENDA

- Calvin Christensen - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2024-12-6 MINUTES

- Blake Fornwald - That the minutes of the November 14, 2024 meeting of Council be approved as read.

Carried

2024-12-7 BANK RECONCILIATION

- Brian Fornwald - That the October, 2024 bank reconciliation be hereby approved as presented.

Carried

2024-12-8 CASH STATEMENT

- Richard Brokop - That the Statement of Receipts and Payments for the month of November, 2024 be adopted as presented.

Carried

2024-12-9 CORRESPONDENCE

- Blake Fornwald - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2024-12-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Calvin Christensen - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2024-6-11 COUNCIL INDEMNITIES

- Richard Brokop - That the Council Indemnities for the month of November, 2024 presented to this meeting be accepted for payment.

Carried

2024-12-12 ACCOUNTS

- Brian Fornwald - That the accounts covered by cheque no.'s 7167 to 7220 in the amount of \$464,332.94, the electronic funds transfers for the month of November, 2024 in the amount of \$104,105.54, and direct payroll payments no's 2948 to 2971 for the amount of \$48,678.91 be approved for payment.

Carried

2024-12-13 DELEGATIONS

8:30 a.m. - Sean McGarry - MPE, a Division of Englobe

Sean McGarry, Engineer for MPE, a Division of Englobe, met with Council by electronic means to discuss the engineering for Range Road 2060.

9:00 a.m. - Grant Palmer and Brett Fornwald - Lampman Fire and Rescue

Grant Palmer and Brett Fornwald, Lampman Fire and Rescue members, met with Council to discuss the need to repair or replace the water tender truck, and to request routes to member's yard be prioritized for snow removal.

9:30 a.m. - Jordan Kawecki - Chamney Construction

Jordan Kawecki, Chamney Crushing Sales Representative, met with Council to provide season greetings and discuss the gravel hauling needs of the R.M. of Browning No. 34.

10:00 a.m. - Kevin Lakeman - Brandt Tractor

Kevin Lakeman, Brandt Tractor Ltd. Sales Representative, met with Council to present a quote for a John Deere 872GP Grader.

2024-12-14 UNFINISHED BUSINESS

Reeve Pius Loustel recessed the meeting at 12:09 p.m., and then the meeting reconvened at 12:52 p.m.

14.1) Range Road 2060

- Brian Fornwald - That the R.M. of Browning No. 34 contract MPE, a Division of Englobe to engineer Range Road 2060 E of 13, 24, 25, 36-5-6 W2M and E of 1, 12-6-6 W2M on the condition that they agree to complete the work at the original Walker Projects tender price in the amount of eighty-six thousand dollars (\$86,000.00) less any work that has been completed.

Carried

14.4) Wages and Salaries

- Pius Loustel - That further discussion regarding wages and salaries be tabled to the January, 2025 regular meeting of Council.

Carried

14.5) Gravel - JJ Trucking

- Brian Fornwald - That the R.M. of Browning No. 34 purchase an additional four thousand (4,000) yards of gravel from JJ Trucking Ltd. at the price of twenty-three dollars (\$23.00) per yard and hauled to the Arndt Stockpile at NE 34-6-5 W2M.

Carried

2024-12-15 NEW BUSINESS

15.1) Municipal Revenue Sharing

- Murray Wheeler - That the Council of the R.M. of Browning No. 34 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

15.3) Gravel Haul

- Richard Brokop - That the R.M. of Browning No. 34 contract two trucks from TnT Oilfield Services, one truck from Greening Trucking Ltd., one truck from Kittelson Operating, and up to two trucks from Chamney Construction to haul gravel from the Elcott Pit at SE 1-2-3 W2M to the Rohatyn Stockpile at NW 11-4-6 W2M in conjunction the R.M. of Browning No. 34 at the rate of \$0.52/yard/mile.

Carried

15.4) 2025 Regular Meeting Dates

- Calvin Christensen - That the following dates be set as the 2025 regular meeting dates of Council:

January 7, 2025;	July 10, 2025;
February 13, 2025;	August 14, 2025;
March 6, 2025;	September 11, 2025;
April 10, 2025;	October 9, 2025;
May 8, 2025;	November 13, 2025;
June 12, 2025;	December 11, 2025.

Carried

15.5) ConX/Text2Car - GPS Fleet Monitoring

- Calvin Christensen - That further discussion regarding GPS fleet monitoring be tabled to the January, 2025 regular meeting of Council.

Carried

Page 4 of Minutes - December 12, 2024

15.6) Subdivision - S1/2 35-6-6 W2M

- Calvin Christensen - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of S1/2 35-6-6 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and that a municipal reserve is not required as this is the first subdivision of the parcel.

Carried

15.8) Bylaw No. 2024-13 - ASA of Willmar

- Brian Fornwald - That further discussion regarding Bylaw No. 2024-13, being a bylaw regarding establishing an Additional Service Area, be tabled to the January, 2025 regular meeting.

Carried

15.10) PBI - Revised 2025 Building Official Appointments

- Calvin Christensen - That the R.M. of Browning No. 34 appoint Bobby Baker, Virginia Shepley, Joshua Nitz, Cristin Korchinski, David Kindred, John Dulle, and Charles Fiss as Building Officials for the R.M. of Browning No. 34.

Carried

15.12) Year End Accounts

- Blake Fornwald - That the Administrator and Reeve be authorized to pay any 2024 invoices as required before the January, 2024 regular meeting.

Carried

Councillor Brian Fornwald left the meeting at 2:30 p.m.

15.13) Cemetery Reserves

- Calvin Christensen - That the Browning Cemetery Reserve and the Elm Lawn Cemetery Reserve be amalgamated and be utilized for the purpose of maintaining the Elm Lawn Cemetery (SE 9-5-6 W2M), Browning Cemetery (NW 34-5-5 W2M), and Willmar Cemetery (NW 22-6-4 W2M).

Carried

15.14) EMS Training

- Richard Brokop - That the R.M. of Browning No. 34 agree to pay for half of the training courses and supplies for any member to be employed by the Lampman Ambulance Service.

Carried

2024-12-16 FOREMAN ITEMS TO DISCUSS

16.1) CAT Grader

- Richard Brokop - That the R.M. of Browning No. 34 purchase a 2025 John Deere 872GP Grader from Brandt Tractor Ltd. for two hundred fifty-five thousand dollars (\$255,000.00) difference with the trade of the 2019 Caterpillar 160 Grader plus taxes.

Carried

16.2) Komatsu Grader

- Murray Wheeler - That the R.M. of Browning No. 34 contract SMS Equipment Inc. to repair the 2022 Komatsu GD655-7 engine as per quote in the amount of one hundred thousand, three hundred thirty-five dollars and sixty-six cents (\$100,335.66) plus taxes.

Carried

16.3) Incident Reports

- Calvin Christensen - That Council acknowledge the incident report presented to Council for incidents that occurred between the November and December, 2024 regular meetings of Council.

Carried

16.4) Lay Off Notices

- Brian Fornwald - That the R.M. of Browning No. 34 issue a lay off notice to Kole Johnson with one (1) week notice with a final date of work being Friday, December 20, 2024.

Carried

16.5) 1A Licence

- Calvin Christensen - That the R.M. of Browning No. 34 agree to pay for half of the Class 1 MELT course for Kevin Wiebe on the condition that he agrees to work for the R.M. of Browning No. 34 for a minimum of two (2) years and he is able to pass the course.

Carried

2024-12-17 NEXT MEETING

The next meeting be held on Tuesday, January 7, 2024 at 8:00 a.m.

Carried

2024-12-18 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 2:50 p.m.

Carried